

AJMER VIDYUT VITRAN NIGAM LIMITED

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No. AVVNL /TA to MD/F.

I.D. 5467

Date: - 9/1/14

Subject: - Directions issued by the Managing Director during the meeting held on 4th January 2014.

During the meeting with Zonal Chief Engineers and Senior Officers of Ajmer Headquarter held on 4th Jan 2014, the Managing Director imparted the following directions which are to be taken care of on top priority at their level.

1. Providing 24 hrs. Single phase power supply to the entire rural domestic consumers.
2. Providing Block hours Ag. Supply in uninterrupted manner.
3. Constraints to be identified and resolved for providing power supply as above.
4. Preventive maintenance to be given importance for ensuring 24 hours supply.
5. A task force team should be prepared from the available staff at circle level to support weak Subdivisions.
6. Safety precautions to be taken on priority to bring down electrical accidents to zero level.
7. The programme pertain to Discom covered under 11-Point Programme for Power Sector under 60 days plan are to be taken on top most priority and every programme is to be completed within scheduled period.
8. Ex.En. shall submit weekly progress of each s/d to MD office and Dir (T). Performance of every Ex.En will be reviewed on weekly basis at Discom level.
9. Cleaning preventive maintenance of offices, sub-stations, electrical equipment is to be started immediately and every tower/ steel structure/ transformers are to be painted. Earthing is to be painted with green colour.
10. Tightening of loose wires and maintaining proper clearance of lines from ground.
11. Checking and maintenance of 33/11 KV Substation protection equipments and earthing by (M&P) Wing.

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SE (IT), AVVNL, AJMER
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SECTION.....

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15/1/2014

12. Building maintenance to be taken up by civil wing. The (O&M) officers should also exercise their power in this respect as per DOP.
13. Leveling of Land of 33/11 KV GSS.
14. Deposition of all defective / burnt transformers CT/PT sets, meters and scrap material to circle store.
15. Duty Chart and Log sheets are to be maintained at every 33/11 KV GSS and a board is to be fixed outside displaying the name and other details of GSS.
16. All Sanctioned 33/11 KV GSS under GPVY Scheme are to be completed upto March-14 The CE (MM) Will arrange all the required material and Power Transformers in time.
17. The Field Officers will take up the Work of Construction of new 33/11 KV GSS in planned manner. **(A)** Availability of land **(B)** Awarding contract on CLRC **(C)** Management of Material **(D)** Execution of Work.
18. 11 KV interconnections are to be completed of all the commissioned 33/11 KV GSS.
19. Progress of civil works of 33/11 KV GSS under GPVY Scheme is to be monitored by SE (Civil) in Coordination with (O&M) Officers and will be reviewed by MD office
20. Promotion of technical & ministerial Staff are to be done by 20/01/2014. Secy (Admn) will monitor this work.
21. All personal claims of staff are to be finalized on top priority.
22. All the pending agriculture connections where D/N deposited are to be released in next 60 days.
23. All the SE's /XEN's will inspect the sub-division and field without subordinate officers and the inspection reports are to be submitted to MD Office.
24. All the defective meters are to be replaced and weekly progress will be monitored by MD Office. Action will be taken for poor performance.
25. All the pending connections under MMSLVY Scheme are to be released in next 60 days. Special attention is to be paid by Jhunjhunu & Sikar Circles.
26. Interconnection work of 33 KV Lines from 132 KV GSS are to be completed.
27. SE (Plan) is advised to collect the details of pending BPL connections from all SE's. All the BPL's in the Dhani's having populations below 100 are to be identified and plan be prepared and put up to MD Sb for electrification of such Dhani's.
28. All the information are to be checked properly by every authority before submitting to higher authorities.

29. Energy bills are to be issued in time and in case HCLI is taking over the billing system, more than 15 days delay is not allowed. SE (Plan) in consultation with CAO (R&C) and SE (IT) will take appropriate action in case of delay.
30. All the case of refund of excess amount charged from agriculture consumers due to wrong VCR will be audited and letter of refund are to be issued in January 2014. Detailed order has already been issued by CAO (R&C).
31. All the pending Domestic connections are to be released in next 60 days.
32. All the Roster Switches lying in field are to be installed in next 60 days.
33. All the defective feeder meters and CT/PT sets are to be replaced in next 60 days.
34. All the defective VCB's /KIOSK are to be repaired /replaced in next 60 days.
35. Proper monitoring of Agriculture block supply and rural domestic supply is to be done at every level.

It shall be ensured that the compliance of the above directions are strictly adhered to by the field officers


**TA to Managing Director
AVVNL, Ajmer**

Copy submitted/forwarded to the following for kind information & necessary action:

1. Chief Engineer /Zonal Chief Engineer (Comml / O&M / RDPPC / MM / TW & RAPDRP) AVVNL Jaipur/Ajmer/Udaipur/Jhunjhunu.
2. Chief Accounts Officer (ATB/R&C/IA), AVVNL, Ajmer.
3. Superintending Engineer (O&M /ADC /ACC/ Plan/ MM/ M&P/ Vig/Civil/ TW/ IT) , AVVNL Ajmer/ Bhilwara / Nagaur / Udaipur / Chittorgarh /Rajsamand / Banswara / Dungarpur /Pratapgarh/ Jhunjhunu / Sikar.
4. Secretary (Admin.) AVVNL Ajmer.
5. Addl. S.P. (Vig.) AVVNL, Ajmer.
6. PA to Director (Tech./Fin.), for kind perusal of Director (Tech./Fin.), AVVNL, Ajmer.


TA to Managing Director