



**RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED**

(Corporate Identity Number (CIN) : U40109RI2000OSGC016485)

*Regd. Office: Vidyut Bhawan, Jyoti Nagar, Jaipur-302005*

**OFFICE OF THE SUPERINTENDING ENGINEER (T&C)**  
RVPNL, JODHPUR

Tel./Fax No.0291-2740487 E-mail se.tcc4@rvpn.co.in & website : www.rvpn.co.in

NO.RVPN/S.E./T&C/JU/ S /F / D 3518 Dated 20/2/17

Sub:- Consent for Hiring of Vehicle Bolero Camper/Jeep/School Bus for Jodhpur Circle for F.Y. 2017-2018

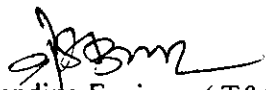
Letter of consent are invited as per order No. F.9(1) FD.1(1)Budget/2015Jaipur, Dated 15<sup>th</sup> July 2015 of Finance Department of Gov. Of Rajasthan from the interested individual/contractor/firms up to date 6.3.2017 to this office for the Hiring of Vehicle at various locations under this circle as under:-

S.No.	Location for which vehicle is required	Type of vehicle	Period	Term and condition
1.	XEN (T&C) RVPN Jodhpur	Bolaro camper/Jeep	1.04.17 to 31.03.18	As per order Govt. of Raj. Enclosed ann. "A"
2.	XEN (220 KV GSS) RVPN Jodhpur	Bolaro camper /Jeep	1.04.17 to 31.03.18	As per order Govt. of Raj. Enclosed ann. "A"
3	XEN (220 KV GSS) RVPN Boranada	Bolaro camper /Jeep	1.04.17 to 31.03.18	As per order Govt. of Raj. Enclosed ann. "A"
4	XEN (220 KV GSS) RVPN Barli	Bolaro camper/Jeep	1.04.17 to 31.03.18	As per order Govt. of Raj. Enclosed ann. "A"
5	XEN (220 KV GSS) RVPN Dechu	Bolaro camper/Jeep	1.04.17 to 31.03.18	As per order Govt. of Raj. Enclosed ann. "A"
6	XEN (220 KV GSS) RVPN Tinwari	Bolaro camper/Jeep	1.04.17 to 31.03.18	As per order Govt. of Raj. Enclosed ann. "A"
7	XEN (220 KV GSS) RVPN Aau	Bolaro camper/Jeep	1.04.17 to 31.03.18	As per order Govt. of Raj. Enclosed ann. "A"
8	XEN (220 KV GSS) RVPN Baithwasia	Bolaro camper/Jeep	1.04.17 to 31.03.18	As per order Govt. of Raj. Enclosed ann. "A"
9	AEN (T&C) RVPN Jodhpur	Bolaro camper/Jeep	1.04.17 to 31.03.18	As per order Govt. of Raj. Enclosed ann. "A"
10	AEN (T&C) RVPN Dechu	Bolaro camper/Jeep	1.04.17 to 31.03.18	As per order Govt. of Raj. Enclosed ann. "A"
11	AEN (cluster) RVPN Dechu	Bolaro camper/jeep	1.04.17 to 31.03.18	As per order Govt. of Raj. Enclosed ann. "A"
12	XEN (220 KV GSS) RVPN Jodhpur	School Bus other than Bolero	1.04.17 to 31.03.18	As per order Govt. of Raj. Enclosed ann. "A"

