



AJMER VIDYUT VITRAN NIGAM LIMITED

(Commercial Deptt.) (Website-www.avvnl.com)

Corporate Identification Number (CIN)-U40109RJ2000SGC016482

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No. AVVNL/ Addl. CE(HQ)/ SE (Comml) /XEN(C-II) /F./2017-18/D. 604 Dt. 6-6-17

CIRCULAR


Sub: Directions for release and load extension of Industrial / NDS connections upto 33 KV voltage level.

In pursuance to the directions imparted during Senior Officers Meeting held on 30.05.2017, in respect of Industrial & NDS connections for release of connection and load extension upto 33 KV voltage level within 7 (seven) working days, the following guidelines are hereby issued:-

1. The field officers shall accept the application in accordance with the voltage level as prescribed under Clause 2 (category of consumers and character of service) of TCOS-2004.
2. Cost of meter box (MIP/HT) will be recovered from the applicant at the time of application and the same will be issued to the applicant after deposit of the cost of meter box with instructions for installation of meter box by applicant.
3. The application shall be sent by the Sub- divisional officer to JEN on same day for preparing estimate.
4. Estimate be prepared by JEN within 24 Hours from the date of application.
5. Provisional demand notice shall be issued by the Sub- divisional officer within 2 days from the date of application with the condition that the difference in provisional and final demand notice amount shall be payable by consumer be adjusted in first energy bill to be issued to the consumer and undertaking in this regard shall be obtained at the time of DN deposit.

6. A n intimation to applicant either through e-mail or SMS or both in addition to the general practice adopted be given to the applicant.
7. A copy of demand notice alongwith details of estimate shall be sent to M&P wing.
8. Arrangement of metering equipment e.g. LTCT's / CTPT set / Trivector meter of required capacity and providing the same upto consumer end are to be ensured by meter wing to avoid any delay. The officers of M&P wing will issue the metering equipment from store and transported by him to site. The O&M officer need not be required to issue metering equipments.
9. Necessary sanction shall be issued by competent sanctioning authority within 48 hours of preparation of estimate i.e. 72 hours from the date of application.
10. Agreement where ever required between Nigam and consumer shall be executed by the concerned sub- divisional officers.
11. If there is any job work involved, then work order on CLRC will be placed for all works by sub-divisional officer irrespective of roaster of the contractors.
12. Connection will be released within 7 working days from the date of application.
13. If timely sanction is not received from sanctioning authority, the connection may be released on the basis of provisional demand note.

All concerned are directed to comply with the above instructions strictly with immediate effect.


6.6.17
(S.S.Meena)

Addl.Chief Engineer (HQ)
AVVNL Ajmer