

RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED
OFFICE OF THE SUPERINTENDING ENGINEER (MIS&IT)

IT Centre, Hawa Sarak, Sodala Jaipur-302006
Phone No. 2393814 Email: se.mis@rvpn.co.in

NO: RVPN / SE (MIS&IT) / XEN-3 / F. 73. / AMC of Gen. Cleaning / D241 Date: Jpr.

29/5/19

NIB No- TN.01 /2019-20

Scaled quotations are hereby invited from all reputed contractors/persons/bidders for AMC work of existing "General cleaning work of IT Centre, Chambal Power House for one year(Fy.2019-20)" Jaipur for 12 months (One Year). The schedule of dates is as under:

S.N.	Activity/Milestone	Date/Details
1	Date of release of Open NIB	29-05-2019
2	Cost of Bid Document (non refundable)	Rs. nil
3	Earnest Money Deposit (EMD)/Bid Security @2% of Contract Value	Rs. nil
4	Estimated Cost	Rs. 170903/-
5	Bid Submission Start Date	29-05-2019
6	Bid Submission End Date & Time	07-06-2019 at 3.00 pm
7	Bid (Techno-commercial) Open Date & Time	07-06-2019 at 3.30 pm
8	Website for downloading Bid Document	http://www.energy.rajasthan.gov.in http://www.sppp.co.in
9	Bid Price Validity period	90 days from the date of opening of bid

Queries related to bid may be e-mailed to: se.mis@rvpn.co.in

Mohit Mehta
Superintending Engineer (MIS&IT)
RVPN, Jaipur

2/7/19



RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED
OFFICE OF THE SUPERINTENDING ENGINEER (MIS&IT)

Regd. Office: VidyutBhawan, Jangpeth, Jyoti Nagar, Jaipur-302005

IT CENTRE, CHAMBAL POWER HOUSE PREMISES JAIPUR

Phone: +91-141- 2293713(Ext.11010) Email-sc.mis@rvpn.co.in

ISO 9001:2008 Certified Company

No. RVPN/SE (MIS)/XEn-3/FM/F.73 / gen. cleaning D. 242

Date: 29/5/19

Jaipur.

Limited Tender Notice

[Tender Notice No. RVPN/S.E.(MIS&IT)F.73(2)(Limited NIT)/Gen. Cleaning/Yr.19-20 TN- 01]

Sealed Quotations are invited from experienced firms under Limited Tender Notice for **“General cleaning work of IT Centre, Chambal Power House for one year(Fy.2019-20)”** in One Cover bid system (Pre-qualification and Price Bid). The date & time of submission and Opening of this NIT shall be on date **07/06/2019 at 3.30PM.**

The detail of this NIT is available in tender documents which may be downloaded from our website 'www.rvpn.co.in' & SPPP Portal or may be received from o/o the S.E.(MIS&IT) RVPN,IT Centre, Chambal Power House, RVPN Jaipur.

Mansing Ahir
 Superintending Engineer(MIS&IT)
 RRVPNL, Jaipur

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RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED

OFFICE OF THE SUPERINTENDING ENGINEER (MIS&IT)

Regd. Office: VidyutBhawan, Janpath, Jvoti Nagar, Jaipur-302005

IT CENTRE, CHAMBAL POWER HOUSE PREMISES JAIPUR

Phone: +91-141- 2293713(Ext.11010) Email-se.mis@rvpn.co.in

ISO 9001:2008 Certified Company

No. RVPN/SE (MIS)/XEn-3/NT/Limited/Gen. Cleaning/F.73/19-20 /1243 Date 29/5/19 pur.

Limited Tender Notice


[Tender Notice No. RVPN/S.E.(MIS&IT)F.73(Limited NT)/Gen. Cleaning/Yr.19-120 /TN- 01]

Sealed quotations are invited from experienced firms under Limited Tender Notice for **“General cleaning work of IT Centre, Chambal Power House for one year”** in One Cover bid system (Pre-qualification and Price Bid). The terms and conditions of this contract applicable for pre-qualification and price schedule are given in the tender document (attached herewith). If you are interested to quote for “General cleaning work of IT Centre, Chambal Power House for one year” in accordance with the requirements stated, please submit your tender in the prescribed Tender Form enclosed, in original, on or before the prescribed date and time indicated in the terms and conditions of contract.

