



No:AVVNL/CE(COMML)/XEN-I/F 57 /2003/D 3044 AJMER DATE 27/09/2003

**ORDER**

**Sub: Assessment to be made when HT Trivector meter ceases to display readings.**

It has been observed that some times the HT Trivector meters installed at the premises of the consumers cease to display the readings. As per prevailing practice, such meters are removed and sent to the respective supplier/manufacturer of meters directly for confirming last reading recorded and also the actual period of non-display of readings. Further, the readings as taken out by the supplier/manufacturer, after unsealing these meters are sent to H.T.Billing Section for preparing bills of the consumers and assessment is made in terms of Clause 19(d) (vii) of General Conditions of Supply.

The aforesaid practice being followed by some of the field officers seems to have flaws. There are no norms/ orders which provide that such defective meters are to be sent directly to the supplier/manufacturer of meters and also to give cognignence to the readings taken and intimated by them without being authenticated by any representative of the Discom.

The matter has been examined and to streamline the procedure, it has been decided that in case H.T. Trivector meter installed at the premises of a consumer, ceases to display the readings, the following steps are required to be taken:-

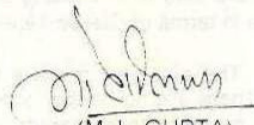
1. Whenever it is observed that the meter has ceased to display the readings, the meter should be immediately removed, and the joint inspection report be prepared by Executive Engineer (O&M/MT) with signatures of the consumers.
2. The said meter must be wrapped with solid cloth and properly sealed with sealing material in presence of consumer.
3. The Executive Engineer (MT) should take permission of Superintending Engineer(M&P) for sending the meter to manufacturer's works for finding out the reading and load survey in presence of representative of Meter Wing and consumer at manufacturer's works.
4. On receipt of the approval of Superintending Engineer (M&P), the Executive Engineer (MT) will obtain date from manufacturer for testing of the meter and finding the readings. The date and time of testing be intimated to consumer and request him to ensure the presence of his authorised representative there. The meter be taken in person by the representative of Meter Wing to manufacturer's works on date of testing.
5. Prior intimation should be given to the consumer by registered post to witness the unsealing and recording the readings.
6. The presence of the representative of the Discom shall be mandatory at manufacturer's works for witnessing unsealing and recording of reading shown in the meter.
7. In case the representative of the consumer fails to witness the same on the specified date, the unsealing be carried out in the presence of the representative of the Discom only who shall record the fact of consumer's representative not being present.
8. The assessment be made in accordance with the provisions of Clause 19(d)(vii) of General Conditions of Supply upto the date of removal of meter. However, after receipt of actual readings, the bill be revised accordingly.

(K.C. MODI)

CHIEF ENGINEER (COMML.)

Copy to the following for information & necessary action:

- 1 The Chief Engineer (O&M), AVVNL, Ajmer
- 2 The Dy.Chief Engineer (O&M), AVVNL, Jhunjhunu/Udaipur
- 3 The Financial Advisor, AVVNL, Ajmer
- 4 The Chief Accounts Officer, AVVNL, Ajmer
- 5 The Secretary (Admn),AVVNL, Ajmer
- 6 The Superintending Engineer (O&M),AVVNL, \_\_\_\_\_ with \_\_\_\_\_ No. of copies for circulating among field officers.
7. The Superintending Engineer(M&P), AVVNL, Ajmer/Udaipur.
8. The Executive Engineer( \_\_\_\_\_ ),AVVNL, \_\_\_\_\_
9. The, Dy.Secy(A&P)AVVNL,Ajmer.
- 10 The Company Secretary,AVVNL,Ajmer
- 11 The Sr/Accounts Officer( \_\_\_\_\_ ),AVVNL, \_\_\_\_\_
- 12 The Public Relations Officer, AVVNL, Ajmer.
13. The PA to CMD,AVVNL,Ajmer.



(M. L. GUPTA)  
EXECUTIVE ENGINEER (COMML)