

**Sub:-Directions issued during Sr. Officer's Meeting held on 14.02.2013.**

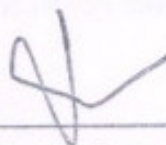
A meeting of Directors, Chief /Dy. Chief Engineers, CAOs and ASP (Vig.) of all three Discoms was taken by Hon'ble Secretary Energy, GoR and Chairman Discoms on 14.02.2013, wherein the brainstorming discussions regarding reduction in T&D Losses, improvement in collection efficiency, timely replacement of defective meters, recovery of old dues, billing as per photo meter reading and intensive vigilance checking with logical conclusion of VCRs were held and imparted directions as under:

1) The Secretary Energy, GoR, expressed strong displeasure and conveyed that although clear directions for each activity have already been issued from corporate office but it is felt that concerned ZCEs are not involving themselves in monitoring of prompt & proper implementation of such directions /instructions. Therefore, all Director (T) / ZCEs were advised to have strict monitoring over the progress of each and every activity and arrange proper guidance / motivation /help to the field officers to improve the overall performance /progress. Action against the defaulting officer / official should also be initiated.

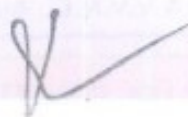
2) All HODs were also directed to ensure the following activities to bring down the T&D losses :-

- i. 100% defective meters be replaced by March, 13 and in future defective meter be changed before next billing cycle positively i.e. no defective meter should remain installed on consumer premises by more than two months.
- ii. 100% actual reading be collected from site and consumer be billed on actual consumption basis.
- iii. 100% collection efficiency be maintained throughout year and physical disconnection be made promptly of defaulting consumers.
- iv. Regular vigilance checking be made and strict action under section 135 /138 (including arrest) of E.A. 2003 be taken promptly against the person found committing theft of electricity.

R.R. No. 1580 Dt. 5/3/13  
S.E. (IT) A.V.V.N.L., Ajmer



- 3) It was also reiterated by the Secretary Energy, GoR, that during the last V.C.(29.01.13), all Dy.SP(Vig.) were directed to scrutinize the VCRs of the sites checked by Vigilance Officer during last 2-3 months to find out the cases of misappropriation of section 138 /135-138 of EA-2003 and all ASP (Vig.) are directed to send a report before 28<sup>th</sup> Feb 2013 with the remedial actions taken for future, but the progress reported in this matter was very poor. All ASPs were directed to expedite the work and submit report by 5<sup>th</sup> March, 2013.
- 4) Similarly, it was directed that Dy.S.P.(Vig.) will organize planned intensive vigilance checking in consultation with circle SEs / SE (Vig.) with team of home guard personnel in theft prone areas, checking of premises of PDC /regular consumers having outstanding more than Rs. 50,000/-. All Dy. SPs were directed to prepare action plan for next 2 months and send to Corporate Office / ASP (Vig.) / SE (Vig.) and SE (Vig.) / ASP (Vig.) will ensure the compliance of the action plan on regular basis and submit daily report to MDs/CMD.
- 5) All ASPs were directed to have close monitoring on APTPS and ensure immediate action on each and every case reported under section 135 /138 of EA-2003. The efforts to arrest the offender should also be made at the earliest with wide publicity through local news papers.
- 6) The Chairman Discoms also expressed displeasure over the slow progress and non reduction in T&D Losses. All HODs were directed to ensure reduction in T & D losses as per target and to pay special attention on monitoring of the following activities upto 31<sup>st</sup> March 2013 :-
  - a. 100% Photo meter reading in selected high loss sub divisions by deploying digital cameras available in circles. Circle SEs be advised to purchase more cameras as per need. Issuance of bills according to photo meter reading.
  - b. Capturing of actual meter reading of all Ag. Metered consumers from site and issuance of bills according to actual meter reading collected from site.
  - c. Replacement of all defective single & poly phase meters.
  - d. Capturing of reading by HHT of defective meters replaced from site.
  - e. Issuance of bills according to meter reading captured by HHT.
  - f. 100% collection of revenue assessed during the FY-2012-13.
  - g. 100% load verification of flat rate / defective Ag. Consumers.



- h. Sanction of extra load detected and issuance of bill accordingly. In case of flat rate consumers, if the extended load is found within 20% of sanctioned load, penalty is not to be imposed but such extended load should be sanctioned & billed accordingly.
- i. Release of targeted domestic light connections under MMSLY.
- j. Recovery of outstanding dues from PHED / Janta Jal Yojana / other Govt. Departments.
- k. Verification of correctness of M.F. from Joint Inspection Report (JIR) & Bills of HT /MIP consumers.
- l. Checking of unauthorised single phase motor running for Ag. Purpose by each officer.
- m. Recovery of old outstanding from PDC consumers under EUDR – LR Act .APTPS staff may be utilized for delivery of notices.
- n. Issuance of 1<sup>st</sup> bill of new connections released.

7) It was directed that there should be a meter section in every sub-division where at least 2 Nos. Meter Readers / Technical Helpers should be deployed & one JEN at H.Q. be made incharge of this section who will maintain the record about movement of meters. Detailed instructions should be issued by Director (Technical).

8) It was also directed that in every circle, one JEN who is IT friendly be deployed in the circle office to analyse the impact of photo billing by comparing the readings taken through photograph & readings actually billed. The photo meter reading should also be utilized to have other informations such as condition of installation, status of terminal cover, type of meter (old EM meter), meters with no display, tampering of meters etc. and action be taken accordingly.

9) It was emphasised that 100% photo meter reading have to be implemented by 1<sup>st</sup> April 2013, therefore all officers should arrange and ensure that 100% bills are issued with photo meter reading after 1.04.2013. Camera to all Meter Readers be made available before above date.

It may be ensured that the compliance of the above directions is strictly adhered to, by the field officers and submit action plan/ compliance report within 7 days.

  
(Kunji Lal Meena)  
Chairman Discoms



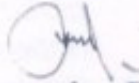
**AJMER VIDYUT VITRAN NIGAM LIMITED  
OLD POWER HOUSE HATHI BHATA AJMER**

No. AVVNL / MD / TA / F. / D. 8303

Dt: 26/2/13

Copy submitted for information & necessary action: -

1. Director (Fin./Tech.) AVVNL Ajmer.
2. Chief Engineer (Comml.) AVVNL Ajmer.
3. Zonal Chief Engineer (O&M) AVVNL Ajmer/Udaipur/Jhunjhunu.
4. Superintending Engineer (O&M/IT/Vig./M&P) AVVNL Ajmer/ Bhilwara / Nagaur / Udaipur / Chittorgarh /Rajsamand / Banswara / Dungarpur /Pratapgarh/ Jhunjhunu / Sikar.
5. Addl. S.P. (Vig.) AVVNL, Ajmer.

  
Managing Director  
AVVNL, Ajmer