

RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED  
CIN: U40109RJ2000SGC016485 (An ISO 9001-2008 Certified Company)  
OFFICE OF THE SUPERINTENDING ENGINEER (T&C)  
CHITTORGARH-312201

Email: < se.tnc.chittor@rvpn.co.in >

NO: RVPN/SE/T&C/COR/TECH/F. /D. 1327 / Date: 15/2/2017


CALL OF CONSENT

Consent from competent and experienced contractor / firms is hereby called for Hiring of inspection vehicle (Car/ Jeep/ Bolero etc.) for following office of the circle as per details given below. Consent may be submitted in this office up to 23.02.2017.

Name of Office	Type of Vehicle Required	Period of Hiring	Maximum Limits of Km Run per Month
Superintending Engineer (T&C) RVPN Chittorgarh	Car Like Swift Dzire, Indigo etc	01.04.2017 to 31.03.2018	2200 Km
Executive Engineer (T&C) RVPN Chittorgarh	Bolero/Jeep etc.	01.04.2017 to 31.03.2018	2200 Km
Executive Engineer (220kV GSS) RVPN Chittorgarh	Bolero/Jeep etc.	01.04.2017 to 31.03.2018	2000 Km
Executive Engineer (400kV GSS) RVPN Chittorgarh	Bolero/Jeep etc.	01.04.2017 to 31.03.2018	1500 Km
Executive Engineer (220kV GSS) RVPN SAWA	Bolero/Jeep etc.	01.04.2017 to 31.03.2018	2000 Km
Assistant Engineer (Cluster) RVPN Paloda (Banswara)	Bolero/Jeep etc.	01.04.2017 to 31.03.2018	2000 Km
Assistant Engineer (T&C) RVPN Banswara	Bolero/Jeep etc.	01.04.2017 to 31.03.2018	2200 Km


The salient points are as follows:

1. Vehicles shall be hired as per circular No. F.9(1)FD.1(1)Budget/2015 Jaipur, dated: 15 July, 2015 of Finance Department Government of Rajasthan. Copy of this circular is enclosed for reference.
2. Vehicles shall be hired on 24 Hrs basis looking to the emergent nature of services of above mentioned offices.
3. Bill is to be submitted monthly and payment shall be arranged on monthly basis.

  
Superintending Engineer (T&C)  
RVPN Chittorgarh

Copy to the following for information and necessary action:

1. The Chief Engineer (T&C) RVPN Ajmer
2. The Executive Engineer (400kV GSS/220kV GSS/T&C) RVPN Chittorgarh/Sawa
3. The Account Officer (T&C) RVPN Chittorgarh
4. The Assistant Engineer (Cluster) RVPN Paloda, Banswara
5. Notice Board/RVPN website

  
Superintending Engineer (T&C)  
RVPN Chittorgarh

**GOVERNMENT OF RAJASTHAN**  
**FINANCE DEPARTMENT**  
**(Budget Division)**

No. F.9 (1)FD.1(1) Budget/2015

Jaipur, dated : 15 July, 2015

**CIRCULAR**

In supersession of all earlier Circulars regulating hiring of vehicles (Cars and Jeeps only), the following guidelines are hereby issued for hiring of vehicles as per the rule 32 of Rajasthan Transparency Public Procurement Rules 2013 and item no. 42 of S.O. 135 dated 04.09.2013:-

1. Heads of departments and Heads of offices can hire vehicles at their level with the specific permission of Finance Department. The number of vehicles that can be hired shall be as approved by the Finance Department on annual basis, or approved for a shorter period of less than one year. Appropriate budget provision must exist for this purpose.

2. Hiring of a vehicle shall be allowed on the basis of functional and operational jurisdiction of that particular department and / or that particular office. There shall be four categories of maximum ceiling of expenditure and mileage for hiring of a vehicle. Category of maximum ceiling shall be decided by Finance Department in respect of each department and office, while according permission for hiring of a vehicle. The categories would be as follows :-

- (i) Rs.20000/- per month (service tax extra if applicable) for 1500 Kms, for offices having a city (municipal limits of a town) as their jurisdiction;
- (ii) The maximum ceiling of Rs.23625/- per month (service tax extra if applicable) for 2000 Kms for offices having a district as their jurisdiction.
- (iii) The maximum ceiling of Rs.25075/- per month (service tax extra if applicable) for 2200 Kms for offices having jurisdiction of more than one district but less than the whole state.
- (iv) The maximum ceiling of Rs.27250/- per month (service tax extra if applicable) for 2500 Kms for official use in respect of those offices whose functional and operational jurisdiction is spreading over the entire State.