The offered prices should be valid for 90 days from the date of opening of tender and should reach to this office up to 3.00 PM on dated: **07-06-2019** along with quotation form (the price schedule, Special and General terms & conditions) duly filled and signed by firm/contractor in o/o the SE(MIS&IT), RVPN at IT Centre, Chambal Power House, Jaipur. .

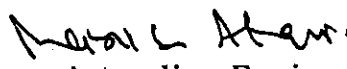
The offers will be opened on the same date i.e. **07-06-2019** at 3.30 PM at Vidyut Bhawan, Jaipur. The envelope should be marked **“General cleaning work of IT Centre, Chambal Power House for one year”**

Enclosure:-Price Schedule and Terms & Conditions.

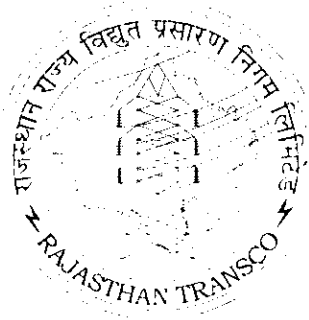

Superintending Engineer (MIS&IT)
RVPN Jaipur

Copy submitted/forwarded to the following for information:-

1. The Chief Engineer (IT), RVPN, Vidyut Bhawan Jaipur.
2. The Sr. Accounts Officer (PPD/EA-Cash), RVPN, Vidyut Bhawan, Jaipur.
3. The XEN-3 (MIS&IT), RVPN, Vidyut Bhawan Jaipur.
4. SPPP Portal, GoR.
5. Web Admin., IT Centre Chambal Power House RVPNL Jaipur for uploading on RVPN web Site.


Superintending Engineer (MIS&IT)
RVPN Jaipur

RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED



NIT/ No/ RVPN /SE (MIS&IT) / XEN -3 /AMC of Gen. Cleaning work /TN- 01.

BIDDING DOCUMENTS

FOR

“General cleaning work of IT Centre, Chambal Power House for one year (year.2019-20)” Jaipur for 12 months (One Year).

Date & time of opening of bid: Date 07-06-19 time 3:30 PM

Venue / Place for submitting :

Superintending Engineer (MIS&IT)
RVPNL,IT Centre Chambal Power House Premises Jaipur

Venue for Opening of bid:

Superintending Engineer (MIS&IT)
RVPN ,IT Centre Chambal Power House Premises Jaipur .

Estimated cost :- Rs.170903/-

Cost of Specification: Rs.nil.....

EMD: Rs.nil-----

Queries related to bid may be e-mailed to: se.mis@rvpn.co.in

Manish Mehta
Superintending Engineer (MIS&IT)
RVPN,Jaipur.

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TENDER FORM

From

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.....

.....

To,
The Superintending Engineer (MIS&IT)
RVPN , IT CENTRE, Chambal Power House
Jaipur.

Dear Sir,

I/We offer the services detailed in the schedule and agree to hold this letter open up to 90 days from the date of opening of the tender. I/We shall be bound by a communication of acceptance dispatched within the aforesaid period.

I/We have understood the instructions and conditions for the contract pertaining to the above mentioned tender and have thoroughly examined the specifications patterns quoted in the schedule and are aware of the store/services required and my/our offer is strictly in accordance with requirement.

Copies of the necessary certificates as asked for in the terms and conditions have also been enclosed with the tender.

A DD or CASH RECEIPT bearing sr. no.NIL... datedissued by
..... For Rs. NIL/- (Rupees NIL only) in favor of
the Sr. AO (EA & CASH) RVPNL Vidhyut Bhawan , JAIPUR is enclosed as Earnest Money deposit .

Signature.....

NAME.....

ADDRESS.....

PHONE NO.....

E-mail id

SEAL

[Handwritten signatures and initials]

TENDER DOCUMENT

[Tender No. RVPN/S.E(MIS&IT)/F.73(limited NIT)/general cleaning work /Yr.19-120 /TN-01

Sealed Limited tender are invited in One Cover bid system (Pre-qualification bid and Price bid) for "AMC work of General cleaning work of IT Centre, Chambal Power House for one year".

Name and address of Tenderer

M/s.....
.....
.....
.....

