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RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LTD.  
(RRVK CPF TRUST)

No. RVPN/RRVK/CPF Trust/Gratuity/D. 96 Dated: 9-4-07

CIRCULAR

AD(YBR)  
OR  
CAO  
18/4/07

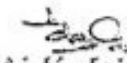
Sub-rule 1 (a) of rule 4 the RSEB Payment of Gratuity Rules, 1972 stipulates that an employee (CPF holder) who has completed one year of service shall make a nomination in duplicate in Form-"A" for the purpose of payment of Gratuity to such nominee(s) in the event of death of the employee and submit the same to his Head of Office/Controlling officer for verification of the service particulars as mentioned by the employee in the form with reference to the service record and onwards transmission to the Secretary (CPF-Trust), RVPN, within a period of 30 days for acceptance and returning duplicate to the employee concerned through his Head of Office.

A  
17/4

2. A review of record of this office has given to understand that while the nomination from the employee appointed on or after 1.01.04, despite passing of stipulated one years period, have not at all been received, the nomination(s) are also not there from so many employees who are in service prior to 28.11.88 and have not opted the RSEB Employees GPF and Pension Scheme, 1988 as also the work charged and on contract employees appointed w.e.f. 28.11.1988.

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19/4/2007

3. Therefore, while enclosing copy of Rule-4 of the RSEB Payment of Gratuity Rules, 1972 and form "A" (nomination), it is enjoined upon all the Head of Office to get this circular noted from all the employees (CPF holders), obtain form of nomination and forward to the undersigned for taking action as laid down in the aforesaid rule.

  
(N.K. Jain)  
Secretary (CPF-Trust)

Copy forwarded to the following for information and necessary action:

1. The Controller of Accounts, RVPN, Jaipur.
2. The Secretary (Admn.), RVPN/JVVNL/AVVNL/JDVVNL, Jaipur/Ajmer/Jodhpur.
3. The F.A. & Controller of Accounts, RVUN/JVVNL/AVVNL/JDVVNL, Jaipur/Ajmer/Jodhpur.
4. The Chief Engineer/Addl. Chief Engineer/Dy. Chief Engineer ( ), RVUN/JVVNL/AVVNL/JDVVNL, Jaipur/Ajmer/Jodhpur.
5. The Chief Accounts Officer ( ), RVUN/JVVNL/AVVNL/JDVVNL, Jaipur/Ajmer/Jodhpur.
6. The Chief P.O./Jt. Director (P&A)/D.D.P. (H.Q.), JVVNL/RVUNL/RVPNL, Jaipur.
7. The Suptdg. Engineer ( ), RVUN/JVVNL/AVVNL/JDVVNL, Jaipur/Ajmer/Jodhpur. He is requested to arrange endorsement/circulation of this circular to the officers under his administrative control.
8. The Sr. Accounts/Accounts Officer/Asstt. Accounts Officer ( ), RVUN/JVVNL/AVVNL/JDVVNL, Jaipur/Ajmer/Jodhpur.

  
Secretary (CPF-Trust)

ORDER-234



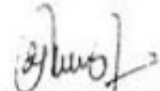
**AJMER VIDYUT VITRAN NIGAM LIMITED**  
**HATHI BHATA, CITY POWER HOUSE, AJMER**

