

**Two Part Bid**

**AJMER VIDYUT VITRAN NIGAM LIMITED**  
(Material Management Wing)  
**Corporate Identification Number (CIN) – U40109RJ2000SGC016482**  
**Regd. Off. Vidyut Bhawan, Panchsheel Nagar, Makarwali Road, Ajmer-305004.**  
(Tel. 0145-2644529. Fax 0145-2644542. E-mail – [semmajm.avvnl@rajasthan.gov.in](mailto:semmajm.avvnl@rajasthan.gov.in)  
Website – <https://energy.rajasthan.gov.in/avvnl> & [www.avvnl.com](http://www.avvnl.com))

## SPECIFICATION FOR RATE CONTRACT FOR THE PURCHASE OF PRE-PRINTED CONTINUOUS COMPUTER STATIONARY UNDER TN-1265.

A	NIT No.	TN-1265
B	Cost of tender specifications	Rs. 2950 (Non-Refundable) (Two Thousand Nine Hundred Fifty Only)
C	Processing fee of RISL	Rs. 1180.00 (Non-Refundable) (One Thousand One Hundred Eighty Only)
D	Bid Security to be deposited with Tender	(i) General Bidder : Rs. 2.00 Lac (ii) Sick Unit : Rs. 1.00 Lac (iii) SSI Unit of Rajasthan : Rs. 0.50 Lac
E	Validity	120 days from the next date of opening of techno- commercial bid or 90 days from the next date of opening of Price bid whichever is later.

### IMPORTANT DATES

S.N.	Events	Date & Time	Location
1	Date of downloading of tender Documents	-	<a href="http://www.avvnl.com">www.avvnl.com</a> & <a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a>
2	Deposit of cost of Tender Specifications, Processing fee & Bid Security	Up to 04.10.2018 (2:00 PM)	In the office of the Sr. Accounts Officer (EA & CASH), AVVNL, Panchsheel, Makarwali Road, Ajmer-305004
3	Last Date & time of submission of electronic bid	Up to 04.10.2018 (02:00 PM)	<a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a>
4	Opening of Technical Bid	<b>05.10.2018</b> (3:00 PM)	<a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a>
5	Opening of Price Bid	To be intimated separately to the qualified bidders	<a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a>

**The Micro, Small & Medium Scale Industries of Rajasthan and sick industries, other than Small Scale Industries, whose cases are pending before the Board of Industrial and Financial Reconstruction (BIFR) shall furnish self-attested documentary evidence duly attested by Notary to claim the above. The Bid Security amount may be given in the form of banker's Cheque or demand draft in favour of SR. AO (EA & Cash), AVVNL, Ajmer (payable at Ajmer) or Bank Guarantee, in specified format, of a scheduled bank in favour of Superintending Engineer (MM), AVVNL, Ajmer, up to stipulated date & time, and obtain a receipt/acknowledgement thereof. No other mode of deposit shall be accepted. At time of depositing the Bid Security amount or Bank Guarantee, the bidder shall also furnish self attested and duly attested by Notary the documentary evidence of SSI unit of Rajasthan or of sick unit (as applicable) and also submit a letter for the offered quantity by them**

- 1) Wherever EMD and Security Bank Guarantee (SBG), are appearing in the ITB, GCC & other Bidding Documents, same are hereby replaced by BID SECURITY as above.
- 2) **VENDOR REGISTRATION**

**The relaxation/ exemption given to the registered vendors of the Nigam in respect of EMD/ SBG, wherever appearing in the ITB, GCC & other Bidding documents, are hereby WITHDRAWN.**

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1. Tender documents will be made available on e-Tendering portal **www.eproc.rajasthan.gov.in** & **www.avvnl.com** for viewing. The bidders, in their own interest are requested to read very carefully the tender document before submitting the bid only through online on website **www.eproc.rajasthan.gov.in** up to the time & date as specified above. In case of any discrepancy found in the bidding documents downloaded from the website and appended with the bid (as a bid document) and the original copy of such document available in the office of Superintending Engineer (MM), Ajmer Discom, Ajmer then the copy available with Superintending Engineer (MM), Ajmer Discom, Ajmer will be considered as final document for all purposes.

**2. The tender processing fees of Rs. 1,180/- (non-refundable) payable by Demand Draft in favour of Managing Director, RISL (payable at Jaipur ) can be deposited in this office [i.e. SE (MM)]**

**&**

The **cost of tender specification i.e. Rs. 2950/- (non-refundable)** in Demand draft/ Banker's cheque in favour of the Sr. Accounts Officer (EA & CASH), AVVNL, Ajmer (payable at Ajmer ) **can be deposited in the office of the Sr. Accounts Officer (EA & CASH), AVVNL, Panchsheel, Makarwali Road, Ajmer-305004.**

**&**

The Bid Security amount (as applicable) to be paid by Demand Draft/ Banker's Cheque in favour of Sr. Accounts Officer (EA & CASH), AVVNL, Ajmer (payable at Ajmer ) **or** Bank Guarantee, in specified format, of a scheduled bank in favour of Superintending Engineer (MM), AVVNL, Ajmer, be deposited in the office of the Superintending Engineer (MM), AVVNL, **Panchsheel, Makarwali Road, Ajmer-305004. The Original AFFIDAVIT (as per Appendix-A) be submitted along with Bid Security.**

**All above fees be accepted upto 2.00 p.m. up to one WORKING day prior to schedule date of opening of respective bid.**

**3. The bidders are required to upload the receipt of depositing all above payments along with their tender at the relevant place on the scheduled date & time otherwise their bids are liable to be rejected.**

4. Eligible bidders should submit their bid well in advance instead of waiting till last date. AVVNL will not

be responsible for non-submission of Bid due to any website related problems.