Date for receiving the Tender: up to date... 07-06-18 at 3.00 P.M
at IT Centre Chambal Power House RVPN Jaipur.

Date & Time of opening the Tender: date ... 07-06-18 ... at 3.30 P.M (Pre-qualification bid and Price bid-One Cover) at the
o/o **TheSuperintending Engineer (MIS&IT)**
RVPN , IT CENTRE, Chambal Power House
Jaipur.

IMPORTANT NOTICE

TENDERERS RESPONDING TO THIS ENQUIRY SHALL BE DEEMED TO BE AGREEABLE TO THE TERMS AND CONDITIONS HEREIN CONTAINED. THESE TERMS AND CONDITIONS SHALL BE BINDING ON THE SUCCESSFUL TENDERER. CONDITIONAL TENDERS ARE LIABLE TO BE REJECTED.THE SUPERINTENDING ENGINEER (MIS&IT) RVPN JAIPUR RESERVES THE RIGHT TO REJECT ANY OR ALL OR PART OF TENDER WITHOUT ASSIGNING ANY REASON AND SHALL ALSO NOT BE BOUND TO ACCEPT THE LOWEST TENDER. THE SUPERINTENDING ENGINEER (MIS&IT) RVPN JAIPUR WOULD NOT BE UNDER ANY OBLIGATION TO GIVE ANY CLARIFICATION TO THE AGENCIES WHOSE BIDS ARE REJECTED.

Mohit K. Khem
SUPERINTENDING ENGINEER (MIS&IT)
IT CENTRE, CHAMBAL POWER HOUSE PREMISES
RVPNL JAIPUR, Phone- 01412293814,E-mail-se.mis@rvpn

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(A) TERMS AND CONDITIONS:**1.0 SCOPE OF WORK**

The scope of work has been mentioned in Price-Schedule. The contractor take up the work as per the Price-Schedule enclosed. All materials & T&P required for cleaning work will be provided by the contractor on his own cost. The detail of scope of the as under .

- Daily work of cleaning/up-keeping of all rooms, open space, staircase, Mopping of Floor with Phenyl & Surf for proper cleaning shall be carried out as per above G-schedule/Price-schedule by the contractor. **And the workers used to carry out the work shall be provided by the contractor as per norms/requirement.**
- Each toilet shall be properly cleaned with toilet cleaner, detergent, stain cleaner.
- All material related to cleaning work such as shop ,toilet cleaner, detergent, stain cleaner, Phenyl, Naphthalene balls, Acid, Urinal, Harpic , Colin, Room Deodorant, Liquid Hand wash, dustbin ,mop etc. shall be provided/arranged by contractor/firm.
- Due precaution shall be taken while cleaning in office.
- Contractor will provide **one worker/ sweeper daily** for this general cleaning work.
- Contractor will be fully responsible regarding safety of their sweeper.
- During carrying out cleaning work, if any damages occur to RVPNL property, same will be recovered from Contractor bills .
- All deductions will be done as per RVPNL Norms.
- If the work of cleaning is found unsatisfactory, the contract may be terminated any time as per general terms & conditions.
- Bill will be submitted by contractor/firm in triplicate to the Superintending Engineer (MIS&IT) RVPN Jaipur.
- All material related to cleaning work such as shop ,toilet cleaner, detergent, stain cleaner, Phenyl, Naphthalene balls, Acid, Urinal, Harpic , Colin, Room Deodorant, Liquid Hand wash, dustbin ,mop etc should be deposited by contractor on monthly basis to the AEN (MIS & IT) for further issuing to the cleaner/worker/sweeper provided by the contractor . If these material is not provided by the contractor, a penalty imposed @ rate Rs. 75/ /day shall be deducted from the monthly running bill.

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(B) GENERAL TERMS & CONDITIONS:

1. COMPLETION PERIOD:

The period of contract shall be for one year from the date of issue of PO/Work Order.

2. WORKING HOURS:

The normal working hours for various cleaning works shall be 7.00 AM to 9.00 AM (Morning) every day and if cleaning is required for any reason one work man is call for above said work any time.

3. Estimated Cost:-The estimated cost of this General cleaning work of IT Centre , Chambal Power House for one year is Rs. 170903/- (one lac seventy thousand nine hundred two and paisa sixty eight only per year) inclusive of all taxes inclusive of GST ,Labour & materials, equipment's required for this work.