**Specific term and conditions for the above as is under :-**

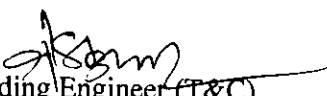
1. The valid document of vehicle is required along with consent i.e. permit of RTO ,fitness and insurance and commercial license ,PAN no. and bank account details etc.
2. The working hours for hired vehicles will be 24 Hrs. per day basis .
3. Performance security shall be taken from to whom contract is to be awarded as per RTPP rules 2013 .
4. All taxes except Toll tax shall be born by the individual /contractor/firms .Reimbursement of toll taxes paid by the individual /contractor/firms shall be made on production of receipt of payment of toll tax .
5. All statutory deductions ,such as TDS etc. shall be made as per statutory rules applicable at the time of payment of monthly bill .
6. An arrangement needs to be signed between the procuring entity and Taxi vehicle provider initially for the period 1.4.17 to 31.3.18 .
7. Any compensation payable for damage due to accident by vehicle or driver to any party /property shall be born by to whom contractor is to be awarded. The RVPN department will not be responsible for the same .
8. The hired vehicle may be parked in the premises of RVPNL, if the spaces available. However ,RVPNL shall not be responsible for safety and security of the vehicle and it will be at risk of individual /contractor/firms .
9. Any other provision as per RTPP act-2012,RTPP rules -2013 shall be applicable and individual /contractor/firms shall be bound of these rules and act.
10. The rates are excluding of service tax .
11. All other condition as per order no. F.9(1) FD.1(1)Budget/2015 Jaipur, Dated 15<sup>th</sup> July 2015 of Finance Department of Gov. Of Rajasthan shall also be applicable on individual /contractor /firms .

Encl: as above

  
Superintending Engineer ( T&C)  
RVPN, Jodhpur

Copy submitted/ forwarded to the following for kind information and n/a :-

1. The Zonal Chief Engineer (T&C), RVPNL, Jodhpur.
2. The ALL SEs under Zonal Chief Engineer (T&C), RVPNL, Jodhpur with request to display also on notice board .
3. The Executive Engineer (T&C/ 220 KV GSS), RVPN, Jodhpur /Baithwasia /Barli/ Boranada/ Timwari/Aau/Dechu with advised to display also on notice board .
4. The Assistant Engineer (T&C/cluster ), RVPN, Jodhpur/ Dechu with advised to display also notice board.
5. The Account Officer (T&C) RVPN Jodhpur.
6. Notice Board .

  
Superintending Engineer (T&C)  
RVPN, Jodhpur

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**GOVERNMENT OF RAJASTHAN**  
**FINANCE DEPARTMENT**  
**(Budget Division)**

No. F.9 (1)FD.1(1) Budget/2015

Jaipur, dated : 15 July, 2015

**CIRCULAR**

In supersession of all earlier Circulars regulating hiring of vehicles (Cars and Jeeps only), the following guidelines are hereby issued for hiring of vehicles as per the rule 32 of Rajasthan Transparency Public Procurement Rules 2013 and item no. 42 of S.O. 135 dated 04.09.2013:-

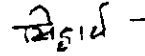
1. Heads of departments and Heads of offices can hire vehicles at their level with the specific permission of Finance Department. The number of vehicles that can be hired shall be as approved by the Finance Department on annual basis, or approved for a shorter period of less than one year. Appropriate budget provision must exist for this purpose.
2. Hiring of a vehicle shall be allowed on the basis of functional and operational jurisdiction of that particular department and / or that particular office. There shall be four categories of maximum ceiling of expenditure and mileage for hiring of a vehicle. Category of maximum ceiling shall be decided by Finance Department in respect of each department and office, while according permission for hiring of a vehicle. The categories would be as follows :-
  - (i) Rs.20000/- per month (service tax extra if applicable) for 1500 Kms, for offices having a city (municipal limits of a town) as their jurisdiction;
  - (ii) The maximum ceiling of Rs.23625/- per month (service tax extra if applicable) for 2000 Kms for offices having a district as their jurisdiction.
  - (iii) The maximum ceiling of Rs.25075/- per month (service tax extra if applicable) for 2200 Kms for offices having jurisdiction of more than one district but less than the whole state.
  - (iv) The maximum ceiling of Rs.27250/- per month (service tax extra if applicable) for 2500 Kms for official use in respect of those offices whose functional and operational jurisdiction is spreading over the entire State.
3. However, the taxi vehicles hired under the above categories, plys less than the maximum ceiling of 1500 Kms, 2000 Kms, 2200 Kms and 2500 Kms respectively then the monthly payment shall be made as below:-
  - (i) For first 1500 Kms or less - Rs.20000/- per month (service tax extra if applicable).
  - (ii) For additional running of vehicle (more than 1500 Kms) -- @ Rs.7.25 per Km.