**5. Offer shall be furnished in two parts & shall comply all provisions of Clause No. 1.02 Section-I (instruction to Bidders) and the Bid offer shall be furnished in the following manner:**

**i) First envelope/ cover containing proof of deposition of cost of Bid documents & Bid Security Amount as under:-**

- a. Content proof document of tender fee Rs. 1180/- payable to MD RISL, Jaipur.
- b. Content proof document of tender specification fee (i.e. Rs. 2950/-) deposited to Sr. Accounts officer (EA & Cash), AVVNL Ajmer.
- c. Content proof document of the Bid Security amount (as applicable) to be paid by Demand Draft/ Banker's Cheque in favour of Sr. Accounts Officer (EA & CASH), AVVNL, Ajmer (payable at Ajmer ) or Bank Guarantee, in specified format, of a scheduled bank in favour of Superintending Engineer (MM), AVVNL, Ajmer. **Receipt of the Original AFFIDAVIT (as per Appendix-A) be submitted along with Bid Security.**

**ii) Second envelope/ cover for techno-commercial bid.**

**iii) Third envelope/ cover for price bid.**

**Cover– III Price Bid' should be clearly furnished on prescribed format to be uploaded online on website.**

**Note:-** Envelope/ Cover III containing price bid will be kept unopened in the safe custody at the website RISL. It will be opened at a later date in respect of those bidders whose offers are found / adjudged technically and commercially acceptable. The date of opening of "Price Bid" shall be intimated to successful bidders in due course of time. In case of deviation from the stipulated clauses of bid specifications, price bid of the bidder will not be opened.

**iv) The bidder shall ensure that bid is furnished / submitted strictly in the manner detailed in the Specification.**

**Note :-All eligible interested bidders are required to get enrolled on e-Tendering portal <http://www.eproc.rajasthan.gov.in/nicgep/app>.**

Contact person (Authorized Bid Signatory)	Superintending Engineer (MM), AVVNL, Ajmer
Correspondence Address	VIDYUT BHAWAN, Makarwali Road, Panchsheel Nagar, Ajmer
Mobile No.	9414004258
Telephone	0145-2644529
Website & E-Mail:	1. Web.-www.avvnl.com
	2. E-mail:- Web:- <a href="http://risl.rajasthan.gov.in">http://risl.rajasthan.gov.in</a> , Email:- <a href="mailto:info.risi@rajasthan.gov.in">info.risi@rajasthan.gov.in</a>
Address of RISL:- Rajcomp Info Services Limited (RISL) 1 <sup>st</sup> Floor, YognaBhawan, TilakMarg, C-Scheme, Jaipur (Rajasthan) Phone:-0141-5103902, 4031900 Fax: - 0141-2228701 Web:- <a href="http://risl.rajasthan.gov.in">http://risl.rajasthan.gov.in</a> , Email:- <a href="mailto:info.risl@rajasthan.gov.in">info.risl@rajasthan.gov.in</a>	

**SECTION- III****TECHNICAL SPECIFICATION FOR RATE CONTRACT FOR THE SUPPLY OF PRE-PRINTED CONTINUOUS COMPUTER STATIONARY UNDER TN-1265.****5.01 SCOPE:**

The specification covers rate contract for a period of one year for design, manufacture and printing, inspection prior to accept, supplied at Ajmer City/ District Circle store of various types of Pre- Printed Continuous Computer Stationary, which is extendable for one year as per mutual consent of supplier and purchaser. The content to be print shall be provided to the successful bidders.

**5.02 SCHEDULE OF TECHNICAL SPECIFICATION:**

- i) Rate schedule for rate contract of design, manufacture and printing of various types of Pre- Printed Continuous Computer Stationary with perforation as suitable/ required for which detail of rate schedule (to be filled by the bidder) enclosed as Schedule-II with the specification. The papers should be of good quality, reputed brand & according to the GSM.
- ii) The tenderer should clearly indicate type of paper used along with GSM of paper.
- iii) Reputed "A" class brand of stationary papers shall be preferred.
- iv) Soft copy of final matter to be printed shall be given by the firm in Compact Disc (CD) to the order placing authority. Compact Disc (CD) shall be arranged by the firm.

**5.03 SCHEDULE OF REQUIREMENT:**

The different types of pre- printed continuous computer stationary are required to be supplied as per the Nigam requirement.

**5.04 SAMPLES:**

Along with tender the tenderer should furnish samples of intended Continuous Computer Stationary to be used for printing as per specification shown in the Annexure – A, failing which the offer is likely to be ignore.

As the printing material shall be supplied by successful bidders therefore supplier has to get sample of pre-commencement sample comprising of stationary with printing material.

**5.05 DEPARTURE FROM SPECIFICATION:**

Should the tenderer wish to depart from the specification in any respect, he should clearly state such departures indicating the reasons thereof, unless this is done, the departmental specification will hold good and shall be binding on the supplier unless the departures have been approved in writing by the purchaser.

**5.06 PROOF READING**

The first proof will be read by the firm second & final proof will be routed by this office.

**5.07 DELIVERY SCHEDULE:**

The delivery of material shall commence after 30 days from the date of receipt of purchase order and within one month thereafter of order quantity in PO. In case ordered quantity is abnormal than ordered quantity shall be adjusted proportionally / as per schedule in purchase order.

**The bidders are required to indicate the delivery schedule in the schedule attached with the Specification.**

**5.08 PRICE:**

The quoted rate contract price shall remain firm during the contract period. The quoted prices shall be F.O.R. destination Ajmer store on FIRM basis inclusive of packing, forwarding and freight & insurance charges if any including Good service tax and all other taxes and duties.