3. However, the taxi vehicles hired under the above categories, ply less than the maximum ceiling of 1500 Kms, 2000 Kms, 2200 Kms and 2500 Kms respectively then the monthly payment shall be made as below:-

(i) For first 1500 Kms or less – Rs.20000/- per month (service tax extra if applicable).

(ii) For additional running of vehicle (more than 1500 Kms) -- @ Rs.7.25 per Km.

KMP Rules 2013, 002



4. If in an office, a vehicle is required on as and when basis, it may be hired with due permission of Finance Department. The maximum ceiling of expenditure in a month would be Rs.10000/- per month.

5. In case, a vehicle is required to ply more than the above prescribed ceiling of Kms, the concerned Administrative Department shall be competent to regularise upto 300 Kms per month and 1500 Kms in a financial year in excess of the prescribed ceiling, @ Rs.7.25/- per Km. In case of a vehicle required to ply more than the limit in competence of an Administrative Department, it shall be referred to Finance Department for regularisation. However, the charges shall not be more than Rs.7.25/- per Km.

6. Taxi vehicles can be hired without resorting to bidding process on the recommendation of a procurement committee constituted as per rule 3 of Rajasthan Transparency Public Procurement Rules 2013.

However, the procurement committee may consider to obtain quotations from an individual, firm, travel agency having vehicles registered as taxi. The vehicle should not be more than 6 years old, the committee should try to have comparatively a new model. In case the vehicle is more than 6 year old and the condition of the vehicle is satisfactory, a relaxation of not more than 2 years (i.e. the vehicle should not be more than 8 years old) can be given by the Administrative Department.

7. Performance Security on the basis of annual expenditure on hiring of vehicles as provided in Rajasthan Transparency in Public Procurement Rules, 2013 shall be taken from the individual/contractor/firm.

8. All taxes except toll tax shall be borne by the individual/contractor/firm. Reimbursement of toll tax paid by the individual/contractor/firm shall be made on production of receipt of payment of toll tax.

9. All legal deductions (if applicable), such as income tax (TDS) shall be made as per law/rules applicable at the time of payment.

10. The hired vehicles can be used anywhere in the State. In case of night halt at the place other than that of headquarter, a sum of Rs.200/-per night shall be paid for the driver.

11. As per Order No.F.4 (6) State Motor Garage/2010 dated 28<sup>th</sup> September, 2010 of State Motor Garage Department (and amended time to time) deductions shall be made from the salary of the officers using such hired vehicles.

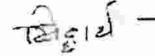
12. These rates/conditions shall be applicable from 01.08.2015. The existing contracts for hiring of vehicles, which have been entered into prior to issue of this Circular having the price escalation condition can also implement these rates from 01.08.2015.

13. An "Agreement" needs to be signed between the procuring entity and taxi vehicle provider.

14. A format of log sheet to be maintained for hired taxi vehicle is enclosed.

Above guidelines shall also be applicable to Government Companies, Boards, Statutory Corporations, Universities, Local Bodies and Autonomous Bodies receiving financial assistance fully or partly from the State Government.

Encl.: As above.



(Siddharth Mahajan)

Special Secretary Finance (Budget)

Copy forwarded to the following for information and necessary action:-

1. Principal Secretary to H.E. the Governor, Rajasthan
2. Secretary to Hon'ble Chief Minister, Rajasthan
3. Special Assistants/Private Secretaries to all Ministers/State Ministers
4. All Additional Chief Secretaries/Principal Secretaries/Secretaries/Special Secretaries to Government
5. Principal Accountant General (Civil Audit/Receipts and Commercial Audit/A&E), Rajasthan
6. Private Secretary to Chief Secretary
7. All Heads of Departments (including District Collectors)
8. Chief Executive Officers of all Public Sector Enterprises / Corporations / Companies / Boards / Local Authorities
9. All Treasury Officers
10. Administrative Reforms (Codification) Department, with 7 spare copies
11. All Officers on Special Duty/Dy. Secretaries, Finance Department
12. System Analyst (Joint Director), Finance (Computer Cell) Department, for uploading the Circular on the website

Copy also forwarded to:

1. Secretary, Rajasthan Vidhan Sabha, Jaipur
2. Registrar General, Rajasthan High Court, Jodhpur/Jaipur
3. Secretary, Lokayukta, Rajasthan, Jaipur
4. Secretary, Rajasthan Public Service Commission, Ajmer
5. Secretary, State Election Commission, Rajasthan, Jaipur



(Sharad Mehra)  
Director (Budget)

[ 10 / 2015 ]