LIMITED BID SPECIFICATION

Sealed limited tender is hereby invited from reputed Firms / Contractor for execution of the work of construction of 02 Nos. 33 KV Bays at 132 KV GSS, Champapura, Jaipur, against NIB NO. RVPN / XEN / T&C/ JPRCITY / NIB.223101.9.03/2019-20, as per technical specification and terms & conditions enclosed herewith.

GENERAL DETAIL OF PURCHASES:

<table>
<thead>
<tr>
<th>MODE OF PROCUREMENT</th>
<th>SINGLE PART</th>
</tr>
</thead>
<tbody>
<tr>
<td>BID NO.</td>
<td>RVPN / XEN / T&amp;C/ JPRCITY / NIB.223101.9.03/2019-20</td>
</tr>
<tr>
<td>NAME OF THE WORK</td>
<td>CONSTRUCTION OF 02 NOS. 33 KV BAYS AT 132 KV GSS, CHAMPAPURA FOR M/s ANSAL PROPERTIES &amp; INFRASTRUCTURE LTD. JAIPUR.</td>
</tr>
<tr>
<td>ESTIMATED COST</td>
<td>Rs. 78,584/- (APPROX.) (Seventy Eight Thousand Five Hundred Eighty Four only)</td>
</tr>
<tr>
<td>VALIDITY</td>
<td>90 DAYS AFTER THE DATE OF BID OPENING (EXCLUDING THE DATE OF BID OPENING)</td>
</tr>
<tr>
<td>START DATE OF DOWNLOADING BID SPECIFICATION.</td>
<td>31.12.2019</td>
</tr>
<tr>
<td>LAST DATE &amp; TIME OF SUBMISSION OF BID</td>
<td>10.01.2020 up to 02:30 PM</td>
</tr>
<tr>
<td>DATE &amp; TIME OF OPENING OF BID</td>
<td>10.01.2020 at 03:30 PM</td>
</tr>
<tr>
<td>VENUE FOR BID SUBMISSION AND BID OPENING.</td>
<td>OFFICE OF THE EXECUTIVE ENGINEER (T&amp;C), JAIPUR CITY, HEERAPURA, JAIPUR-302021.</td>
</tr>
</tbody>
</table>

Enclosed: G-Schedule

Note:- For this NIB copy of the Limited Bid specification (not transferable) can be obtained from this Office in above motioned date and time.

EXECUTIVE ENGINEER (T&C)
RVPN, JAIPUR CITY

1. The Superintending Engineer (T&C), RVPN, Jaipur.
2. TA to CE (T&C), RVPN, Jaipur with request to upload on Nigam portal.
3. The Account officer (T&C), RVPN, Jaipur City.
4. Notice Board.

NOTE: The bidders are requested to submit their bids prior to last date of submission to avoid Non submission of their bids up to prescribed date.
LIMITED BID SPECIFICATION FOR AWARD OF CONTRACTS FOR
CONSTRUCTION WORKS OF 2 NOS. 33 KV BAYS, AT 132 KV GSS, RVPN, CHAMPAPURA, AGAINST NO NIB-..................... /2019-20.

1. INTRODUCTION:

Bidder, in his own interest is requested to read very carefully these instructions and the terms and conditions before filling the Bid form. If he has any doubt as to the meaning of this specification or any portion thereof, he shall before submitting the Bid at once furnish them to the Executive Engineer (T&C) Jaipur City, in writing at least seven days before the specified date of opening of Bids in order that such doubts may be removed. Submission of the Bid shall be demanded to be the conclusive proof of the fact that the Bidder had acquainted himself and is in agreement with all the Instructions, terms & conditions governing the specification, unless otherwise specifically indicated, commented by him in his Bid.

2. INSTRUCTIONS TO BIDDER:

1. This Labour Contract covers Earth Mesh, Structure & Equipment Erection etc. for construction of 02 Nos. 33 KV Bays at 132 KV GSS, Champapura, Jaipur as per drawing & details to be supplied by NIGAM.
2. The quantum of activity involved under this labour contract is as shown in enclosed G- Schedule-I.
3. This Labour Contract covers taking delivery of all the equipment's & materials required for above work from specified Store Centre of the NIGAM, its safe custody & transporting it to work site.

3. FILLING OF BIDS:

1. Bids shall be submitted in the forms 'G' schedule attached here with and all blank in the Bid and 'G' schedule be filled in. The completed forms, schedule(s) shall be considered as part of the contract documents in the case of successful Bid. Original and duplicate Bids shall be marked accordingly.

2. No alteration should be made to the firm of the Bid form specification and schedules. The Bid must be comply entirely with specification and 'G' schedules. Alternative proposals, if any, shall be clearly stated in the covering letter and shall accompany each copy of the Bid.

3. The Bid and all accompanying document shall be in English Language and shall be signed by a responsible and authorized person. The name designation and authority of the signatory shall be stated in the Bid.

4. Bids should be filled in only with ink or typed. No Bid filled in by pencil.

5. All additions alterations and over writing in the Bid must be clearly initialed by the signatory to the Bid.

6. The Bidder must quote the prices strictly in the manner as indicated herein, filling which Bid is liable for rejection. The rate prices shall be written in words as well in figures. These must not contain any additions, alterations, over writing, cutting or corrections and any other marking which leave any room for doubt.

7. The RVPN will not responsible to accept any cost involved in the preparation or submission of Bids.

8. Any printed written conditions of sale on the Bid shall not be accepted by the RVPN.

(a) The envelop for covering above all which shall be super scabbed 'BID OFFER AGAINST RVPN / XEN / T&C / JPRCITY / NIB.......... ... / 2019-20 for CONSTRUCTION OF 02 NOS. 33 KV BAYS AT 132 KV GSS, CHAMPAPURA, JAIPUR.'
(b) The Bidder shall ensure that this Bid is furnished submitted strictly in the manner detailed in specification.

(c) All Bids and accompanying documents and shall be addressed to the Executive Engineer (T&C) RVPNL, Jaipur City.

(d) The Bidder should signature the Bid form in the end of each page.