13. An "Agreement" needs to be signed between the procuring entity and taxi vehicle provider.

14. A format of log sheet to be maintained for hired taxi vehicle is enclosed.

Above guidelines shall also be applicable to Government Companies, Boards, Statutory Corporations, Universities, Local Bodies and Autonomous Bodies receiving financial assistance fully or partly from the State Government.

Encl.: As above.



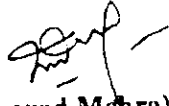
(Siddharth Mahajan)  
Special Secretary Finance (Budget)

Copy forwarded to the following for information and necessary action:-

1. Principal Secretary to H.E. the Governor, Rajasthan
2. Secretary to Hon'ble Chief Minister, Rajasthan
3. Special Assistants/Private Secretaries to all Ministers/State Ministers
4. All Additional Chief Secretaries/Principal Secretaries/Secretaries/Special Secretaries to Government
5. Principal Accountant General (Civil Audit/Receipts and Commercial Audit/A&E), Rajasthan
6. Private Secretary to Chief Secretary
7. All Heads of Departments (including District Collectors)
8. Chief Executive Officers of all Public Sector Enterprises / Corporations / Companies / Boards / Local Authorities
9. All Treasury Officers
10. Administrative Reforms (Codification) Department, with 7 spare copies
11. All Officers on Special Duty/Dy. Secretaries, Finance Department
12. System Analyst (Joint Director), Finance (Computer Cell) Department, for uploading the Circular on the website

Copy also forwarded to:

1. Secretary, Rajasthan Vidhan Sabha, Jaipur
2. Registrar General, Rajasthan High Court, Jodhpur/Jaipur
3. Secretary, Lokayukta, Rajasthan, Jaipur
4. Secretary, Rajasthan Public Service Commission, Ajmer
5. Secretary, State Election Commission, Rajasthan, Jaipur

  
(Sharad Mehra)  
Director (Budget)

[ 10 / 2015 ]

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4. If in an office, a vehicle is required on as and when basis, it may be hired with due permission of Finance Department. The maximum ceiling of expenditure in a month would be Rs.10000/- per month.

5. In case, a vehicle is required to ply more than the above prescribed ceiling of Kms, the concerned Administrative Department shall be competent to regularise upto 300 Kms per month and 1500 Kms in a financial year in excess of the prescribed ceiling, @ Rs.7.25/- per Km. In case of a vehicle required to ply more than the limit in competence of an Administrative Department, it shall be referred to Finance Department for regularisation. However, the charges shall not be more than Rs.7.25/- per Km.

6. Taxi vehicles can be hired without resorting to bidding process on the recommendation of a procurement committee constituted as per rule 3 of Rajasthan Transparency Public Procurement Rules 2013.

However, the procurement committee may consider to obtain quotations from an individual, firm, travel agency having vehicles registered as taxi. The vehicle should not be more than 6 years old, the committee should try to have comparatively a new model. In case the vehicle is more than 6 year old and the condition of the vehicle is satisfactory, a relaxation of not more than 2 years (i.e. the vehicle should not be more than 8 years old) can be given by the Administrative Department.

7. Performance Security on the basis of annual expenditure on hiring of vehicles as provided in Rajasthan Transparency in Public Procurement Rules, 2013 shall be taken from the individual/contractor/firm.

8. All taxes except toll tax shall be borne by the individual/contractor/firm. Reimbursement of toll tax paid by the individual/contractor/firm shall be made on production of receipt of payment of toll tax.

9. All legal deductions (if applicable), such as income tax (TDS) shall be made as per law/rules applicable at the time of payment.

10. The hired vehicles can be used anywhere in the State. In case of night halt at the place other than that of headquarter, a sum of Rs.200/-per night shall be paid for the driver.

11. As per Order No.F.4 (6) State Motor Garage/2010 dated 28<sup>th</sup> September, 2010 of State Motor Garage Department (and amended time to time) deductions shall be made from the salary of the officers using such hired vehicles.

12. These rates/conditions shall be applicable from 01.08.2015. The existing contracts for hiring of vehicles, which have been entered into prior to issue of this Circular having the price escalation condition can also implement these rates from 01.08.2015.