## 27 PERIOD OF RATE CONTRACT:

- a) The rate contract shall be generally valid for a period of one year from the date of award of contract. All orders placed within this period shall be got executed by the contractor even though the delivery of the supply order falls beyond the expiry of the rate contract period.
- b) **The rate contract may be extended, on same terms and conditions, on mutual consent of supplier and purchaser further for a period not exceeding three months but up to one year**

### 5.09 BID SECURITY:

**Demand Draft No.....for Rs..... (Rupees.....only) drawn on the .....and payable on the Sr. Accounts Officer (EA & Cash) AVVNL. Ajmer is attached herewith towards BID SECURITY**

### **OR**

The Bid security may be given in the form of bank guarantee [No.....issued on dated.....for Rs.....(Rupees.....only) valid upto dated.....and claim upto dated.....], in specified format, of a scheduled bank in favour of Superintending Engineer (MM), AVVNL, Ajmer up to stipulated date & time, and obtain a receipt/ acknowledgement thereof. No other mode of deposit shall be accepted.

**Note: The Bank Guarantee against Bid Security be issued by Nationalized / Scheduled Bank. The same may be accepted after confirmation by issuing Bank. If any Bid Security Bank Guarantee not is proper format / not confirmed by the issuing bank the same would not be accepted and the bidder would be immediately shorted out from bid process.**

### 5.10 **TRANSPORTATION:**

As the prices are unit F.O.R. destination Ajmer store therefore, transportation charges up to ACOS (ACC/ ADC), Ajmer has to be borne by the supplier.

### 5.10 **INSPECTION:**

The material shall be subject to pre-acceptance inspection at the ACOS (ACC/ ADC), AVVNL, Ajmer by the DCOS, AVVNL, Ajmer. During inspection if quality of paper used is found inferior than as prescribed in work order, the entire printed material shall be rejected.

### 5.11 **PACKING:**

The pre-printed material should be packed in cartoons as per market practice for packing of rims, which should be easy to handle/ carry and should be protected from water, dust etc.

### 5.12 **TENDERS:**

Tenderer shall furnish complete particulars of the rates offered by them in regard to this specification and submit the same with their tender under Price Bid Document. Failure to do so or any incomplete entry therein may prevent a tender from being consideration.

### 5.13 **GENERAL:**

The tenders received without complete details required as per enclosed forms/ schedules are liable to be rejected.

## 8. PARALLEL CONTRACTS:

The Nigam reserves the right for entering into parallel rate contracts with other firms and to assign and specify the areas of operation of rate contract.

## 9. PAYMENTS:

**90% payments** shall be arranged by the Sr. Accounts Officer (EA & Cash), AVVNL, Ajmer against presentation of bills duly verified by the respective ACOS towards supply of Pre Printed Computer Stationary, based on the work orders. However, the contractor shall not get **90%**

**payment** in absence of completion of contractual formalities such as furnishing of bank guarantees towards security deposit, and execution of contract agreement. Balance **10% payment** shall be released by the Superintending Engineer (MM), Ajmer Discom after ascertaining satisfactory performance of the supply of Pre Printed Computer Stationary upto expiry of performance guarantee period.

Performance security shall be solicited from all successful bidders except the department's of the state Government and undertaking, corporations, autonomous bodies, registered societies, co-operative societies which are owned or controlled or managed by the state government and undertaking of the Central Government. However, a performance security declaration shall be taken from them. The state Government may relax the provision of performance security in particular procurement or any class of procurement.

The amount of performance security shall be 10% (**ten percent**) of the amount of work order in case of procurement of works. Performance security from the successful bidder shall be taken or may adopt option after approval of purchaser to withheld **10%** amount in lieu of performance security from each bill on prorated/ proportionate basis. In cases of successful bidder, the amount of bid security may be adjusted in arriving at the amount of the performance security or refunded if the successful bidder furnishes the full amount of performance security.

#### 11. SUBMISSION OF BILLS:

The bills for the supply of Pre-Printed Computer Stationary shall be supported by the following documents for arranging payments by Sr. AO (EA & Cash), AVVNL, Ajmer.

- a) Inspection and dispatch clearance reports of the Inspecting Officer.
- b) Received challan of the consignee for the supply of Pre-Printed Computer Stationary.

