



AJMER VIDYUT VITRAN NIGAM LIMITED

Regd. Off: City Power House, Hathibhata, Ajmer-305001
Phone: +91-145-627718, Fax: +91-145-630636

L-34

No. AVVNL/CS/LEGAL/F- 1 /D No - 41 8 9

Dt. 22 NOV 2002

OFFICE ORDER -542-

In pursuance to the decision of the Board of Directors taken in its 25th meeting held on 31.10.2002, a Settlement Committee to resolve disputes relating to the service matters of employees is constituted at corporate level as under:

Constitution of Committee:

(i)	The Chief Engineer(O&M)	Chairman
(ii)	The Financial Adviser& COA/ CAO	Member
(iii)	The Dy. Secretary (A&P)	Member
(iv)	The In-charge of Legal Cell	Member
(v)	The Dy. Director Personnel, AVVNL, Ajmer	Member Secty

Scope of the Committee:-

- Any employee covered under Pay Scale No.1 to 6A may present his case before settlement Committee, depositing fee of Rs. 200/- per dispute/case in the office of concerned Accounts Officer.
- Any such employee, whose case is pending before any court of Law, may also present his case before Settlement Committee. No fee will be charged from such employees and he may represent himself or through any authorized representative other than an advocate.

Procedure for resolving the dispute:

- As soon a representation with receipt of fee or a proof to the effect that the case is pending before court of Law, is received, the Member Secretary will call the record from the Concerning authority along with his comments and send copies of representation, comments of concerned authority to all other members intimating the date fixed to hear the case.
- After hearing the case, the Committee will finalise its recommendations and forward the same to the CMD for his approval. After approval of CMD, the decision/ recommendation of committee shall be final decision of the Committee.

Finality of the Order:-

The decision of Settlement Committee after the approval of CMD, will be final and binding on both the parties.

(R. J. Malik)
Company Secretary

Copy submitted/ forwarded to the following for information and necessary action:-

- ✓ The Chief Engineer(O&M), AVVNL, Ajmer
- ✓ The Zonal Chief Engineer.(UZ)/(JZ), AVVNL, Udaipur/ Jhunjhunu
- ✓ The Dy. Chief Engineer (Comml.), AVVNL, Ajmer
- ✓ The FA & COA, AVVNL, AVVNL, Ajmer
- ✓ The Chief Accounts Officer, AVVNL, Ajmer
- ✓ The Dy. Secretary (A&P-I)/ Dy. Secretary (A&P-II), AVVNL, Ajmer
- ✓ The Officer On Special Duty, AVVNL, Jaipur.
- ✓ The Superintending. Engineer (Plan/ MM/ Civil/O&M), AVVNL, _____.
- ✓ The Sr. Accounts Officer (AZ/ MM/ Comml./ Audit) AVVNL, Ajmer
- ✓ The Dy. Director(P), AVVNL, Ajmer/Udaipur/ Jhunjhunu
- ✓ The Accounts Officer,(O&M), AVVNL, _____.
- ✓ The Personnel Officer LC/IT, Ajmer.


Company Secretary
AVVNL, Ajmer