



AJMER VIDYUT VITRAN NIGAM LIMITED

(Commercial Deptt.) (Website-www.avvnl.com)

Corporate Identification Number (CIN)-U40109RJ2000SGC016482

Regd. Off. Vidyut Bhawan, Panchsheel Nagar, Makadwali Road, Ajmer 305004

Tel No -0145 2644501 , Fax 01452644502, E-mail-ecommercialavvnl@yahoo.co.in

No. AVVNL/ Addl. CE(HQ)/ SE (Comml) /XEN(C-II) /F./2017-18/D. 604 Dt. 6-6-17

CIRCULAR

Sub: Directions for release and load extension of Industrial / NDS connections upto 33 KV voltage level.


In pursuance to the directions imparted during Senior Officers Meeting held on 30.05.2017, in respect of Industrial & NDS connections for release of connection and load extension upto 33 KV voltage level within 7 (seven) working days, the following guidelines are hereby issued:-

1. The field officers shall accept the application in accordance with the voltage level as prescribed under Clause 2 (category of consumers and character of service) of TCOS-2004.
2. Cost of meter box (MIP/HT) will be recovered from the applicant at the time of application and the same will be issued to the applicant after deposit of the cost of meter box with instructions for installation of meter box by applicant.
3. The application shall be sent by the Sub- divisional officer to JEN on same day for preparing estimate.
4. Estimate be prepared by JEN within 24 Hours from the date of application.
5. Provisional demand notice shall be issued by the Sub- divisional officer within 2 days from the date of application with the condition that the difference in provisional and final demand notice amount shall be payable by consumer be adjusted in first energy bill to be issued to the consumer and undertaking in this regard shall be obtained at the time of DN deposit.

2

6. A n intimation to applicant either through e-mail or SMS or both in addition to the general practice adopted be given to the applicant.
7. A copy of demand notice alongwith details of estimate shall be sent to M&P wing.
8. Arrangement of metering equipment e.g. LTCT's / CTPT set / Trivector meter of required capacity and providing the same upto consumer end are to be ensured by meter wing to avoid any delay. The officers of M&P wing will issue the metering equipment from store and transported by him to site. The O&M officer need not be required to issue metering equipments.
9. Necessary sanction shall be issued by competent sanctioning authority within 48 hours of preparation of estimate i.e. 72 hours from the date of application.
10. Agreement where ever required between Nigam and consumer shall be executed by the concerned sub- divisional officers.
11. If there is any job work involved, then work order on CLRC will be placed for all works by sub-divisional officer irrespective of roaster of the contractors.
12. Connection will be released within 7 working days from the date of application.
13. If timely sanction is not received from sanctioning authority, the connection may be released on the basis of provisional demand note.

All concerned are directed to comply with the above instructions strictly with immediate effect.


6.6.17
(S.S.Meena)

Addl.Chief Engineer (HQ)
AVVNL Ajmer



Comml. AJ- 636

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No. AVVNL/ Addl. CE(HQ)/ SE (Comml) /XEN(C-II) /F./2016-17/D. 3990 Ajmer Dt. 15-11-16

Order

Sub:- Simplification of procedure for change in the name of connection.

For simplification of procedure for transfer of connection from one consumer to another, the following guidelines are hereby prescribed.

Transfer of connection from one consumer to other shall be permitted by the Nigam if there is a change of ownership due to genuine sale or due to transfer of property through inheritance, gift or due to liquidation of company.

Application

An applicant may apply for change in the name of connection (online / off line) in prescribed application form (may be downloaded from the website of the Nigam).

The documents required to be provided with application:

Any document related to ownership of the premises / documentary evidence of allotment of Govt. accommodation (in case of Govt. employee).

Outstanding Dues:

Service connection shall be transferred after clearance of the dues in respect of that connection by the transferor or by the transferee

Security :

The consumer has to deposit security as per prevailing provisions in this regard. In case the previous consumer gives his consent in writing duly attested by Notary Public to the concerned Assistant Engineer stating that the amount of security deposit available in cash in his name with the Nigam, may be transferred in the name and account of new consumer desiring transfer of connection in his name, the same shall be accepted.

In case of a legal heir, the transfer of connection shall be allowed and the amount of security deposit available in cash with the Nigam shall be transferred in the name of transferee.

By Order,

(J.S. Manjoo)

Superintending Engineer (Comml)



Comml. AJ- 619

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No. AVVNL/ CE(COMML)/XEN(C-II) /F./2016-17/D. 897 Ajmer Dated 13-06-2016

Order

Sub:- Simplification of procedure for obtaining new Electricity Connection in view of 'Ease of Doing Business'.

In order to achieve the objective of 'Ease of Doing Business' regarding simplification of procedure of releasing new electricity connection, the following guidelines are hereby prescribed.

Application

An applicant (owner or a occupier of any premises) may apply for supplying electricity in prescribed application form (may be downloaded from the website of the Nigam) or On-Line through WSS facility available at Discom's WEB portal. The charges for new electric connection are payable as per provisions of TCOS-2004 (amended up to Dec 2012) . The following documents are required to be attached with the application form.

(A) The documents required to be provided with application:

(1) Proof of ownership of premises (Any one of these):- Title deed (Registry) / Possession letter issued by local body / RIICO / Industrial department / Certificate of revenue Deptt. In rural areas / Patta / Allotment letter / Partnership deed in case of Partnership firm / Any other document related to ownership.

OR

Proof of tenancy(Any one of these) :- Rent deed / consent of owner on Non-Judicial Stamp paper worth of Rs 50/- (along with paper of ownership of owner) / Any other relevant document.

OR

Indemnity bond on Non Judicial stamp paper worth Rs 500/- in case there is no consent of owner.

(2) **Authorization Document or ID & address proof (any one of the following):-** Authorization Document in case of Firm / Company- issued by the competent authority.

OR

Voter ID / Ration card / Adhar Card / Bhamashah Card / Passport / Driving License (In case of individual application)

(B) Timeline for Release of Connection:-

In case of residential, Commercial & Industrial connections, if any new infrastructure is not required for releasing the connection, then the same should be released within 15 days from the date of receipt of completed application along with deposit of requisite amount. The time line for release of connection where system augmentation is required shall be as per TCOS-2004.

It is clarified that Self certification of installations / permission of Electrical Inspector as per provision of CEA (Measures relating to Safety & Electric Supply), Regulation -2010 (refer Comml Aj- 612) shall be obtained prior to release of connection.

(C) Provision for getting new Electricity Connection ON LINE :-

In case any new prospective applicant opts to apply ON LINE the facility is available under Web Self Service (WSS) at DISCOM's Web Portal. The procedure for ON LINE application will be as follows :-

(a) The required / mandatory documents as prescribed in para (A) above shall be collected by Junior Engineer / Authorised Employee of the DISCOM at the time of site verification, preparation of the estimate & technical feasibility report.

(b) The charges for new electricity connection (On-Line application) including the application fee required to be deposited as per provisions of Part-II of TCOS-2004 shall be collected / recovered along with Demand Notice wherever the connection is feasible.

This Circular issued in suppression to earlier order no 850 dt. 05.06.2016 (Comml Aj -614). All concerned are directed to make strict compliance of above instructions.



(B. M. Bhamu)
Chief Engineer (Comml.)