4. PERFORMANCE SECURITY:

a) In order to secure/assure the due fulfilment of the contract, the firm shall have to deposit the performance security amount equivalent to 10% (ten Per cent) of the amount of work order. However, the successful bidder at the time of signing of the contract agreement, may submit option for deduction of performance security from his each running and final bill @ 10% of the amount of the bill or 10% of total contract value deducted from first running bill .

b) Contract Agreement:

For the fulfillment of the contract you shall execute an agreement in triplicate in the prescribed form(Performa enclosed at Annexure 'A' on non-judicial stamp paper equivalent to 0.25% of the contract value subject to maximum of Rs 15000/- and minimum value of Rs. 500 /-) within 15 days from issue of the letter of award/work order. Such Contract Agreement shall be executed and signed by the competent authority of the company with seal thereon. All expenses on this account will be on your account.

5. TERMS OF PAYMENT:

(i) The payments shall be made as under through RTGS/NEFT only after execution of the contract documents and furnishing performance security as per the relevant clause.

(ii) The 90% payment shall be made by the Sr. A.O (EA&Cash) RVPNL, Jaipur. The bill on quarterly basis in triplicate should be submitted in the name of Superintending Engineer (MIS&IT), RVPN, Jaipur.

c) 10% (ten Per cent) as performance security amount shall be deducted from the running bill every month or 10% of total contract value deducted from first running bill .

(iii) If option under clause 4 of general terms & conditions is exercised and shall be refunded after 180 days of

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completion of work and satisfactory performance of work.

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6. DEDUCTION:

The Income Tax/TDS, **GST/ EPF** and any other tax etc. shall be deducted from the bills as per rules applicable time to time. **Any statutory variation in the taxation law shall be borne by the contractor.**

- 6.1. Firm shall be responsible for any tax, if any, applicable under this work order and Nigam shall not entertain any claim whatsoever in this regard. Nigam shall, however, deduct such taxes at source as per the rules and issue TDS certificates to firm.
- 6.2. Nigam shall be entitled to deduct tax at source in accordance with the provisions of Tax Laws as applicable from time to time. In such case, necessary TDS certificate shall be issued by Nigam.
- 6.3. Firm shall be solely responsible for payment of all taxes, duties, license fees etc., if any, for all the equipment and material covered under this contract to the concerned authorities as applicable from time to time.

7. IN-CHARGE OF WORK:

The Assistant Engineer (MIS&IT), IT Centre, RVPNL, Jaipur, shall be the Officer In-charge of the work. He will verify the bills of the contractor and attend all other matters pertaining to this contract.

8. DISPUTES:-

All Disputes, differences, questions what so ever arising between the Nigam & the Contractor in relation to or in connection with the contract, shall be decided to have arisen at Jaipur (Rajasthan) only and no courts other than courts in Jaipur shall have jurisdiction to entertain the same.

9. RESERVE OF RIGHTS:-

RVPN reserves the right to make any changes in the scope of works as defined in the bidding documents.

10. TERMINATION OF CONTRACT:-

The contract can be terminated at any time if the work is not found satisfactory and as per condition of the contract.

11. SUB-LETTING OF CONTRACT:-

The contract may not be sub-let in full or part thereof to any other agency by the contractor.

12. LEGAL LIABILITY:

The contractor shall be liable for all legal complications which may come up during the course of execution of this contract.

13. FINANCIAL LIABILITY:

The contractor shall also be responsible for financial liability which may accrue to him or his personnel and Nigam's personnel during the course of contract. The contractor shall also be liable to pay any statutory taxes/levies & duties etc. of the State/ Central Government which may accrue during the course of contract or in future related to the contract.

14. GENERAL LIABILITY:



The contractor shall be liable for any damage, theft, missing of his own equipment and material as well as to the Nigam's material and equipment's during the course of execution of the work.

