



AJMER VIDYUT VITRAN NIGAM LIMITED

(Commercial Deptt.) (Website-www.avvnl.com)

Corporate Identification Number (CIN)-U40109RJ2000SGC016482

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No. AVVNL/ Addl. CE(HQ)/ SE (Comml) /XEN(C-II) /F./2017-18/D. 1672 Dt. 8-8-17

ORDER

Sub:- Mandatory inspection of one 11 KV Feeder by each officer of Discom. Cross Checking of activities assigned to feeder Incharge.

In order to ensure regular cross checking of activities being performed by meter reader/ feeder incharge by the field officers, it is hereby directed that atleast one 11 KV Feeder shall be inspected per month by each JEN, AEN and XEN of the circle under his jurisdictions. While conducting the inspection, the feeder for inspection will be chosen in such a manner that its meter reading has been completed day before.

The following areas of checking may be covered by JEN/AEN/XEN during the course of sample checking of meter readers/ feeder incharge.

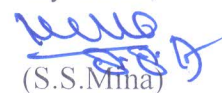
- a) Atleast 5% checking of readings on the feeder shall be done in such a manner that all categories of consumers are covered.
- b) Audit of information given by Feeder Incharge.
- c) Sample checking of work done by contractors as per bill.
- d) Excess supply.
- e) Verification of feeder reported having T&D Losses below 15%.
- f) Feedback from Sarpanch of villages falling on selected feeder regarding outage, duration of supply and other billing related issue.
- g) Verification of Feeder Monitoring Committee meetings.
- h) Verification of maintenance activities reported of 33/11 KV S/S.
- i) Interaction with Feeder Incharge of 33/11 KV Sub-station.
- j) Verification of pre/post-monsoon maintenance work.

The record of the cross checking of above activities shall be maintained as per Annexure "A" and compiled monthly progress of division shall be furnished by XEN (O&V) to Circle SE (O&M) upto 5th of each month.

In case where abnormal discrepancy in meter readings or other abnormality as observed during counter checking, the suitable disciplinary action shall be taken against feeder Incharge.

Encl:- Annexure – "A"

By Order,


(S.S.Mina)

Addl.Chief Engineer (HQ)
AVVNL Ajmer

CHECK LIST OF ACTIVITIES FOR CROSS VERIFICATION

Name of Circle/Division/Sub-division:
Name of 33/11 KV Sub-station:

Name of 11 KV Feeder:

a) Cross checking of readings

S. No.	Reading as per Feeder Incharge			Cross Checking by JEN/AEN/XEN		Abnormality, if any	JEN/AEN/XEN Remark
	A/C No.	Date	Reading	Date of verification	Reading		

- b) Audit of information given by Feeder Incharge.
- c) Sample checking of work done by contractors as per bill.
- d) Excess supply.
- e) Verification of feeder reported having T&D Losses below 15%.
- f) Feedback from Sarpanch of villages falling on selected feeder regarding outage, duration of supply and other billing related issue.
- g) Verification of Feeder Monitoring Committee meetings.
- h) Verification of maintenance activities reported of 33/11 KV S/S.
- i) Interaction with Feeder Incharge of 33/11 KV S/S.
- j) Verification of pre/post-monsoon maintenance work