(e) Telegraphic FAX/ Internet) E- Mail offers will not be considered! Entertained.

4. RECEIPT AND OPENING OF BID

(a) Sealed covers, in which the Bids are placed, shall be delivered in the office of the Executive Engineer (T&C) RVPNL, Jaipur City, not later than 2.30 PM Indian standard time (unless otherwise specified) on the date specified in the Notice Inviting Bid. Bids shall not be accepted after hour and date so fixed. The Bid will opened in the office of the Executive Engineer (T&C) RVPNL, Jaipur City, at 03.30 PM on the prescribed date in the presence of Bidder or their authorized representative, who like to be present.

(b) If the date so fixed for opening of the Bids is declared as a Public Holiday, the Bids shall be received and opened on the date on which office re-open after such holiday (s) on the timing as indicated above.

5. TERMS AND CONDITIONS:

1. QUALIFYING REQUIREMENT: The following shall be eligible to participate in this bid.

a) The Bidder should have executed construction of GSS of 132 KV or above or carried out construction of bay works of 33 KV or above at RVPN GSS for at least 80% of estimated cost of the proposed work / project for which he intends to participate, during last five years, prior to date of Bid opening.

b) The Bidder shall furnish documentary evidence to this effect in the form of a certificate issued by user(s)/ Purchaser(s)/ Chartered Accountant containing the details of execution of with their voltage class. The attested copy of certificate must be submitted along with bid.

c) Besides above, only such contractors should apply, who are having:-

i) Registration with provident fund Commissioner.
ii) Registration with ESI Department.
iii) Copy of Electrical Contractor License issued by the Sr. Electrical Inspector, Govt. of Rajasthan.
iv) PAN Card.
v) GST Registration Number.
d) The attested copy of all above certificates / documents in this respect must be submitted along with Bid.
e) Offer received from Joint Venture bidders shall be ignored/ rejected.

2. QUANTITY:

The quantum of work may increase or decrease looking to the actual site requirement and condition by the undersigned.

3. RATES AND PRICE:

i) The rates/prices are firm and independent for any variation in rates of labour. The prices quoted (in Schedule-I) should be inclusive of cost of transportation of material from 132 KV GSS Champapura site stores to the location in switchyard, all type of taxes, Insurance etc.. For executing this work all the required T&P, labour, consumable material (tugs, welding rods etc.), Machinery etc. shall be arranged by
the contractor and all the material, including Structure, flat, etc. required for the work shall be supplied by RVPN and shall be issued from the RVPN store located at 132 KV GSS Champapura.

ii) All the material shall be thoroughly checked before lifting from Nigam’s stores. Once the material is lifted, no complaint for quantity or quality will be entertained.

iii) On completion of work, all surplus materials shall be returned by the contractor to the stores of the Nigam as per instruction of Engineer In-charge of the works at your risk & cost.

iv) Recovery of all material including structure material (on per MT basis) shall be effected at double the issue rate. The recovery of shortages of material shall be made only for short members/Items of materials.

v) The contractor shall make every effort to minimize the breakages, losses and wastages of material etc. supplied “Free of Cost” by the Nigam for the constructional erection work. The maximum ceiling for the wastages will be permitted as per rules of the Nigam.

4. TAXES / DUTIES / LEVIES:

a) In accordance with the scope of works, this is a labour contract of erection work from the “FREE ISSUE” of material; hence no sales tax will be leviable. However, tax on such labour contracts, if levied, shall be to Contractor’s account.

b) GST (GOODS & SERVICE TAX):

The GST (Goods & Service Tax) is applicable on the services provided in respect of erection, commissioning, installation, and testing part. The GST will be deducted/Payable as per the applicable laws. The bidder shall quote the prices exclusive of applicable GST. Any statutory variation in GST will be to Contractor’s account. Deduction at source on account of GST on reverse charge basis shall be made as per applicable law.

c) INCOME TAX:

Deduction at source on account of Income tax shall be made as per applicable laws.

d) Any new statutory taxes / duties / levies imposed after opening of the Bid and during the validity of the Bid shall be borne by the contractor.

5. COMPLETION PERIOD:

The work is to be completed within 45 Days from the date of lay out given by the Engineer In-charge of the works at site.

6. WORK IN-CHARGE:

The work-in charge will be the AEN- I (T&C) RVPN, Jaipur City under the control of Executive Engineer (T&C) RVPN, Jaipur City, he shall deal all issues pertaining to this contract.

7. ELECTRICITY:

For the purpose of welding, electricity will be provided at the GSS by the AEN in charge for which no charge will be levied on you.
8. INSURANCE:

It is the sole responsibility of the contractor to get his workmen insured under workman compensation Act. & Rules, while at work, as required by relevant rules and workmen compensation and pay compensation, as per act and provision/rules made there under. The work is to be carried out by the contractor hence all precautionary measures shall be required to be taken at your end for the purpose of insurance. The department shall not be responsible for any accident, mishapening, theft of material etc. in any way. In case of any loss/theft/accident the same may be recovered or born by the contractor.

9. PAYMENTS:

The payment shall be arranged by the Accounts Officers (T&C) Jaipur City, RVPN, Heerapura through RTGS/NEFT for running and final bill (as submitted by you) after deduction of 10% security deposit and statutory deductions as per rule on receipt of running/final bill duly verified by the AEN In-Charge of the work duly counter signed by the Executive Engineer (T&C) RVPN, Jaipur City. Security deducted from running and final bill will be refunded only after completion of three months from the date of completion of the work to the satisfaction of the Assistant Engineer in charge / Executive Engineer (T&C) RVPN, Jaipur City, unless otherwise specifically required to be detained/forfeited by Nigam.

10. PRESENTATION OF BILL:

Running bill of the work carried out shall be submitted in triplicate to the concern Assistant Engineer In-Charge of the work and after verification it by the AEN- In-Charge then submitted to the Executive Engineer (T&C) Jaipur City, RVPN, Heerapura for the counter signature. The Executive Engineer (T&C) Jaipur City, RVPN, Heerapura shall forward the same to the Accounts Officer (T&C) Jaipur City, RVPN, Heerapura for payment after deducting the amount of statutory deduction as applicable.