15. PENALTY:

- i. In case substitute worker is not provided by you a penalty @ Rs.500/- (Rs. Five Hundred only) per day will be imposed by the Nigam and shall be recovered from the monthly bills 'or' performance security. In case of failure to provide the service on the above terms & conditions as per order, or any part thereof a penalty of **1/4% per week or part thereof of the un-executed work subject to maximum of 10% of contract value shall be imposed on the contractor.**
- ii. All material related to cleaning work such as shop ,toilet cleaner, detergent, stain cleaner, Phenyl, Naphthalene balls, Acid, Urinal, Harpi , Colin, Room Deodorant, Liquid Hand wash, dustbin ,mop etc should be deposited by contractor on monthly basis to the AEN (MIS & IT) for further issuing to the cleaner/worker/sweeper . **If these material is not provided by the contractor, a penalty imposed @ rate Rs. 75/-/day shall be deducted from the monthly running bill .**

16. CANCELLATION OF ORDERS:

- (i) Order placed can be cancelled as per the decision of SE (MIS&IT) RVPN Jaipur in consultation with Sr. AO (Civil) RVPN, Jaipur or as per applicable provisions from time to time.
- (ii) In case of failure to complete the work within the contract period then the Superintending Engineer (MIS&IT), RVPN, Jaipur shall be at liberty to cancel the order and forfeit firm's performance security & charge risk & cost.

17. ACCEPTANCE OF THE ORDER:

The acceptance of the order shall be intimated to the Superintending Engineer (MIS&IT), RVPNL, Jaipur within 7 days of the receipt of the order failing which it will be presumed that the terms & conditions incorporated in the order are accepted to the contractor.

[Signature]
Superintending Engineer (MIS&IT)
RVPN Jaipur

Copy submitted/forwarded to the followings for information and necessary action:-

1. The Additional Chief Engineer (II) RVPN, Vidyal Bhawan, Jyoti Nagar Jaipur.
2. The Sr. AO (Civil) RVPN, Jaipur.
3. The Sr. Accounts Officer (EA-Cash) RVPN Jaipur for arranging payments after verification of bill by the consignee through RTGS/NEFT.
4. The Executive Engineer-1/2/3 (MIS&IT) RVPN Jaipur .
5. The Assistant Engineer (MIS) o/o the SE (MIS&IT) RVPN,ii Centre, Jaipur **for consignee of the work for verification of bill for arranging the payment.**

[Signature]
Superintending Engineer (MIS&IT)
RVPN Jaipur

[Signature]

[Signature]

INSTRUCTIONS TO BIDDERS:-

A. ESSENTIAL ELIGIBILITY CONDITIONS FOR BIDDERS :

Bidders are to provide information on Pre-qualification requirements in sealed envelope with title "Pre-qualification requirement & PRICE Bid". Tenders satisfying the following essential conditions will only be considered for further processing. In absence of the proof of following supportive document the tender will not be considered.

- I. The firm has to attach an undertaking that no Government/undertaking organizations have **blacklisted** the firm for any reason.
- II. The Vendor should preferably be a **registered contractor** in RVPNL/in any other Govt. of Rajasthan Deptt.
- III. The firm must be **registered in EPF Deptt.** of Govt. of Rajasthan.
- IV. Bidders should have successfully carried out **two annual contracts** of similar work of General Cleaning & Up-keeping of minimum value of Rs.1 Lakhs, in a single order or combination of many orders in an organization having such large infrastructure during last 5 year. (Certificates of satisfactory service from organizations must be enclosed with copy of purchase order.
- V. The firm should have at least **two years experience** of similar work of general cleaning & Up-keeping etc.
- VI. The **annual turnover** should not be less than **Rs.1.0 Lakh** during consecutive past two years on C.A certificate or self attested certificate may required **With Balance Sheet of 2yrs.**
- VII. **Latest certificates of satisfactory service** from the organizations where the vendors have carried out the general cleaning & Up-keeping work should be attached with tender.

B). BIDDING PROCEDURE:-

- a) Bids are invited in One Cover bid system, (1) Pre-qualification bid and Price bid, which shall be sealed separately by mentioning "Pre-qualification bid and Price bid" on the top of one envelope only. The all Bidding documents as per check list will be then enclosed in a single sealed envelope. **This Limited Bid notification will be exhibited on SPPP & RVPN Web Portal for wide publicity.**
- b) No Bids will be accepted after due date and time under any circumstances. This office will not be responsible for any postal/courier delay and also for reasons beyond the control of this office.
- c) Pre-qualification & Price Bid must contain complete technical details as desired by this tender. The Pre-qualification & Price Bid of all the tender will be opened on pre-scheduled date, time & venue.
- d) Price bid, of only successful Pre-qualification bid, will be considered & shall be qualified.
- e). **Validity :- The offered prices should be valid for 90 days from the date of opening of tender.**
- f) All bids must be submitted in o/o the SE (MIS&IT) RVPN, IT Centre Chambal Power House Jaipur.