**SCHEDULE-I****SCHEDULE OF REQUIREMENT OF ITEM UNDER TN-1265**

<b>S. No.</b>	<b>Particulars</b>				
<b>A</b>	Paper quality 60 GSM, Single Color Printing on Single Side (Quoted rates in Rs.)				
	<b>Paper Size</b>	<b>1 Copy</b> (Per thousand sheet)	<b>2 Copy with carbon</b> (Per thousand set)	<b>3 Copy with carbon</b> (Per thousand set)	<b>4 Copy with carbon</b> (Per thousand set)
	10"x12"				
	15"x12"				
<b>B</b>	Paper quality 60 GSM, Single Color Printing on Both Side (Quoted rates in Rs.)				
	<b>Paper Size</b>	<b>1 Copy</b> (Per thousand sheet)	<b>2 Copy with carbon</b> (Per thousand set)	<b>3 Copy with carbon</b> (Per thousand set)	<b>4 Copy with carbon</b> (Per thousand set)
	10"x12"				
	15"x12"				
<b>C</b>	Paper quality 70 GSM, Single Color Printing on Single Side (Quoted rates in Rs.)				
	<b>Paper Size</b>	<b>1 Copy</b> (Per thousand sheet)	<b>2 Copy with carbon</b> (Per thousand set)	<b>3 Copy with carbon</b> (Per thousand set)	<b>4 Copy with carbon</b> (Per thousand set)
	10"x12"				
	15"x12"				
<b>D</b>	Paper quality 70 GSM, Single Color Printing on Both Side (Quoted rates in Rs.)				
	<b>Paper Size</b>	<b>1 Copy</b> (Per thousand sheet)	<b>2 Copy with carbon</b> (Per thousand set)	<b>3 Copy with carbon</b> (Per thousand set)	<b>4 Copy with carbon</b> (Per thousand set)
	10"x12"				
	15"x12"				
<b>E</b>	Paper quality 70 GSM, Two Color Printing on Single Side (Quoted rates in Rs.)				
	<b>Paper Size</b>	<b>1 Copy</b> (Per thousand sheet)	<b>2 Copy with carbon</b> (Per thousand set)	<b>3 Copy with carbon</b> (Per thousand set)	<b>4 Copy with carbon</b> (Per thousand set)
	10"x12"				
	15"x12"				
<b>F</b>	Paper quality 70 GSM, Two Color Printing on Both Side (Quoted rates in Rs.)				
	<b>Paper Size</b>	<b>1 Copy</b> (Per thousand sheet)	<b>2 Copy with carbon</b> (Per thousand set)	<b>3 Copy with carbon</b> (Per thousand set)	<b>4 Copy with carbon</b> (Per thousand set)
	10"x12"				
	15"x12"				
<b>G</b>	Paper quality 70 GSM, Multi Color Printing on Single Side (Quoted rates in Rs.)				
	<b>Paper Size</b>	<b>Single Copy</b> (Per thousand sheets)			
	10"x12"x1				
	15"x12"x1				
<b>H</b>	Paper quality 70 GSM, Multi Color Printing on Both Side (Quoted rates in Rs.)				
	<b>Paper Size</b>	<b>Single Copy</b> (Per thousand sheets)			
	10"x12"x1				
	15"x12"x1				
<b>I</b>	Paper quality 80 GSM, Single Color Printing on Single Side (Quoted rates in Rs.)				
	<b>Paper Size</b>	<b>Single Copy</b> (Per thousand sheets)			
	10"x12"x1				
	15"x12"x1				
<b>J</b>	Paper quality 80 GSM, Single Color Printing on Both Side (Quoted rates in Rs.)				
	<b>Paper Size</b>	<b>Single Copy</b> (Per thousand sheets)			
	10"x12"x1				
	15"x12"x1				
<b>K</b>	Paper quality 80 GSM, Double Color Printing on Single Side (Quoted rates in Rs.)				
	<b>Paper Size</b>	<b>Single Copy</b> (Per thousand sheets)			

	<b>10"x12"x1</b>	<b>10"x12"x1</b>
	<b>15"x12"x1</b>	<b>15"x12"x1</b>
<b>L</b>	Paper quality 80 GSM, Double Color Printing on Both Side (Quoted rates in Rs.)	
	<b>Paper Size</b>	<b>Single Copy</b> (Per thousand sheets)
	<b>10"x12"x1</b>	<b>10"x12"x1</b>
	<b>15"x12"x1</b>	<b>15"x12"x1</b>
<b>M</b>	<b>Rates for perforation work for any size of paper</b> (Quoted rates in Rs.).	
	<b>Per Thousand Perforation or part thereof</b>	

- 1 The Prices as quoted above are FIRM, as per details given in "Schedule -IV" of the specification and the offer is valid for a period of 120 days from the next date of opening of Techno Commercial Bid of the tender.
- 2 The quoted rate contract price shall remain firm during the contract period. The quoted prices shall be F.O.R. destination Ajmer store on FIRM basis inclusive of packing, forwarding and freight & insurance charges if any including Good service tax and all other taxes and duties.
- 3 We hereby certify that no extra other charges / duties etc. are chargeable.
- 4 We confirm that we agree to adhere to all the terms and conditions of the specification, GCC except as detailed in Schedule VI-A & Schedule VI-B of Sec. III).

**Signature of Tenderer & Seal**



## SCHEDULE-III

**PRE QUALIFICATION REQUIREMENT**

The bidder should fulfill following qualifying requirements for successful participation in the tender along with relevant documentary evidence supporting each qualifying requirement without which the offer shall be considered non-responsive & rejected.

**1.0 STATUS OF BIDDER:-**

- a) The bidder should be a Manufacturer/ Trader of offered items.
- b) Old/ New suppliers:- Any bidder located within or outside the state of Rajasthan has participated for the first time in a particular Discom & meeting minimum qualification requirement and has supplied the tendered material in other utility shall be treated as an old supplier. Rajasthan's firms although supplied in past but not meeting minimum quantity supplied criterion including altogether new units which have not supplied any quantity but having adequate & required manufacturing and technical know-how of the tendered material shall be considered as new firms and would be eligible for trial order only.

**2.0 PAST SUPPLY & PERFORMANCE CRITERIA:-**

The bidder shall meet both past supply and performance criteria as detailed below for opening of tenders:-

**2.01 PAST SUPPLY:-**

- 2.01.1 The bidder is required to quote for minimum **10%** of tendered quantity failing which their offer may be considered Non-Responsive.
- 2.01.2 The bidder should have designed, manufactured / supplied to utility / Discoms / Govt. Departments of similar item of tendered material in last 3 financial years from the date of opening of technical-commercial bid.
- 2.01.3 In support of fulfillment of the past supply criteria, the bidder shall furnish documentary evidence in the enclosed prescribed proforma only, clearly indicate the quantity supplied, period of supply, etc., any deviation to format or information diverted format, will not be considered and rejected.

**2.02 PERFORMANCE CRITERIA:-**

- 2.02.1 i) If a bidder has supplied up to 50% of ordered quantity in previous tender up to date of opening of subsequent tender and scheduled delivery period expired, the bid of such bidder will not be opened in the Discom for that item.
- ii) However, if the supplies have been completed for a quantity more than 50% but not completed up to date of opening of subsequent tender and scheduled delivery period expired, the quantity equal to the quantity pending in previous tender for that item shall be reduced from the subsequent tender quantity to be allocated to the bidder.