11. PENALTY:

In case any delay in completion of the work a penalty @ 1/2 % per week or part thereof subject to maximum 10% value of delayed / unexecuted work shall be imposed and recovered from you. In case unsatisfactory progress the work shall be got done from any other agency at your risk and cost. In the event of failure of the Contractor to execute the work in the scheduled time and/or the work is not executed properly as per the specification, the RVPN at its discretion can execute the work departmentally on your risk and cost. Thereby penalty equivalent to 10 % and 15% supervision charges of unexecuted work may be imposed on you.

12. AGREEMENT:

The contractor will have to sign an agreement as per Nigam’s standard Performa’s on Non Judicial stamp paper as per stamp duty applicable of Govt. of Rajasthan in prescribed Performa within 15 days from the receipt of this work order or before start of the work whichever is earlier.

13. ERECTION INSURANCE:

The contractor shall take suitable storage cum erection insurance policy for entire project at his own cost, the estimated cost of project for the purpose of insurance will be intimated by the In-charge of work. The contractor shall also ensure the following:

I) Contractor shall take storage cum erection insurance policies for entire project. However the insurance premium could be paid on installment basis, but it will be the responsibility of the contractor that the installments are paid well within the time. In case the insurance is on installment basis, the receipt of payment of each installment shall be submitted to XEN (T&C) RVPN, Jaipur City, work In-charge and A.O. (T&C ) RVPN, Jaipur City by the contractor.

II) Deductible franchise should be minimum as per insurance rules. In case of any loss to the extent of deductible franchise, the same shall be borne by the contractor.
III) However insurance may be arranged by the contractor prior to issue of material to him and shall remain valid up to 30 days from the date of handing over of the work to the Engineer-In-charge. However responsibility for any loss/damages will be to the contractor's account.

IV) A policy indicating discount on account of “EXCESS” is not to be accepted.

V) Insurance policy shall be drawn in favour of the project indicating the full name of work.

VI) Insurance policy shall be taken from Jaipur based office of nationalized insurance companies, however for the contractor whose office is situated outside the Rajasthan, the insurance policy may be taken from place where such office is situated.

VII) Insurance policy shall be in combined name of RRVPN and contractor.

VIII) Computerized and stamped insurance policy shall be furnished by the contractor to the XEN (T&C) RVPN, Jaipur City for its Acceptance.

IX) A copy of Computerized and stamped insurance policy shall also be furnished by the contractor to the In-charge who on receipt of its acceptance issued by XEN (T&C) RVPN, Jaipur City, shall issue the material.

If work is not completed within the schedule completion time, the extension of insurance policy shall be arranged by the contractor. A part of the premium paid to the Insurance Company for this extension, corresponding to the delay on the part of RVPN, shall be reimbursed to the contractor on finalization of time extension case. However part of the premium corresponding to the delay on the part of the contractor shall be borne by the contractor.

Deviation to this clause will not be acceptable. It is in the interest of contractor to take insurance policy for a longer period.

14. LABOUR CESS.

The contractor will have to require registration of workers under the Building and other construction workers under the Act. Deduction of the cess at source will be made as per provisions of the said Act in force from time to time which will be deducted from the each running/final bill.

15. QUALITY:

The work is to be carried out as per Drawing and proper work quality with material shall be ensured and checked by the work in-charge strictly as per specification of G-Schedules / BSR etc. and record a certificate to this effect in the MB.

16. P.F.:

The contractor should have to submit a certificate every month that his establishment cover under the Employees Provident Fund and Misc. provision Act, 1952 and is having a separate code no. with the provident fund commissioner and also that the provident fund contribution in respect of all the employees employed by you along with employer's share of contribution etc. is being deposited with the Provident Fund authorities and shall also submit charges in respect of all the employees engaged by you for the said work with RVPN along with details of the employees, their wages and the amount contribution as per RVPN CPF Rules every month and submit ESI Challans and depository slip.

17. DISPUTES:

All disputes, differences, questions, whatsoever arising between the NIGAM and Contractor upon or in relation to or in connection with the contract shall be deemed to have arisen at JAIPUR (RAJASTHAN) only and no courts other than courts in Jaipur shall have jurisdiction to entertain the same. The RVPN has constituted the centralized standing committee for settlement of disputed claims under conditions of contract relating to RVPN.

18. CONTRACTORS RESPONSIBILITY:-

i) Supervision and control of the work/job will be contractor's responsibility.

ii) Contractor shall be solely responsible to obtain and abide by all necessary licenses/permissions from the concerned authorities as provided under the various Labour laws, legislations including
Labour licenses from the competent authority under the contract labour (regulation and abolition) Act, 1970.

iii) Supervision, control and regulation of condition of the workmen engaged by the contractor shall be his responsibility and RVPN will have no direct connection with the workers of the contractor.

iv) The work/job shall be executed exclusively in accordance with details, instructions as specified by the Engineer-In-charge.


vi) Contractor shall ensure and will be solely responsible for payment of wages and other dues. The RVPN shall not be responsible in any manner for any Act. Or omission of the worker engaged by the contractor. No claim in this regard shall be entertained by RVPN. If by virtue of any law in force, RVPN is made to pay any amount by way of penalty/damage/fine etc., RVPN shall recover the amount so paid along with other expenses incurred by RVPN to defend such cases.

19. INDIAN ELECTRICITY ACT:

All the works covered by the Contract shall be in accordance with the Indian Electricity Act, 1956 with the latest amendments and the Electricity rules made there under.

i) The contractor shall have PF no. from the concerned PF commissioner. He shall have to get himself registered within due course of time.

ii) Contractors should ensure that no permanent liability is created on the RVPN. All liabilities relating to his persons shall be contractor's liability.

20. MEDICAL SUPERVISION & CARE:

The contractor shall be fully responsible for providing safety equipment first aid and emergency medical treatment to his employees. Necessary arrangement for this purpose shall be made by the contractor.