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C. SUBMISSION OF BID:-

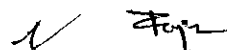
- i. The envelope shall be super scribed with the name of work and the words. "Pre-qualification & Price Bid". The envelope shall be opened on the date of opening of tender. The bidder should specifically provide full technical/prequalification details of service offered.
- ii. The time limit for submission of bid will be 7 days from the issue of bidding documents.
- iii. All offers shall be made available in hard copies as specified in the Bid specifications and should be **seal and signed** by the authorized signatory of the firm on all the pages of the hard copy.
- iv. All prices and other information in this regard bearing on the price shall be written both in figures and words in the prescribed offer form.
- v. The bid should be submitted in the prescribed bid form of this document. All columns of the bid form should be filled. Any additional information should be enclosed separately and referred to in the relevant column of the bid form. All relevant product literature must be enclosed with the bid.
- vi. No bid may be modified subsequent to the deadline for submission
- vii. The RVPNL reserves the right to inspect any or all the works and satisfy itself about the quality and reliability of the service rendered before opening of the concerned vendor's price bid.

D. OPENING OF BIDS:

- i. The Pre-qualification & Price Bid shall be opened on scheduled time, date and venue i.e SE (MIS&IT), IT centre Chambal power house , Jaipur in the presence of the bidders/representatives who willing to choose to attend.
- ii. The bidder's representatives who will be present shall sign on the paper evidencing their attendance. In the event of the specific bid opening being declared a holiday for the purchaser, the bid shall be opened at the same time and location on the next working day.
- iii. The bidders names, bid withdrawals, presence of bid security and such other details as the Purchaser at its discretion may consider appropriate will be announced at the bid opening.

E. EVALUATION OF BIDS:

- i. The RVPNL will examine the bids to determine whether they have fulfilled eligibility and all relevant documents have been properly signed. Evaluation of bids shall be done based on the information furnished by the bidder. The conformity of the bids to the technical specification and commercial terms and conditions shall be examined. Responsiveness of the bid shall be determined based on the technical and financial capability of the bidder to execute the contract.

ii. The RVPNL may examine the bids to determine:-

- a. The correctness of the information furnished by the bidder in its bid. In case any information is found to be incorrect/false, the bid shall be considered as non-responsive.
- b. The substantial responsiveness of each bid to the bidding: For the purpose of these clauses, a substantially responsive bid is one, which confirms to all technical specifications and terms and conditions of the bidding documents. The RVPNL determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.

F. RVPNL RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS:

- a. RVPNL reserves the right to accept or reject any bids and the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the RVPNL action.
- b. RVPNL reserves the right to make any changes in the scope of works as defined in the bidding documents.
- c. The acceptance of tender will rest with the Superintending Engineer (MIS&IT), RVPNL, Jaipur who does not bind himself to accept the lowest bid and reserves himself the right to reject any or all the tenders received without the assignment of any reason. All the bids in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
- d. Canvassing in connection with tenders is illegal and strictly prohibited and the tenders submitted by the bidders, who resort to canvassing, will be rejected.

G. TERMINATION BY DEFAULT:

RVPNL may, without prejudice to any other remedy for breach of contract, by written notice of default sent to vendor, terminate the Contract in whole or part:

- i. If the vender fails to provide service/rectify the fault within the time period specified in the contract or any extension thereof granted by the RVPNL.
- ii. If the vender fails to perform any other obligation (s) under the Contract. In the event the RVPNL terminates the Contract in whole or in part, the RVPNL may procure, upon such terms and in such manner, as it deem appropriate, services similar to those undelivered for any excess costs for such similar services which shall be recovered from the vendor. However, the vendor shall continue the performance of the Contract to the extent not terminated.

