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AJMER VIDYUT VITRAN NIGAM LIMITED
CORPORATE OFFICE, HATHI BHATA, AJMER.

No - 6518

No. AVVNL/CMD/CS/legal/F.1 /2003/D.

Dated the 25th March, 2003

CIRCULAR

Sub:- Observance of prescribed procedure before debiting the Accounts of Consumers on the basis of Audit Paras.

In order to equip the field officers about the observance of the procedure/methodology in respect of the audit paras raised against any consumer based on the consumption of power in the past, a circular No.5235 Dt. 17.1.2003 was issued. It was expected that the officers in the field before raising the bill/debiting the consumer will follow the due process of law and shall not leave any lackuna to ensure recovery of due amounts, but it has been observed that in many cases the courts have adjudged the cases against the Nigam on account of non observance of the due procedure for the recovery. As a result a large number of cases are being adjudged against the Nigam following which financial loss are accruing and at the same time this is also resulting into discontentment/resentment among the consumers, as the amount of audit paras belongs to the past. Therefore, it is resulting into dual loss to the Nigam i.e. financial loss as well as loss of effort and time because the cases decided against the Nigam are increasing unabatedly.

This is obviously happening due to non observance of due procedure laid down for this purpose under the General Conditions of Supply as well as the guidelines contained in the above mentioned Circular. In order to ensure that such mistakes are not repeated in future, a duty is cast upon all the field officers to follow the due procedures step-wise and try to prove/substantiate our view point before the respective courts to save the Nigam from unwarranted losses. The officer concerned is therefore, duty bound to go through the circular and General Conditions of supply appropriately, follow the entire prescribed procedure in toto and then proceed with the recovery against the consumer as per the raised audit para.

The spirit of the directions must be clearly understood and abide otherwise any reluctance/inaction/delay/non observance of due procedure of law resulting in any kind of loss to the Nigam shall be viewed seriously and financial liability arising out due to lack of care/attention shall be recoverable from the concerned/controlling officer incharge.

This may be distinctly noted.

25/3
(B.L. Arya)

Chairman & Managing Director

Copy to the following for information and necessary action:-

1. The Chief Engineer (O&M), AVVNL, Ajmer
2. The Zonal C.E..((UZ)/(JZ), AVVNL, Udaipur/ Jhunjhunu
3. The Dy. Chief Engineer (Comml.), AVVNL, Ajmer
4. The Financial Adviser & COA, AVVNL, Ajmer.
5. The Chief Accounts Officer, AVVNL, Ajmer.
6. The Secretary (Administration), AVVNL, Ajmer
7. The Superintending. Engineer (O&M/Plan/ MM/ Civil/M&P), AVVNL, _____
He is requested to send the copy of circular to all field officers working under his jurisdiction.
8. The Deputy Secretary (A&P), AVVNL, Ajmer.
9. The Dy. Director(P), AVVNL, Ajmer/Udaipur/ Jhunjhunu
10. The Personnel Officer (O&M)/(LC/IT), AVVNL, _____.



Company Secretary