**3.0 POOR RECORD OF PERFORMANCE AND DELIVERY :**

The bidder who have been black listed in any of the state Discom or with whom business relations have been severed in Jaipur Discom shall not be considered. Severment of business relations will be done in case of following circumstances for the period and with the recovery mentioned against each:

i) When vendor does not accept order awarded on its accepted price and terms and conditions or does not comply with contractual formalities.	Forfeiture of EMD/cancellation of vendor registration to recover amount of EMD along with severment of business relations for three years from the date of issue of order.
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ii) When vendor complies with contractual formalities but does not commence supplies.	Levy of maximum recovery on account of delay in delivery along with severment of relations for a period of 2 years from the date of issue of order or in next two bids whichever is later along with forfeiture of EMD / cancellation of vendor registration.
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#### **4.0 (A) Black listing of a firm:**

After having given Show Cause Notice of 30 days, and having established & cogent reasons for blacklisting of the firm as given below, the firm should immediately be blacklisted for a period of 5 years indicating reasons of doing so, in the letter itself, and a copy of such blacklisting should be given to the firm, with the approval of CLPC:-

(i) There are sufficient and strong reasons to believe that the supplier or his employee has been guilty of malpractices such as manhandling/misbehavior with Government official by supplier or his partner/employee, bribery, corruption or abatement of such a offence in a position where he could corrupt Nigam's official, fraud, vitiating fair tender process including substitution of or interpolation in tender, mis-representation, pilfer-aging or unauthorized use or disposal of Nigam's material issued for specific work etc.

(ii) Where a supplier or his partner or his representative has been convicted by a court of Law for offences involving moral turpitude in relation to the business dealing or where security considerations including suspected disloyalty to the Nigam/state so warrant the blacklisting.

(iii) If the State Bureau of Investigation or any other authorized investigating agency recommends for blacklisting after completing the investigation.

**Note:** - 1 If a supplier after having tendered for a supply or after negotiations gives application voluntarily vitiating the fair tendering process, it shall also tantamount to malpractice.

**Note:- 2** A register containing the reasons for blacklisting the supplier as also the names of all the partner of the suppliers and the allied concerns coming within the effective influence of the blacklisted supplier will be maintained.

**Note:** - 3 A register of black listed supplier will be maintained which will not only include suppliers enlisted with the Enlisting Authority but also black listed suppliers in Nigam.

**Note :-4** A Black listed supplier (i) shall not be entitled for registration in any of the Discom (ii) shall not be awarded any supply order in future in any Discom during the notified period.(iii) his registration if any shall stand cancelled immediately and his registration security /EMD/S.D. shall stand forfeited. (iv) In case of blacklisting of the firm by any one of Discom for the cogent prescribed reason(s) as stipulated above, the same shall be applicable to all the three Discoms and as a consequence of blacklisting, all the pending orders to that firm, will be cancelled in all three (3) Discoms with immediate effect. However in respect of completed/executed contract G.P. obligations as well as other liabilities shall be fulfilled by the supplier.

#### **(B) Severment of Business relation:**

(a) After having given Show Cause Notice of 30 days, and having established & cogent reasons for Severment of business relation as given below, the firm should immediately be severed the business relations for a period of 2 to 3 years indicating reasons of doing so, in the letter itself, and a copy of such severment should be given to the firm, with the approval of CLPC:-

(i) The supplier continuously refuses to pay Nigam dues without showing adequate reasons and where the purchasing authority is satisfied that no reasonable dispute attracting reference to Settlement Committee or Court of Law exists for the supplier's action of non-supply.

(ii) When vendor does not accept LOI/detailed purchase order awarded on its accepted prices and terms & conditions or does not comply with the contractual formalities.

(iii) When vendor/supplier who otherwise completed contractual formalities but does not commence supplies on the date of opening of technical bid of the fresh tender/completion of schedule delivery period whichever is later.

**Note-1**-In case supplier does not deposit outstanding dues towards Nigam, even after completion of severment period, the period of severment will continue.

2. Severment done purely/ mainly on account of non-deposition of dues against the supplier/vendor/contractor could be lifted by CLPC, if the dues are deposited prior to the expiry of such severment period.

3. Severment done by one Discom for non-supply of material and /or corresponding non-recovery of dues will not be effective in other Discoms except in respect of common purchase cases of three Discoms.

4. On severment of business, the EMD/SD/vendor registration security will be forfeited.

5. The orders in execution satisfactorily will not be cancelled other than the order on which severment have been done.

### (C) **DEBARMENT**

Reasons on which Debarment can be made:-

(i) The competent authority may debar the supplier on account of his performance or other disabilities, if it is no longer considered fit to remain under vendor registration as per his obligation under vendor registration.

(ii) If at any subsequent stage of inspection of firms after award of contract, it is found that firm does not have sufficient tech. staff or required/necessary technical equipments, the purchasing authority can debar the firm for one year or next tenders whichever is later. The debarment will be lifted only on re-inspection of firm's works; the defects noticed earlier are fully rectified to the satisfaction of Nigam.

(iii) When contract agreement executed and supplies commenced but could supply only up to 50% of ordered quantity and scheduled delivery period expired, then the firm can be debarred for one year or next tender whichever is later in that Discom only for that particular item/rating/ capacity/size etc.

(iv) The suppliers who have been awarded contract for supply of material is not adhering to the periodic delivery schedule, the contract awarding authority reserve the right to terminate the contract and may debar the firm in participating in tender for a period of 2 to 3 years.

**Note:-1.** On debarment, the EMD/ SD/Vendor Registration security shall be forfeited.

**Note:-. 2.** If the firm is debarred in one Discom for any reasons then the same should not be applicable in other Discom subject to exception that in case of common Discoms purchases such debarment of a firm would be applicable to all three Discoms for that particular item and rating/capacity/size etc.

### 5.0 **APPEALS AND APPLICATIONS:-**

Appeal against the order of blacklisting, severment and debarment can be filed before BOD within a period of 3 months from the date of intimation. The letter of appeal will be addressed to the order placing authority. Who will process the case for placing the matter in B.O.D. with in a period 60 days. The BOD may reduce or waive the penalty, if sufficient reasons/ supporting documents are furnished by the supplier.