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2 July

CONTRACT AGREEMENT

This agreement is made this day _____ between the Superintending Engineer (MIS&IT), RVPN, Jaipur (hereinafter called "NIGAM" which expression shall, were the context so admits include its successors and permitted assignees) and M/s

(herein after called "The Contractor" which expression shall, where the context so admits include there, heirs, executors, administrators and legal representative as well as successors and permitted assignees) are hereby held and firmly bind to the Rajasthan Rajya Vidyut Prasaran Nigam Ltd. to execute the work awarded by the Nigam as per details given below:-

S.No.	Description	Order No. & Amount Details etc.
1.	Work Order No. & Date	No.RVPN/SE(MIS)/XEN-3/F.Gen.Cleaning/D Dated
2.	Name of work	General cleaning work at IT Centre, Chambal Power House Campus, Jaipur w.e.f. (12months)
3.	Name of contractor	M/s
4.	Estimated cost	Rs.
5.	Security Amount/ EMD	Rs.
6.	Contract period	months (w.e.f.)

I/we hereby assure and abide to fulfill all the conditions of the work order referred to above, I/we declare that I/we have read thoroughly and carefully all the clauses of the work order & tender specifications (Section-I, II, III) and I/we hereby abide with the terms & conditions of the said work order and tender specifications for execution of the said work.

Signature of contractor

Accepted & signed on behalf of RVPN

**REAL TIME GROSS SETTLEMENT (RTGS)/NATIONAL ELECTRONIC FUND
TRANSFER (NEFT)**

From:

.....
.....
.....

The Sr. Accounts Officer (EA-Cash),
RVPN, Jaipur

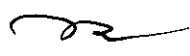

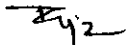
Sub: RTGS/ NEFT payments.

We refer to remittance of our payments using RBI's RTGS/ NEFT. Our payments may be made through the above system to our under noted account at our cost:-

Name of city	
Bank code No.	
Branch code No.	
Banks name	
Branch address	
Branch Telephone / Fax No.	
Vendor/Supplier's Account No.	
Type of Account	
IFSC code for NEFT	
IFSC code for RTGS	
Vendor/Supplier's name as per Account	
Telephone No. of supplier/Vendor	
Vendor/Supplier's E-mail ID	

Confirmed by Banker
with stamp & Address

Signature of Bidder

CHECKLIST

(37)

Please verify the following before submission of the tender and submit the required documents in the sequence listed below, to avoid rejection or disqualification of your tender. Following documents as indicated in the tender document printed on the tenderers letter head with dated signature and seal .

- a. Tender form
 - b. Price Schedule
 - c. Service support details
 - d. Other formats, if any provided in the tender; and
 - e. Details of previous contracts, if any.
2. Experience certificates and copies of work order for similar work carried out in Govt. Deptt./Undertaking/ Pvt. Deptt./organizations.
 3. Certificates of registration for any Govt. Deptt/ organizations.. etc. issued by appropriate government Deptt. for the required services with seal of the tenderer.
 4. PAN Card with the seal of the tenderer and copy of GST registration /if GST certificate is not available then undertaking may be given that GST is not applicable on his firm .
 5. GST/EPF Certificates issued by respective Deptt. of Govt. of Rajasthan for employers where the similar services were rendered / being rendered with seal of the tenderer.
 6. The entire original tender document with seal and signature on each page.
 7. Any other document or information as required in the tender document.
 8. Corrections in bid document should be noted over and initialed at the places of corrections.
 9. Time and Date for receipt of Tender: Up to 3:00 PM on ..
 10. Time and Date for opening of Tender: At 3:30 PM on ...