21. LIABILITY FOR DAMAGES:

i) If due to contractor negligence and/or non-observance of safety and other precautions, any accident/injury occurs to any other person/public the contractor shall have to pay necessary compensation & expenses, if so decided by the statutory authorities under labour laws and/or rules made there in force from time to time.

ii) If due to contractor carelessness, negligence of non-observance of safety precaution damage to RVPN property and personals should occur, the same will be recovered from the running bills of the contractor and/or from his security deposit.

22. INSPECTION BY NIGAM'S REPRESENTATIVE:

(a) All work, under or in the course of execution or executed in pursuance of the contract, shall at all times be open to inspection and supervision of the Engineer-In-Charge and his subordinates, and the Contractor shall at all times during the usual working hours and at all other times at which reasonable notice of the intention of the Engineer-In-Charge or his subordinate to visit the works shall have been given to the Contractor, either himself be present to receive orders and instructions, or have a responsible agent duly accredited in writing present for the purpose. Orders given to the Contractor's agent shall be considered to have the same force as if they had been given to the Contractor himself.

(b) The AEN-In-Charge / XEN-In-Charge of the work or his representative will be free to visit the Contractor's site stores and erection site and also verify the NIGAM's materials in the custody of the Contractor as and when required.

(c) In addition to the above, the Junior Engineer / Assistant Engineer / Executive Engineer-In-Charge of the work shall take measurements of the works and also carry out test checking of such
measurements in compliance of RVPN orders prescribing the norms for such measurements. It is also the responsibility of the Contractor to aid and assist in the above measurements.

(d) The Contractor shall, before covering up or otherwise placing beyond the reach of measurement any work, ensure that measurement / test check of measurement of the work has been made and correct dimensions thereof have been taken. If any work shall be covered up or placed beyond the reach of measurement without its measurement / test check of measurement having been taken, the same shall be uncovered at the Contractor’s expense, or in default thereof, no payment or allowance shall be made for such work or for the materials with which the same was executed.

23. TESTING AND COMMISSIONING:

The provisions of this Clause shall be applicable only for Sub Station Erection Works:

(a) After completion of the work for construction of 02 Nos. 33 KV Bays at 132 KV GSS, Champapura, Jaipur, the Contractor will ensure that all works connected with the Sub Station have been completed correctly as per Indian Electricity Rules and procedures. Any extra cost involved due to incompleteness of work or bad workmanship found out subsequently shall be set right forthwith by the Contractor at his cost. The Contractor shall arrange to handover the complete Work.

(b) TAKING OVER:
When the whole of the work has been completed and has passed all the tests on completion Prescribed in the contract to the satisfaction of the Engineer-In-Charge, the Engineer-In-Charge shall issue to the Contractor a taking over certificate as proof of the final acceptance of the work executed. Such certificate shall not unreasonably be withheld nor will the Engineer-In-Charge delay the issuance thereof on account of minor omissions or defects which do not affect the commercial operation and / or cause any serious risk to the work or where failure of any equipment to pass prescribed tests cannot be attributed to the Contractor. Such certificate shall not relieve the Contractor of any of his obligation which otherwise become due by the terms and conditions of the contract. Contractor shall give an undertaking to finish any outstanding work expeditiously.

(c) The Sub Station / bay / equipment can be energized and taken over if the deficiencies do not materially affect the safety of the Sub Station/bay / equipment and can be attended while the same is in charged condition. However, the deficiencies shall be jointly listed and intimated to the order placing authority.

24. REGARDING PERSONNEL OF CONTRACTOR :-

i) The Engineer-in-charge shall be at liberty to object to the supervisor or any person employed by the contractor in the execution of the work who commits misconduct or be incompetent, or negligent and the contractor shall remove the person so objected by Engineer-in-charge or on receipt of notice in writing requiring him to do so and shall provide in his place competent supervisor/person at the contractor’s expenses for the work.

ii) Contractor/his representative/Supervisor shall abide by all general rules and regulations in force on the site and to any special conditions imposed by the local administration. The general discipline of the plant shall be maintained.

25. PENALTY FOR DELAY IN EXECUTION OF WORK.

The contractor has to discharge the duties timely as per terms & conditions laid down in the contract. In case of any default or delay on the part of the contractor for not completing the work in time as per requirement of work, recovery shall be made from his running bills as described in clause 11.

26. ACTION FOR NEGLIGENCE AND DEFAULTS OF THE CONTRACTOR:

i) If the contractor fails to discharge the duties as per terms and conditions laid in the contract or causes delay in carrying out a piece of work, the order placing authority or the concerned Engineer in charge at his discretion will be entitled to effect, the deduction from the contractor’s bills as described in bid specification.
ii) If it is found that the lapses on the part of the contractor are repeated every day and there is no improvement in the working inspite of informing the contractor by Engineer in charge verbally and/or in writing from time to time and also making deductions under aforesaid clauses of the contract, may after giving 7 days notice in writing to the contractor to terminate the contract beside getting the work done from other agency even during the notice period at cost and risk of the contractor and reserves the right to recover such from bills of the contractor and/or security deposit or otherwise.

27. LABOUR LAWS:

(a) EMPLOYEES PROVIDENT FUNDS:

(i) The Contractor shall have to submit a certificate with every bill that his is an establishment covered under the Employees Provident Fund and Miscellaneous Provisions Act, 1952 and is having a separate code number with the Provident Fund commissioner and also that the Provident Fund Contribution in respect of all the employees employed by him along with employer’s share of contribution, etc. is being deposited with the Provident Fund Commissioner and shall also submit certified photo copies of the challans of deposits for the previous month. The contractors who are not registered with PF Commissioner will not be entitled to participate in the Bid.

(b) CONTRACTOR TO INDEMNIFY THE NIGAM:

The Contractor shall indemnify the NIGAM and every member, officer and employee of the NIGAM, also the Engineer-In-Charge and his staff against all actions proceedings, claims, demands, costs and expenses whatsoever, arising out of or in connection with the matters referred to herein above or elsewhere and against all actions, proceedings, claims, demands, costs and expenses which may be made against the NIGAM or Govt. for or in respect of performance of his obligation under the contract documents. The NIGAM shall not be liable for or in respect of or in consequence of any accident or injury to any workman or any other person in the employment of the Contractor, and the Contractor shall indemnify and keep indemnified the NIGAM against all claims, demands, proceedings, cost, charges and expenses whatsoever in respect thereof or in relation thereto.