**GENERAL CONDITIONS : - (ALL CONDITIONS BE DULY SIGNED & SEALED)**

- I) The bidder shall clearly indicate the deviations such as 'Technical Deviation & Commercial Deviations' in the prescribed proforma only. The deviations indicated elsewhere in the bid shall not be accepted.
- II) All documents required in the prescribed format are to be furnished along with the bid itself (wherever it is required), failing which the bid will be summarily rejected.

**SCHEDULE –III (A)**  
**(TN-1265)****DEPARTURE / DEVIATION FROM TECHNICAL SPECIFICATION**

The tenderer shall state under this Schedule all the departure / deviations from the section-III of this specification as under: -

S. No.	Departure / Deviation from Technical Specification and justification

Certified that we agree to all technical specification of the NIT except for the departure / deviation to the extent above.

**Signature of Tenderer & Seal**

**SCHEDULE – III – (B)**  
**(TN- 891)****DEPARTURE / DEVIATION FROM COMMERCIAL TERMS  
& CONDITIONS OF THE SPECIFICATION**

The tenderer shall state under the Schedule the departure / deviation from the Specification in respect of commercial terms and conditions: -

S. No.	Departure / Deviation from Specification

Certified that we agree to all commercial terms and conditions as laid down in General conditions of contract to the specification except for the departure / deviations to the extent indicated above.

**Signature of Tenderer & Seal**

**Schedule – IV****AJMER VIDYUT VITRAN NIGAM LIMITED****A Govt. of Rajasthan Undertaking****LIST OF PAST SUPPLIES**

The bidder shall state under this schedule whether material and equipments, similar to those offered in the tender have been previously supplied by him. A list shall be given of such orders executed by him together with information regarding the names of purchasing organizations, quantities supplied and when the supplies were affected. This list should be in form given below:-

S.N.	Detailed particulars of items supplied	Qty	Order No. & Date	Name & details of purchasing Authority	Date of Completion
1	2	3	4	5	6

If executed partially to be mentioned <b>(Quantity)</b>	whether still to be executed	Delivery stipulated in order	Remarks
7	8	9	10

**Note:** Separate schedules are to be furnished by the bidder for past supply to the AVVNL, AJMER other Departments /Organizations.

**(Signature)**  
Name & Designation  
with seal of the bidder.

**Schedule –VI****AJMER VIDYUT VITRAN NIGAM LIMITED****A Govt. of Rajasthan Undertaking**

List of Equipments and Technical Hands Available with the Firm

(To be filled in by the bidders & enclosed with the bid)

Manufacturers / Trader who are quoting against this bid are requested to furnish the following information along-with the bid. The Purchaser will have the discretion to ignore the bid without the under noted particulars and/or ignore the bid particulars.

1. Name and address of Manufacturer / Trader.
2. Place where works exist.
3. Details of machinery particularly with B.H.P. of each item installed, if applicable.
4. Details of staff employed in the works if applicable.
5. Date when started the manufacturing/ Trading of item under reference.
6. List of items manufactured/ Trading.
7. Details of order for similar items so far, executed during last three years along-with the names of Organization to whom supplied.
8. Manufacturing capacity.
9. Is the works open for inspection by the representative of the Nigam, if required?
10. Banking Reference along-with Balance-Sheet for previous two years.
11. Whether the Firm is a Small/ Medium/ Large Scale Industry.
12. Registration No. with :-
  - i. Small Scale, National/ State.
  - ii. DGTD
  - iii. State Industries Department.

Note:- Please provide details, wherever applicable.

**(Signature)**

Name & Designation  
with seal of the bidder.



## **AMENDMENT IN ITB AND GCC**

- 1) **Wherever EMD and Security Bank Guarantee (SBG), are appearing in the ITB, GCC & other Bidding Documents, same is hereby replaced by BID SECURITY BID SECURITY**

The Bid Security amount (as applicable) to be paid by Demand Draft/Banker's Cheque in favour of SR. AO (EA & Cash), AVVNL, Ajmer (payable at Ajmer), **upto 2.00 p.m. upto one WORKING day prior to schedule date of opening** of respective bid **OR** Bank Guarantee, in specified format, of a scheduled bank in favour of Superintending Engineer (MM), AVVNL, Ajmer, be deposited to the Accounts Officer (MM), AVVNL, Ajmer, Vidyut Bhawan, Makarwali Road, Panchsheel Nagar, Ajmer-305004. (payable at Ajmer) **upto 2.00 p.m. upto one WORKING day prior to schedule date of opening** of respective bid, **and obtain a receipt / acknowledgement thereof. No other mode of deposit shall be accepted. At time of depositing the Bid Security amount or Bank Guarantee, the bidder shall also furnish the Original AFFIDAVIT (as per Appendix-A) be submitted along with Bid Security.**

The Bank Guarantee against Bid Security be issued by Nationalized / Scheduled Bank. The same may be accepted after confirmation by issuing Bank. If any Bid Security Bank Guarantee not is proper format / not confirmed by the issuing Bank the same would not be accepted and the bidder would be immediately shorted out from bid process.

The Micro, Small & Medium Scale Industries of Rajasthan and sick industries, other than Small Scale Industries, whose cases are pending before the Board of Industrial and Financial Reconstruction (BIFR) shall furnish self-attested documentary evidence duly attested by Notary to claim the above.