(A) Price Schedule / ९-schedule / T No. 1

क्र.सं.	कार्यकाविवरण ; सामान्य सफाईकार्य	आवृत्ति	इकाई	दर रुपयोंमें per 100 mtr.	क्षेत्रफल	Total प्रति दिन रुपयोंमें
1-1	<p>कार्यों काविवरण :-</p> <ul style="list-style-type: none"> परिसर के कार्यालय, सभी कमरों, बरामदों, सीढियों, आदिमें झाड़ू से सफाई करना व फिनायल कार्पोछाल गाने का कार्य । परिसर के सभी कमरों के दरवाजों व खिड़कियों (मय शीशे) आदिकी सफाई । समस्त शौचालय व मुत्रालय में फिनायल / रसायन का प्रयोग करके सफाई एवं धुलाई का कार्य । परिसर के सभी कमरों के व अन्य सभी कक्षों की छत, खिड़की, कोने आदि में लगे जाले आदिकी सफाई । उपरोक्त परिसर में कूड़ादानों (डस्टबिन्सों) को खाली करना । समस्त निकाले गए कचरे को परिसर से बाहर प्रगारी अधिकारी द्वारा निर्धारित स्थान पर डालना । <p>नोट :-</p> <ol style="list-style-type: none"> सफाई कार्य हेतु झाड़ू, पोंछे, डस्टर, आवश्यक उपकरण आदि ठेकेदार को स्वयं की लागत पर लाने होंगे । अन्य सफाई कार सामान जैसे फिनायल, फिनायल गोली, रसायन आदि ठेकेदार को स्वयं की लागत पर लाने होंगे । भुगतान फर्श क्षेत्रफल के आधार पर किया जायेगा । 	प्रतिदिन	100 वर्ग मीटर फर्श क्षेत्रफल	1043 Sq. mtr. per day
TOTAL item 1.1			30 days x	Rs.-		per month
1-2	i). परिसर व अन्य कार्यालय परिसर के ऊपर की छत व दरमाली-गलों और शौचालय की सीवरेज लाइन की सफाई व परिसर का सफाई कार्य ।	मासिक	100 वर्ग मीटर	426 Sq. mtr. x 4.26
TOTAL item 1.2 (i)				Rs. /-	 per month
	ii). कार्यालय परिसर के चारों ओर खाली भूमि क्षेत्र सड़क सामने पोर्च क्षेत्र स्थान का सफाई कार्य । समस्त निकाले गए कचरे को परिसर से बाहर प्रगारी अधिकारी द्वारा निर्धारित स्थान पर डालना । सफाई कार्य हेतु झाड़ू एवं आवश्यक उपकरण व अन्य सफाई कार सामान ठेकेदार को स्वयं की लागत पर लाने होंगे ।	मासिक	100 वर्ग मीटर	500 Sq. mtr. /- x 5.00
TOTAL item 1.2 (ii)			 /-		per month

(Handwritten signature)

Price Sch./G-schedule/TN-01.

1.3	<p>PLCC रूमकीसफाईकार्यजोकीप्रथममंजिलपरस्थितहै।। रॉटरजिसका कारपेटएरिया = 30 फ़ीट X 16 फ़ीट = 480 फ़ीट = 53 वर्गमीटर</p>	प्रतिदिन	100 वर्ग मीटरफर्श क्षेत्रफल	53 वर्गमीटर x 0.53
Total item 1.3		30 (days) x		Rs.	
1.4	<p>परिसर के कार्यालय,सभीकमरों, बरामदों, सीढ़ियों, समस्त शौचालय व गुत्रालय मेंफिनायल/रसायनकाप्रयोगकरतेहुए साफाई एवं धुलाईकार्य (Washing FROM DETERGENT & WATER)</p>	Every Saturday	100 वर्ग मीटरफर्श क्षेत्रफल	1043 वर्गमीटर
TOTAL item 1.4		5 (days) x		Rs..... ... PER WEEK	
1.5	<p>सभीकर्मचारियों / अधिकारियोंकी SAP Hall Tables , व Conference hall कीगोलमेजऔरकुर्सियोंकीसफाई , वंपोंछालगावेका सावधानी के साथ कार्यकरना ।</p>	प्रतिदिन	Lump sump	Lump sump
TOTAL item 1.5		30 (days) x		Rs..... per month	
1.6	<p>All material related to cleaning work such as shop ,toilet cleaner, detergent, stain cleaner, Phenyli, Naphthalene balls, Acid, Urinal, Harpi , Colin, Room Deodorant, Liquid Hand wash, dustbin ,mop etc should be deposited by contractor on monthly basis to the AEN (MIS & II)</p>	monthly	Lump sump	Lump sump per month
Total item 1.6		12 (months) x		Rs..... per month	
Total (item 1.1 + item 1.2+item 1.3 +item 1.4 +item 1.5 + item 1.6)		Rs. (...../- + + /- + + +) = total Rs.....			
Grand Total (inclusive of all taxes &GST)		Rs..... per Year सभीकरसहित			

 R. Raju