(c) Contractor shall maintain a valid labour license under the Contract Labour (Regulation & Abolition Act) for employing necessary manpower required by him. In the absence of such license, the contract shall be liable to be terminated without assigning any reasons thereof. All contracts/contractors with the Government shall require registration of workers under the Building & other Construction Workers (Regulation of Employment & Conditions of Service) Act, 1996 & extension of benefit to such workers under the Act. Deduction of CESS at source will be made as per provisions of the said Act, in force from time to time.

28. TOOLS & PLANTS ETC.:

All required general tools and plants for completing the specified work shall be provided by the contractor, however, the major special T&P shall be provided by the Nigam, if available for completion of work. Any damage to the Nigam’s tools and plant’s shall be recovered from the contractor.

29. SAFETY DEVICES:

The contractor shall provide all the required safety appliances to the workers/staff as may be warranted for the safety of the workers during the course of the work. Safety devices like safety belt, safety Helmet, welding glass, welding gloves, Asbestos gloves etc shall be kept at site for use by workers. As the work is to be carried out at 132 KV GSS Champapura in the charged yard, therefore every extra precaution is to be taken by the contractor for safe working to avoid any type of mishapening to his labour and system. Any shut down required for safe working shall be arranged by the AEN in charge of the work on written request of the contractor. Before work in the shut down the contractor shall ensure proper isolation of equipments as required.
30. DISPOSAL OF WASTE MATERIAL:

The contractor shall not leave any waste material at the site of work on completion of the job. The waste material should be removed and disposed to a place to be indicated by the Engineer in charge. The contractor's bills shall not be verified unless the work site has been completely cleared off all the waste material/debris.

31. WORK PERFORMANCE:

The work performance shall be generally as per terms and condition laid down in specification and also to be the entire satisfaction of Engineer In charge. In case where any abnormality is observed on count of poor workmanship within the period of one month after completion of work, it shall be attended again at no extra cost. The work performance if still not found satisfactory then the work shall be got executed from other agency at the risk & cost of the contractor.

EXECUTIVE ENGINEER (T&C)
RVPN, JAIPUR CITY
## G-SCHEDULE

**SCHEDULE FOR CONSTRUCTION OF 2 NOS 33 KV O/G BAY AT 132 KV GSS CHAMPAPURA FOR M/S ANSAL PROPERTIES & INFRASTRUCTURES LTD. JAIPUR, AS PER BSR-01.04.2017**

