



**OFFICE OF THE EXECUTIVE ENGINEER (220 KV GSS)
RAJ. RAJYA VIDHYUT PRASARAN NIGAM LTD., NAGAUR**

Phone No. 01582-240888 E-mail: xen.220.nagaur@rvpn.co.in
(REGD. OFFICE:-VIDHYUT BHAWAN, JANPATH, JYOTI NAGAR JAIPUR-302005)
"AN ISO 9001:2008 CERTIFIED COMPANY"

NO.:RVPNL/XEN/220 KV/GSS/NGR/F...../D. 42/DATED 25.04.2017

M/s.

Sub: - Quotation for supply of stationary items.

Dear Sir,

On the subject cited above , you are requested to please send your offer / quotation for supply of following stationary items :-


S. No.	Name of Item	Quantity
1.	Photo state paper size 210x297 mm, A-4 size, 70 GSM, J.K. Make, 500 sheet in a ream	20 Ream
2.	File cover handmade size (24.5 x 37 cm) weight 80 Gram per file cover alongwith printing of office name & state press line.	200 Nos.
3.	File less (No. 924) (100 Laces in one bundle)	2 Bundle

Terms & conditions :-

- (i) **Price:** - Rate of required material shall be quoted inclusive of all taxes, freight & insurance charges. These charges will be considered of F.O.R. destination prices (Nagaur).
- (ii) **Payment :-** 100% payment shall be made to the supplier / contractor through RTGS / NEFT by A.O. (T&C) RVPNL Merta city on presentation of bill in triplicate in favour of Executive Engineer (220 KV GSS) RVPNL Nagaur subject to receipt of material in good condition. The supplier / contractor shall furnish particulars to the payment making authority of RVPN in enclosed format.
- (iii) **Validity:** - The quoted rates / prices should be valid minimum period of 30 days from the date of opening of quotation.
- (iv) **Penalty :-** If ordered quantity shall not supplied within stipulated time period, a penalty @ ¼ % per week and part thereof for four weeks and thereafter ½% per week and part thereof subject to maximum 5% shall be deducted from bill.
- (v) **Delivery of material:** - The ordered material is to be supplied within 15 days of issue of detailed purchase order.

You are requested to kindly send your quotation & acceptance of terms and conditions alongwith sample of required stationary articles duly signed & stamped in seal envelope so as to reach this office upto 2.30 PM on dt. 02.05.2017.

Yours faithfully


Executive Engineer
220 KV GSS Nagaur

Copy to the following for information & n.a. :-

1. The Accounts Officer (T&C) RVPNL Merta city.
2. Notice Board of this office / RVPN Portal.


Executive Engineer