- 2) **Wherever Performance Bank Guarantee (PBG) and Composite Bank Guarantee (CBG) are appearing in the ITB, GCC & other Bidding Documents, same are hereby replaced by PERFORMANCE SECURITY.**
- 3) **VENDOR REGISTRATION**

**The relaxation/exemption given to the registered vendors of the Nigam in respect of EMD/SBG, wherever appearing in the ITB, GCC & other Bidding documents, are hereby WITHDRAWN.**

- 4) **The indirect taxes i.e. Excise Duty, Service Tax, VAT/CST, Entry Tax etc. mentioned in G.C.C., may now be read as G.S.T.**

**Appendix-A/Schedule – XI****PERFORMA OF BANK GUARANTEE FOR BID SECURITY**

(On Rajasthan Non-Judicial Stamp Paper of appropriate value)

To,  
 The Superintending Engineer (MM),  
 Ajmer Vidyut Vitran Nigam Limited,  
 Panchsheel Nagar, Makarwali Road,  
 Ajmer- 305004.

1. Whereas ..... (name of the Bidder) (Hereinafter called “the Bidder”) has submitted its bid dated..... (date of submission of bid) for .....(name of contract/ Name of the material with Bid no.) (Hereinafter called “the Bid”).

2. KNOW ALL PEOPLE by these presents that WE..... (Name of bank) of ..... (Name of country), having our registered office at..... (Addresses of bank) (Hereinafter called "the Bank"), are bound unto..... (Name of Purchaser) (Hereinafter called “the Purchaser”) in the sum of Rs.\*\_\_\_\_\_ for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this .....day of .....20.....

3. THE CONDITIONS of this obligation are:

(i) If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder in the Bid Form; or

(ii) If the bidder refuses to accept the correction of error in his Bid; or

(iii) If the Bidder, having been notified of the acceptance of its Bid by the purchaser during the period of bid validity:

(a) Fails or refuses to execute the Contract Agreement within the time specified in purchase/work order, if required, or

(b) Fails or refuses to furnish the performance security within the time specified in purchase/work order in accordance with the GCC, or

(c) Fails to commence supply of goods or services or execute work as per purchase/work order within time specified.

(i) If the bidder breaches any provision of the Code of Integrity specified in the RTPP Act and Chapter VI of the RTPP Rules.

4. We undertake to pay to the purchaser up to the above amount upon receipt of its first written demand, without the purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or all of the three conditions specifying the occurred condition or conditions.

5. The decision of the SUPERINTENDING ENGINEER (MM), AJMER VIDYUT VITRAN NIGAM LIMITED, AJMER shall be final whether breach has been committed on the right to demand the amount of guarantee from us which has accrued to the purchaser.

5. This guarantee shall not cease or determine, if the purchaser grants time or indulgence or very the terms of the contract with the Contractor or without our consent or knowledge.

- 6. The guarantee herein contained shall not be affected by any change in the constitution of the Contractor.
- 7. We.....further undertake not to revoke this guarantee during its currency except with the previous consent of the SUPERINTENDING ENGINEER (MM), AJMER VIDYUT VITRAN NIGAM LIMITED, AJMER.
- 8. All disputes arising under the said guarantee between the Bank and the Nigam or between the Contractor and the Nigam pertaining to the guarantee, shall be subject to the jurisdiction of Courts in Ajmer, Rajasthan alone.
- 10. This guarantee will remain in force up to and including one hundred eighty (180) days after the date of the opening of bids, i.e. up to ....., with a further grace period of Ninety (90 ) days i.e. up to ..... and any demand in respect thereof should reach the Bank not later than the above date.

Yours faithfully,

Bankers (EXECUTENT)  
Signed by the above named Bank in presence of:-  
(Signature with full Name and Address)

Witness:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_

Attested by Notary Public, First Class Magistrate or directly confirmed by the executing bank.

\* The Bidder should insert the amount of the guarantee in words and figures denominated in the currency of bid.

Note1:- In case the bid is submitted by a Joint Venture, the Bid Bank guarantee shall be in the name of Lead partner or in the name of joint venture partners submitting the Bid covering all the partners of the joint venture.

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**AJMER VIDYUT VITRAN NIGAM LIMITED**  
**(MATERIAL MANAGEMENT WING)**  
**Corporate Identification Number (CIN) – U40109RJ2000SGC016482**  
 Regd. Off. Vidyut Bhawan, Panchsheel Nagar, Makarwali Road, Ajmer-305004  
 Phone: +91-145-2644529 E-mail - [semmajmer@gmail.com](mailto:semmajmer@gmail.com) Website – <http://energy.rajasthan.gov.in/avvnlavvnl>

**DETAILS OF BANK FOR RTGS  
 FOR FURNISHING BID SECURITY/BANK GUARANTEE**

1.	Account No.	<b>61186312571</b>
2.	Account Holder Name	Sr. Accounts Officer (EA & Cash)
3.	Bank Name & Branch	State Bank of India Collectorate Branch, Jaipur (Rajasthan)
4.	IFS Code	SBIN0031026
5.	Phone No. of Sr. Accounts Officer (EA & Cash) AVVNL Ajmer	0145-2642532
6.	Email ID of Sr. Accounts Officer (EA & Cash) AVVNL Ajmer	<b><u><a href="mailto:sraoeacash313@gmail.com">sraoeacash313@gmail.com</a></u></b>
7.	GSTIN of Ajmer Discom	08AACCA8562EIZP

**BREIF DETAILS OF BIDDING FIRM**

Bidders are requested to furnish following details:

- 1. Name of Firm :**
- 2. Office Address :**
- 3. Work's Address :**
- 4. Email Address :**
- 5. Phone / Mobile No. :**
- 6. Fax No. :**
- 7. Name of Firm's representative :**
- 8. Contact No. of Firm's representative :**

**SCHEDULE- X**

	<b>AJMER VIDYUT VITRAN NIGAM LIMITED, AJMER (MATERIAL MANAGEMENT WING) VIDYUT BHAWAN, MAKARWALI ROAD, PANCHSHEEL NAGAR, AJMER-305004 Tel. No. 0145- 2644529 (O) Fax: 0145- 2644542</b>
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**SPECIFICATION FOR RATE CONTRACT FOR THE SUPPLY OF PRE-PRINTED CONTINUOUS COMPUTER STATIONARY UNDER TN-1265.**

A	NIT No.	TN-1265
B	Cost of tender specifications	Rs. 2950 (Non-Refundable) (Two Thousand Nine Hundred Fifty Only)
C	Processing fee of RISL	Rs. 1180.00 (Non-Refundable) (One Thousand One Hundred Eighty Only)
D	Bid Security to be deposited with Tender	(i) General Bidder : Rs. 2.00 Lac (ii) Sick Unit : Rs. 1.00 Lac (iii) SSI Unit of Rajasthan : Rs. 0.50 Lac
E	Validity	120 days from the next date of opening of techno- commercial bid or 90 days from the next date of opening of Price bid whichever is later.