No. AVVNL / C A O / Sr. AO (F & R) / F.1 *SB* / D. *SP*

Dated *20/6/17*

Copy submitted/forwarded to the following for information and necessary action:-

01. The Chief Engineer (O&M/Comml.), AVVNL, Ajmer. *Udaipur, Jhunjhunu.*
02. The Zonal Chief Engineer (AZ)/(O&M), AVVNL, *Ajmer.*
03. The Dy. Chief Engineer (RPPC), AVVNL, Heerapura, Jaipur.
04. The F.A. & Controller of Accounts, AVVNL, Ajmer.
05. The Secretary (Admn.), AVVNL, Ajmer.
06. The Superintending Engineer (Civil / Plan / MM / O&M / M&P / TW), AVVNL, Ajmer/ Bhilwara / Nagaur/ Udaipur / Chittorgarh/ Banswara / Rajsamand/ Jhunjhunu/ Sikar.
07. The Company Secretary, AVVNL, Ajmer.
08. The Addl. Superintendent of Police (Vig.), AVVNL, Ajmer.
09. The TA to CMD & DCOS, AVVNL, Ajmer.
10. The Dy. Director of Personnel, (AZ/UZ/JJZ), AVVNL, Ajmer/ Udaipur / Jhunjhunu.
11. Sr. Accounts Officer ( ), AVVNL, \_\_\_\_\_.
12. The Accounts Officer (O&M / LA / EA to Cash / BUDGET / Audit), AVVNL, ~~Ajmer/ Bhilwara / Nagaur/ Udaipur / Chittorgarh/ Banswara / Rajsamand/ Jhunjhunu/ Sikar.~~
13. The Personnel Officer (Corporate Off./O&M), AVVNL, \_\_\_\_\_.
14. The Public Relation Officer, AVVNL, Ajmer.
15. The Asstt. Accounts Officer (CPC), AVVNL, Ajmer.
16. The F.A. to Chairman & Managing Director, AVVNL, Ajmer/Jaipur.
17. Office order file / Master file.

  
(S.L. Mathur)  
CHIEF ACCOUNTS OFFICER  
AVVNL, AJMER

STATEMENT

1. Name of employee in full
2. Sex
3. Religion
4. Whether un-married/married/widow/widower.
5. Office where employed
6. Post held & CPF A/c. No., if any
7. Date of appointment
8. Permanent address

Villagae/Town/City \_\_\_\_\_ Thanna \_\_\_\_\_ Sub/Div \_\_\_\_\_  
Post office \_\_\_\_\_ Distt. \_\_\_\_\_ State \_\_\_\_\_

Dated:.....

Signature/Thumb impression  
of the employee

Nomination signed/Thumb impressed before me.

Name in full & address of witnesses

Signature of witnesses.

1.....

1.....

2.....

2.....

Place:

Particulars verified

Date:

Signature of Head of office /  
Controlling office

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**CERTIFICATE BY THE EMPLOYER**

Certified that the particulars of the above nomination, have been verified and recorded in this establishment.

Employer's reference No. if any.

Signature of the employer/  
Officer authorized Design.

Date:

Name & address of the Deptt.  
or rubber stamp thereof.

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**ACKNOWLEDGEMENT BY THE EMPLOYEE**

Received the duplicate copy of the nomination in Form 'A' filled by me on-----  
duly certified by the employer.

Date:

Signature of the employee.

Note: Strict out words & paragraphs not applicable.

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**FORM 'A'**  
**(See Rule (1) of Rule-4)**

**NOMINATION**  
**(IN DUPLICATE)**

To,  
The Secretary (CPF-Trust)  
Raj. Rajya Vidyut Prasaran Nigam Ltd.  
Vidyut Bhawan, Jaipur.05.

I \_\_\_\_\_ (name in full), whose particulars are given in the statement below, hereby nominate the person(s) mentioned below to receive the gratuity payable after my death as also the gratuity stand into my credit in the event of my death before that amount has become payable, or having become payable has not been paid and direct that the said amount of gratuity shall be paid in proportion indicated against the name(s) of the nominee(s).

1. I hereby certify that the person(s) mentioned is/are member(s) of my family.
2. I hereby declare that I have no family as defined in these rules.
3. (a) My father/mother/parents is/are not dependent on me.  
(b) My husband's father/mother/parents is/are not dependent on my husband.
4. I have excluded my husband from my family by a notice dated the \_\_\_\_\_ to the Nigam in terms of the proviso to Rule-2 (iii) (b).
5. Nomination made herein invalidates by previous nomination.

**NOMINEE(S)**

Name in full with address of nominee(s)	Relationship with the employee.	Age of nominee.	Proportion by which the gratuity will be shared.
1.	2.	3.	4.
1.			
2.			
3.			
4.			
5.			