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<th>CODE NO</th>
<th>DESCRIPTION</th>
<th>UNIT</th>
<th>RATE (Rs.)</th>
<th>QTY.</th>
<th>AMOUNT IN Rs.</th>
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<tbody>
<tr>
<td>1</td>
<td>EARTH MESH WORK</td>
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<tr>
<td></td>
<td>A-1</td>
<td>Laying of <em>Earth Mesh</em> with 25 mm./28 mm. dia M.S. Rod at depth of 0.8 mtr. From the top level of foundation, including excavation of trench of required depth and back filling of the same, transportation of M.S. Rod from site store to location, welding of M.S. Rod along the length, at crossing and with earth electrode as per drawing, application of bitumen impregnated tape on all the welded joints, for the type of soil prevalent at 0.8 mtr. Below the foundation (M.S. Rod of above sizes and M.S. Flat as required shall be made available by RVPN)</td>
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<td>(a) In case electricity is made by RVPN without charges</td>
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<td></td>
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<td>i) Any soil, soft rock other than hard rock</td>
<td>Mtr.</td>
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<td>230</td>
<td>5911</td>
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<tr>
<td>2</td>
<td>B-1</td>
<td>Laying of <em>Earth Riser</em> of 50X6 mm/50X12 mm, size M.S. Flat at a depth of 0.8 mtr. From the top level of foundations, including excavation of trench of required depth and back filling of the same, transportation of M.S. Flat from site store to location, preparation of risers, bending as required, fixing on and welding/ bolting of equipments/ structures and peak of towers, laying of trench, welding to the earth mesh of M.S. Rod as per requirement, application of bitumen compound and covering with bitumen tape on all welded joints, painting on all the surface of the riser above ground level with red oxide and green enamel paint, for the soil prevalent at a depth of 0.8 mtr. From the top level of the foundation (M.S Rod of above sizes &amp;M.S. Flat of above size will be supplied by RVPNL)</td>
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<td>(a) In case electricity is made by RVPN without charges</td>
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<td></td>
<td></td>
<td>i) Any soil, soft rock other than hard rock</td>
<td>Mtr.</td>
<td>28.4</td>
<td>260</td>
<td>7384</td>
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<td>3</td>
<td>C-1</td>
<td>Placing/ driving of <em>Earth Electrode</em> of 25/28 mm. dia. M.S. Rod of length 3.3 mtr. To a depth of approx. 3.8 mtr. From the top level of foundation, including excavation of pits as required and black filling of the same, transportation of M.S. Rod from site store to location, cutting of M.S. Rod to desired length, preparation of one end as spike if necessary, welding of earth electrode to earth mesh as per drawing. Application of bitumen compound and and covering with bitumen impregnated tape on all welded joints, for the type of soil prevalent at 3.8 tr. Below the foundation (M.S. Rod of above sizes and M.S. Flat as required shall be made available by RVPN)</td>
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<td>(a) In case electricity is made by RVPN without charges</td>
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<td></td>
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<td>i) Any soil, soft rock other than hard rock</td>
<td>Nos.</td>
<td>273.1</td>
<td>12</td>
<td>3277.2</td>
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<td>4 2</td>
<td>ERECTION OF SUB-STATION STEEL STRUCTURES columns, Beams, Lighting Masts and equipment structures (excluding circuit breaker and capacitor bank) of all types including transportation of structure members, nut and bolts, washer etc. from site store to location, their assembly, placing on foundation, fixing of templates with foundation bolts as requirement, leveling and preparing for grouting as required but excluding grouting, erection after grouting and tightening and punching of nuts and bolts (Max height of structure up to 20.0 Mtr.)</td>
<td>MT</td>
<td>2321</td>
<td>6.5</td>
<td>15086.5</td>
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<td>5 3</td>
<td>BUS-BAR WORK</td>
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<td>A</td>
<td>Stringing of 132KV,33KV bus bar of ACSR &amp; Tarantulla conductor, including transportation of conductor, disc insulators and tension hardware from site store to locations, laying and cutting required length of conductor, cleaning and assembly of disc insulators as required along with fitting of bolted type or compression type tension H/W as made available, making up at one end, stringing of conductors between the beams with specified sag and tension, also equalizing sag and fitting spacers spacer T clamps for twin conductors, for three phase of conductor in each bus section.(Per jumper basis)</td>
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<tr>
<td>i) Any Single conductor</td>
<td>Section</td>
<td>1165</td>
<td>2</td>
<td>2330</td>
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<td></td>
</tr>
<tr>
<td>6 B</td>
<td>Jumpers of ACSR conductor (3 Nos. Y – Type ) between bus to equipment or between equipment to equipment, bus to bus including transportation of conductor, disc insulators and hardware from site store to location, cleaning and assembly of disc insulator as required along with fitting on suspension hardware and erection as required, cutting required length of conductor making connection, fixing of spacers and spacer T Clamps as required , tightening of clamps/ connector, dressing etc for three phases.</td>
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<tr>
<td>i) Any conductor</td>
<td>Each</td>
<td>111</td>
<td>39</td>
<td>4329</td>
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<tr>
<td>7 4</td>
<td>STRINGING of earth wire (size7/3.15mm 7/4 mm ) including transportation of earth wire, tensions hardware etc. from site store to locations, laying and cutting required length of earthwire ,fitting of bolted type or compression type hardware as made available, making up at one end, stringing of earthwire between structure peaks with specified sag and tension, Jumpering and connecting earth bonds, for single earth wire.</td>
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<tr>
<td>Each</td>
<td>292</td>
<td>5</td>
<td>1460</td>
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<td>8 5</td>
<td>ERECTION OF SUBSTATION EQUIPMENTS:</td>
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<tr>
<td>B</td>
<td>Erection of Current Transformers / Potential Transformer/ CVT/ SR/ RVT Neutral CT with clamps and connectors , on already erected steel structures including transportation from site store to location, fabrication of base frame, fixing of terminal connectors, tightening of nuts and bolts complete in all respect.</td>
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<tr>
<td>iii) 33 KV CT/PT</td>
<td>Nos.</td>
<td>532</td>
<td>6</td>
<td>3192</td>
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</tr>
<tr>
<td>9 C</td>
<td>Erection of lightning Arrestor on already erected steel structure including transportation of lighting Arrestor, clamps &amp; connectors, surge counter etc. from site store to locations fabrication of base frame, fixing of terminal connectors surge counter, tightening of nuts &amp;bolts etc. complete in all respect.</td>
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<tr>
<td>i) 33 KV LA</td>
<td>Nos.</td>
<td>317</td>
<td>6</td>
<td>1902</td>
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<td>10</td>
<td>D</td>
<td>Erection of <strong>Isolator</strong> on already erected steel structure including transportation of base frame PI's, Mechanism box, clamps and connectors etc from site store to location, minor fabrication and fixing of terminal connectors etc adjustment/ alignment of isolator and fixing of earth blade if provided for their smooth operation and adjustment if required after Jumpering.</td>
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<td>iii) 33 KV</td>
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<td></td>
<td></td>
<td>a) Fixing of single Earth blade</td>
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<td></td>
<td>Nos. 448 18 8064</td>
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<td>11</td>
<td>H</td>
<td>Erection of 33 kV <strong>Circuit Breaker</strong>, including transportation of equipment, structure members, nuts and bolts, clamps and connectors, accessories etc. from site store to location, assembly of support structure, their placing on foundation, levelling and preparing for grouting as required, but excluding grouting, assembly/ placing of support columns/ poles, mechanism box/ control cubicle, and other accessories as per manufacturer drawings, fitting of terminal connectors as required, but excluding commissioning of CB.</td>
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<td></td>
<td></td>
<td>i) 33KV CB (outdoor Type) VCB/ SF6</td>
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<td></td>
<td>Nos. 7404 2 14808</td>
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<td>12</td>
<td>6</td>
<td>Erection of <strong>C&amp;R Panels</strong> complete in all respect including transportation from site store to control room, placing on foundation/ cable trench as per layout, interconnection between C &amp; R panels and with existing panels, fixing of side/ top covers and doors, earthing to existing earth strip in control room, connection of bus wiring to existing panels and between control and relay panels as required.</td>
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<td>iii) Simplex Panel, DC Panel, RTCC Panel, PLCC Panel etc</td>
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<td></td>
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<td>Nos. 632 1 632</td>
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<td>13</td>
<td>7</td>
<td>Erection of <strong>Marshalling Kiosks</strong>/ LMU/ line matching and distribution unit (LMDC) complete in all respect including transportation from site store to location, placing on foundation/ cable trench as per layout/ preparing for grouting of foundation bolts but excluding grouting etc.</td>
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<td>ii)33 KV or 11KV Marshalling Kiosks</td>
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<td></td>
<td>Nos. 192 1 192</td>
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<td>14</td>
<td>10</td>
<td><strong>LAYING AND TERMINATION OF CABLES</strong></td>
<td></td>
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<tr>
<td>A</td>
<td></td>
<td><strong>Control Cables</strong></td>
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<td></td>
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<td>i) <strong>Laying of P.V.C. Insulated unarmored/ armored control cables</strong> of 1.1 KV grade with copper conductor in cable trench as per specification as required, including transportation of cable drum from site store to location, laying in cable trenches, placing in the cable racks/ cable trays/ cable batten and dressing, including removinf and fixing of trench covers as required, making necessary connections, testing, cable marking on both the termination ends, etc as required for all sizes from 2CX 2.5 mm² to 20C X 2.5 mm² and 4CX 4 mm² and 4C X 6 mm²</td>
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<td></td>
<td></td>
<td>a) Unarmored control cables</td>
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<td></td>
<td>Mtr. 5 1300 6500</td>
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</tbody>
</table>
15 ii) Fixing of Control Cables in position with single compression nickel plated brass cable glands confirming to IS: 12943 and having three metal washers and rubber ring, including preparation of cable and drilling of corresponding holes in gland plates, etc as required and including cost of cable glands for each gland of size:

<p>| | | | |</p>
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<tbody>
<tr>
<td>a) 19 mm unarmoured control cable</td>
<td>Nos.</td>
<td>44</td>
<td>36</td>
</tr>
<tr>
<td>b) 25 mm unarmoured control cable</td>
<td>Nos.</td>
<td>49</td>
<td>10</td>
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</tbody>
</table>

17 iii) Termination of wires of Cables with copper terminal lugs (Pin or ring type of Dowells or equivalent make as approved by Engineer - In - Charge) duly crimped by crimping tools, including wire ends ready for crimping, ferruling and dressing of wires, etc as required, including cost of terminals ends for all wires, for each cable at both ends for cables of following sizes:

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<tbody>
<tr>
<td>a) 2.5 mm² for any number of core</td>
<td>Per core</td>
<td>11</td>
<td>70</td>
</tr>
<tr>
<td>b) 4 mm² for any number of core</td>
<td>Per core</td>
<td>14</td>
<td>48</td>
</tr>
</tbody>
</table>

TOTAL 78,583.70
SAY Rs. 78,584/-

SAY Rs. SEVENTY EIGHT THOUSAND FIVE HUNDRED EIGHTY FOUR ONLY.

1. I/We agree to execute the above work @ ..............% Above / Below RVPN –BSR-2017.

(Note Please tick on above or below clearly)

2. Our rates are complete and firm in all respect inclusive of all type of taxes etc. (except GST) till completion of the work.

Date:

Signature of authorized
Representative of the contractor with seal
SCHEDULE OF PAST EXPERIENCE OF THE BIDDER IN RESPECT OF EHV LINES OR AT EHV GSS

1. Details of orders obtained/executed

1. In support of above & of meeting the other qualifying requirements, copies of the Work Orders and satisfactory completion reports from the user or Order Placing Authority duly attested are enclosed.

<table>
<thead>
<tr>
<th>S.No</th>
<th>Name of order placing authority</th>
<th>Order No. &amp; Date</th>
<th>Name of work</th>
<th>Value of Work Order</th>
<th>Date of commencement of work</th>
<th>Date of completion of work</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
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</table>

Encl: As above

(Signature)
Name & Designation
With Seal of the firm.
SCHEDULE-II

Schedule of completion of construction of 02 Nos. 33 KV Bays at 132 KV GSS, RVPN, Champapura, Jaipur on (Labour contract basis).

<table>
<thead>
<tr>
<th>S. N.</th>
<th>NAME OF THE WORK</th>
<th>PERIOD OF COMPLETION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>02 Nos. 33 KV Bays at 132 KV GSS, RVPN, Champapura, Jaipur for M/s Ansal Properties &amp; Infrastructure Ltd, Jaipur</td>
<td>45 Days.</td>
</tr>
</tbody>
</table>

(Signature)
Name & Designation
With seal of the firm
SCHEDULE-III

(Must be filled in by the bidder)

To,
The Executive Engineer (T&C)
Raj. Rajya Vidyut Prasaran Nigam Ltd.,
Jaipur-City

Dear Sirs,

With reference to your invitation to the bid against Specification NO. RVPN/XEN/T&C/JPRCITY/ BN- ......................./ 2019-20/ D. ............. Date ............. we agree to execute the work on Labour contract Basis.

S.No . Name of work
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

1. The percentage variation below / above for the cost of construction of line indicated in price schedule shall also be applicable in case of unit rate items detailed in BSR-2017 (For the same work/project).

2. Any increase / decrease in the quantity of individual items mentioned in the price schedule shall be finalized on basis of the actual. The cost of that item shall be increased / decreased in proportion to the % variation.

3. The offer is valid for a period of 90 days after the date of opening of Bid.

5. We confirm that we agree to all the terms and conditions as well as the technical stipulations of your Specification No. RVPN/XEN/T&C/JPRCITY/ BN- ......................./ 2019-20/ D. ............. Date ............. and there are no deviations other than as specified in the Schedule of deviations.

Yours faithfully,

(Signature)
Name & Designation with seal of the firm.
ANNEXURE-I
(Format for contract agreement)

CONTRACT AGREEMENT
This Agreement is made at Jaipur this day .................................. between the .................. RRVPN Ltd., Jaipur (herein after called ‘NIGAM’ which expression shall, where the context so admits include its successors and permitted assignees) and M/s. ................................. (herein after called ‘The Contractor’ which expression shall, where the context so admits include their heirs, executors, administrators and legal representative as well as successors and permitted assignees) are hereby held and firmly bind to the Rajasthan Rajya Vidyut Prasaran Nigam Ltd. to execute the work of: .......................... to be executed as per rate, terms and conditions of ................................., awarded by the Nigam as per details given below:

<table>
<thead>
<tr>
<th></th>
<th>Name of work</th>
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<tbody>
<tr>
<td>2</td>
<td>Name of order placing authority/purchaser</td>
</tr>
<tr>
<td>3</td>
<td>Name of contractor</td>
</tr>
<tr>
<td>4</td>
<td>Estimated cost</td>
</tr>
<tr>
<td>5</td>
<td>Earnest Money deposited.</td>
</tr>
<tr>
<td>6</td>
<td>Security Deposit</td>
</tr>
<tr>
<td>7</td>
<td>Tentative date of completion</td>
</tr>
<tr>
<td>8</td>
<td>Work order No. &amp; date</td>
</tr>
</tbody>
</table>

I/ we hereby assure and abide to fulfill all the conditions of the work order referred to above. I/we declare that I/we have read thoroughly and carefully all the terms & conditions, clauses of the work order/Bid specifications and I/we hereby accept & abide with the terms and conditions of the said work order/Bid specifications for execution of the said work. I/we declare that, I/We will be fully responsible for safety of Nigam’s material issued to us for capacitor Bank Unit erection works as well as safety of our workers and confirm that, if any person get injured due to any accident during execution of work, the compensation if any, will be paid by me/us (contractor) and RVPN shall not be responsible in any circumstances.