**IMPORTANT DATES**

S.N.	Events	Date & Time	Location
1	Date of downloading of tender Documents	-	<a href="http://www.avvnl.com">www.avvnl.com</a> & <a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a>
2	Deposit of cost of Tender Specifications, Processing fee & Bid Security	Up to 04.10.2018 (2:00 PM)	In the office of the Sr. Accounts Officer (EA & CASH), AVVNL, Panchsheel, Makarwali Road, Ajmer-305004
3	Last Date & time of submission of electronic bid	Up to 04.10.2018 (02:00 PM)	<a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a>
4	Opening of Technical Bid	<b>05.10.2018</b> <b>(3:00 PM)</b>	<a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a>
5	Opening of Price Bid	To be intimated separately to the qualified bidders	<a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a>

TENDERING QUANTITY	LS quantity of Various type of Pre- Printed Continuous Computer Stationary
CONTACT PERSON (AUTHORISED BID SIGNATORY)	Superintending Engineer (MM), AVVNL, Ajmer
CORRESPONDENCE ADDRESS:	Makarwali Road, Panchsheel Nagar, Ajmer
MOBILE NO.	9414004258
TELEPHONE & FAX Nos.:	0145-2644529 / 0145-2644542
WEBSITE & E-MAIL:	1. Web: <a href="http://www.avvnl.com">www.avvnl.com</a> 2. Web: <a href="http://risl.rajasthan.gov.in">http://risl.rajasthan.gov.in</a> , Email: <a href="mailto:info.risi@rajasthan.gov.in">info.risi@rajasthan.gov.in</a>

Address of RISL:-

Raj Comp Info Services Limited (RISL)  
1<sup>st</sup> Floor, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur  
(Rajasthan)

Phone: 0141- 5103902, 4031900 Fax: 0141-2228701  
Web: <http://risl.rajasthan.gov.in>, Email: [info.risi@rajasthan.gov.in](mailto:info.risi@rajasthan.gov.in)

The Micro, Small & Medium Scale Industries of Rajasthan and sick industries, other than Small Scale Industries, whose cases are pending before the Board of Industrial and Financial Reconstruction (BIFR) shall furnish self-attested documentary evidence duly attested by Notary to claim the above. The Bid Security amount may be given in the form of banker's Cheque or demand draft in favour of SR. AO (EA & Cash), AVVNL, Ajmer (payable at Ajmer) or Bank Guarantee, in specified format, of a scheduled bank in favour of Superintending Engineer (MM), AVVNL, Ajmer, up to stipulated date & time, and obtain a receipt/acknowledgement thereof. No other mode of deposit shall be accepted. **At time of depositing the Bid Security amount or Bank Guarantee, the bidder shall also furnish self attested and duly attested by Notary the documentary evidence of SSI unit of Rajasthan or of sick unit (as applicable) and also submit a letter for the offered quantity by them**

**1) Wherever EMD and Security Bank Guarantee (SBG), are appearing in the ITB, GCC & other Bidding Documents, same are hereby replaced by BID SECURITY as above.**

**2) VENDOR REGISTRATION**

**The relaxation/exemption given to the registered vendors of the Nigam in respect of EMD/SBG, wherever appearing in the ITB, GCC & other Bidding documents, are hereby WITHDRAWN.**

**VERY VERY IMPORTANT**

The bids not accompanied with qualification requirement, technical requirement indicated in the specification and other requirement given here under will be considered as incomplete offer and sufficient grounds for offer to be passed over:

1. Capacity, capability and competency proofing documents.
  - a. Capacity /orders of similar and higher rating of tendered equipment booked as on date of bidding with type and rating and construction details of equipment for which order received be indicated.
  - b. Copy of purchase orders of Erstwhile RSEB /SEB`S / Electric Utilities / Govt.
2. Departments / Discom for similar or higher rating equipment latest executed.
3. Year wise past experience for last 5 years of similar or higher rating of tendered equipment.
4. The details of testing facilities available at the works and copies of latest type test certificates, carried out on similar ITEM.
5. Quality assurance plan.
6. Complete guaranteed technical particulars, out lines and general arrangement drawings along with Bill of Material.
7. Bids without Section-I, II, III & Schedules (I to X), Annexure –I and Appendix-A shall be rejected.
8. Bids shall be furnished **through online**.
9. AVVNL has the right to reject any offer on the basis of track record of poor performance in execution of previous order / equipment supplied /after sales service while evaluating the Techno-Commercial bid.
10. AVVNL reserves the right to accept minor deviations in standard terms and conditions and also in technical and constructional features as specified in the technical specification (**Schedule-III**).
11. Deviation of any kind shall not be quoted in price bid, if found quoted, the same shall be ignored.
12. The following facilities are to be provided by the supplier at his own cost to the inspecting officer of Nigam (AVVNL):-
  - i. Suitable accommodation.
  - ii. Local conveyance between arrival point, place of stay, works and departure point.
  - iii. The supplier shall assist in arranging return ticket and reservation on the request of the inspecting officer for which the payment shall be made by the inspecting officer. In case of joint inspection, single or shared double room accommodation shall be provided

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