



AJMER VIDYUT VITRAN NIGAM LIMITED

Corporate Identification Number (CIN)- U40109RJ2000SGC016482
Regd. Off. Vidhyut Bhawan, Panchsheel Nagar, Makarwali Road, Ajmer-305004
Ph.: - 0145-2644519 Fax :- 0145-2644518 Website :- www.avvnl.com Email :- secretaryavvnl@gmail.com

No. AVVNL / Secy. (Admn.) / Karmik / F. /D. 4954 Dt. 15.02.2019

CIRCULAR

Pursuant to amendments/insertion/substitution/deletion made in Schedule-I & III of AVVNL TWSR 1975, vide order No. AVVNL/MD/Secy(Admn)/Karmik Order 470/ D.3356 dt. 12.10.18 & approval conveyed by the Energy Department, GoR, vide letter No. F. 4(14) Energy / 2013 dated 28.12.18, for formation of a separate cadre for technical workmen appointed as Technical Helpers, options are hereby invited for their re-designation. The technical workmen drawing pay in the level 4 or equivalent, at their option, shall be re-designated as Technical Helper-III, those drawing pay in the level 5 or equivalent, as Technical Helper-II, those drawing pay in the level 8 or equivalent, as Technical Helper-I and those drawing pay in the level 10, as Technical Supervisor. After initial re-designation, the promotional channel for this cadre shall be as under:-

<u>Grade Pay</u>	<u>Channel of promotion</u>
4200(L 11)	Sr. Technical Supervisor
	↑
3600(L 10)	Technical Supervisor
	↑
2800(L 8)	Technical Helper-I
	↑
2400(L 5)	Technical Helper-II
	↑
2000(L 4)	Technical Helper-III

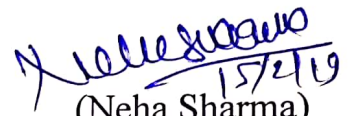
The re-designation will be effective w.e.f. 01.04.2019. The willing technical workman shall exercise option in writing in the form of option appended to this Circular. The option form duly filled & signed should be

[Handwritten Signature]

submitted by the technical workman to his controlling officer latest by 15.03.2019. The concerned controlling officer, after verification of the facts filled in Option Form, shall forward the same to the Circle SE/PO concerned. The Circle SE/PO shall send consolidated Option Forms along with list of all such technical workmen opted for re-designation to this office latest by 31.3.2019. In case option is not exercised by 15.3.2019, such technical workmen will lose their right of re-designation. Option once exercised shall be final and shall be irrevocable. No further chance of option will be given thereafter.

Encl.:- Option Form.

By Order,


(Neha Sharma)
Secretary (Admn.)
AVVNL, Ajmer

Copy to the following for information and necessary action:-

1. The Chief/ Addl. Chief Engineer(), AVVNL,.....
2. The CCOA/CAO(), AVVNL,.....
3. The Addl. Superintendent of Police(Vig.), AVVNL,.....
4. The Company Secretary, AVVNL,Ajmer
5. The Superintending Engineer(), AVVNL,.....with the advise to make available sufficient copies of Oprion Form to the AENs for further distribution to each technical workman posted under their jurisdiction. A copy of the Circular alongwith Option Form be also pested on the Notice Board of each office.
6. The Dy. Director Personnel(), AVVNL,.....
7. The Executive Engineer(), AVVNL,.....
8. The Sr./Accounts Officer(), AVVNL,.....
9. The Personnel Officer(), AVVNL,.....
- 10.The PRO, AVVNL, Ajmer..
- 11.The Assistant Engineer(), AVVNL,.....
- 12.The PA to MD/ Director(Tech./Fin.), AVVNL,.....


Dy. Director Personnel (HQ)

AJMER VIDYUT VITRAN NIGAM LIMITED

OPTION FORM

(In reference to AVVNL TWSR amendments vide order No. AVVNL/MD/Secy(Admn) / Karmik Order 470/ D.3356 dt. 12.10.18.)

Name :
नाम
Father's Name :
पिता का नाम
Designation at the time :
of appointment
नियुक्ति के समय का पदनाम
Present designation :
वर्तमान पदनाम
Grade Pay :
ग्रेड-पे
Pay Level :
पे-लेवल
Present place of posting :
वर्तमान पदस्थापन कार्यालय

I hereby opt/ do not opt for re- designation as

मैं एतद् द्वारा अपने पद परिवर्तन हेतु सहमति /असहमति प्रदान करता हूँ।

Place :

स्थान

Date :

दिनांक

Signature of employee

कर्मचारी के हस्ताक्षर

FOR OFFICE USE

It is certified that the above facts have been verified from the office record & found correct.

**Signature with seal of the
Controlling Officer**