Signed and delivered by,
Signature of contractor...............................

Witness:
Signature
Address...........................................

Notary attested:

Accepted on behalf of RVPN.

Executive Engineer (T&C)
RVPN, Jaipur City
ANNEXURE-II
(Format for indemnity bond)

INDEMNITY BOND

Know all men by these presents that we ………………………………………………..(herein after
called ‘The Contractor’ which expression shall, where the context so admits include their, heirs, executors,
administrators and legal representative as well as successors and permitted assignees) are hereby held and
firmly bind to the Rajasthan Vidyut Prasaran Nigam Ltd. (herein after called ‘NIGAM’ which
expression shall, where the context so admits include its successors and permitted assignees) to refund the full
amount of owner supplied material made available by the Nigam under the terms and conditions of work order
No. …………………………………………………. for the work of……………………………………… If any
loss, damage or deterioration of what so ever nature occurs to such material which is held by us at our site
stores at works site, in trust for and on behalf of the Nigam and or if any of such material or fabricated articles
made there from are in inspection by any officer authorized by the Nigam in this behalf are found to be
defective and rejected by such officer. We, hereby further bind ourselves that the amount of such refund may
be deducted by the Nigam from any sum, which at any time thereafter may become due to us under said work
order or any other contract entered into by us with the Nigam.

We bind ourselves firmly by these presents dated ……………….. and whereas the contractor do
hereby agree to be responsible for the safe custody and protection of the said material against all risks
(excluding war risks) and against loss, damage and deterioration of whatsoever nature in respect of the said
material while it remains in the custody and possession of the sub-contractor / contractor.

AND WHEREAS the said material shall at all time remains open for inspection by any officer authorized by
the Nigam. Now the conditions of the above written bond are such that: -
1. The said contractor shall refund the full amount against the material as has been supplied by the Nigam to
them in respect of which loss, damage or deterioration of whatsoever nature, except due to circumstances
arising out of war has occurred.
2. The contractor shall keep the said material open at any time for inspection by the officers authorized by
the Nigam till the said material is utilized by the contractor on the said works and balance / surplus material is
deposited with In-charge of the works. If the material account is settled than the above written bond shall be
void and of no effects, otherwise the same shall be and remain in full force.

IN WITNESS WHEREOF we the said have hereto signed at Jaipur in the presence of: -

Authorized signatory

Witness:

Sign
Name
Address

Notary attested:
APPENDIX

- Annexure –A: Compliance with The Code of Integrity and No Conflict of Interest

Any person participating in a procurement process shall –

(a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
(b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
(c) Not indulge in any collusion, Bid rigging or anti – competitive behavior to impair the transparency, fairness and progress of the procurement process;
(d) Not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
(e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
(f) Not obstruct any investigation or audit of a procurement process;
(g) Disclose conflict of interest, if any; and
(h) Disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-
The Bidder participating in a bidding process must not have a conflict of interest.
A conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party’s performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

i. A Bidder may be considered to be in conflict of interest with one or more parties in abiding process if, including but not limited to:
   a. have controlling partners/shareholders in common; or
   b. receive or have received any direct or Indirect subsidy from any of them; or
   c. have the same legal representative for purposes of the Bid; or
   d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
   e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidders is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
   f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
   g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the procurement Entity as engineer-in-charge/consultant for the contract.

[Signature]
Annexure -B: Declaration by the Bidder regarding Qualifications

Declaration by the Bidder

In relation to my/our Bid submitted to __________________________ for Contract of ___________________________ in response to their Notice Inviting Bid No.______________ Dated______________ I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012 that

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of the legal proceedings for any of the foregoing reasons,
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date: ____________________________
Place: ____________________________

Signature of bidder
Name: ____________________________
Designation: ______________________
Address: __________________________
Annexure –C: Grievance Redressal during Procurement process

The designation and address of the First Appellate Authority is as nominated vide order No.RVPN/AAO/F&R/F/98/D.53 dated 30.06.2016.

(1) **Filing an Appeal**
If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omissions, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provide that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

(2) The officer to whom an appeal is filled under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of appeal.

(3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) **Appeal not to lie in certain cases**
No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

(a) determination of need of procurement;
(b) provisions limiting participation of Bidders in the Bid process;
(c) the decision of whether or not to enter into negotiations;
(d) cancellation of procurement process;
(e) applicability of the provisions of confidentiality.

(5) **Form of Appeal**
(a) An appeal under para (1) or (3) above shall be in the annexed form along with as many copies as there are respondents in the appeal.
(b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
(c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorised representative.

(6) **Fee of filing Appeal**
(a) Fee of first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
(b) The fee shall be paid in the form of bank demand draft or banker’s cheque of the Scheduled Bank in India payable in the name of Appellate Authority concerned.

(7) **Procedure for disposal of Appeal**
(a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
(b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall:-
   (i) hear all the parties to appeal present before him; and
   (ii) peruse or inspect documents, relevant records or copies thereof relating to the matter.
(c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
(d) The order passed under sub-clause(c) above shall also be placed on the State Public Procurement Portal.
Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal No ........of ............

Before the ...................(First / Second Appellate Authority)

1. Particulars of appellant:
   (i) Name of the appellant:
   (ii) Official address, if any:
   (iii) Residential address:

2. Name and address of the respondent(s):
   (i)
   (ii)
   (iii)

3. Number and date of the order appealed against
   and name and designation of the officer/authority
   who passed the order (enclose copy), or
   a statement of a decision, action or omission of
   the procuring entity in contravention to the provisions
   of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented
   by a representative, the name and postal address
   of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:
   .............................................................................
   .............................................................................
   ............................................................................. (Supported by an affidavit)

7. Prayer:
   .............................................................................
   .............................................................................
   .............................................................................

Place ........................................
Date .........................................

Appellant's Signature