

**RAJASTHAN RAJYA VIDYUT KARAMCHARI TRUST**

**MM Building, Gate No.3, Old Power House Premises, Near Ram  
Mandir, Bani Park, Jaipur-302006  
E-mail: rrvkcpftrust@gmail.com**

No. / RVPN/CAO (P&F)/Dy. COA/Acct. /F. /D.

1156


Date: 4.7.22

**OFFICE ORDER**

This is in reference to the Circular issued by this office vide No./RVPN/CAO (P&F)/Dy. COA/Acct. /F. 183 /D.1179 dated 25-06-2021 through which it was directed to all Circle Accounts Officers /Accounting Units of all power sector companies to send the demand of pension fund to the office of Dy. COA (P&F) RVPN, Jaipur by 25<sup>th</sup> of the each month, so that the fund for disbursement of monthly pension may be remitted timely.

Further, it has been desired also by the higher authorities from all the Circle Accounts Officers /Accounting Units of all power sector companies to provide the total number of pensioners (including family pensioners) mandatorily along with the monthly pension requirement till 25<sup>th</sup> of every month in the prescribed format of monthly pension fund demand (format enclosed).


Therefore, it is enjoined upon all circle offices/units to send the demand of pension fund along with the total no. of pensioners/family pensioners by 25<sup>th</sup> of each month to the O/o Dy. COA (P&F), RVPN, Jaipur in the prescribed format. In case of non-receipt of monthly pension demand timely in the prescribed format, the concern office will be personally responsible for non-disbursement of pension fund.

  
(Virendra Singh)

Dy. Controller of Accounts (P&F)  
RVPN, Jaipur

Copy to the following for information and necessary action:-

1. CAO (P&F), RVPN, Jaipur.
2. CAO (IA), RVUN, Jaipur, Nodal Officer.
3. CAO (B&R), JDVVNL, Jodhpur, Nodal Officer.
4. CAO (IA), JVVNL, Jaipur, Nodal Officer.
5. CAO (W&M), AVVNL, Jaipur, Nodal Officer.
6. Sr. Account Officer ( ), RVPN, RVUN, JVVNL, AVVNL, JDVVNL, Jaipur/ Ajmer/ Jodhpur.
7. Accounts Officer ( ), RVPN, RVUN, JVVNL, AVVNL, JDVVNL.
8. IT Cell of RVPN, RVUN, JVVNL, AVVNL, JDVVNL to upload this circular on the website of their respective Company.

  
Assistant Accounts Officer-I (P&F)  
RVPN, Jaipur

## FORMAT OF MONTHLY PENSION DEMAND

<b>Name of company:</b>	
<b>Name of Office/Circle:</b>	
<b>Name of Bank A/c:</b>	
<b>Bank A/c No.:</b>	
<b>Mobile No.:</b>	

<b>Date</b>	<b>Total No. of pensioners</b>		<b>Balance available in bank account</b>	<b>Amount required for payment</b>	<b>Net amount required</b>
	<b>Pensioners</b>				
	<b>Family Pensioners</b>				
	<b>TOTAL</b>				

Sr. Account Officer/Account Officer (         ) )

***Note: Fund requirement should be duly signed by controlling officer.***