



(12)

AJMER VIDYUT VITRAN NIGAM LIMITED
HATHI BHATA, JAIPUR ROAD, AJMER

No.AVVNL/CMD/ACR Cell/F. /2003/D. 144

Dated: 22-8-2003


CIRCULAR

In continuation to earlier Circular No.AVVNL/ADMN/F. ACR/ D.2454 Dt. 1-8-2001 , the channel for submission of Annual Confidential Report of Senior Accounts Officer (Comml.), Accounts Officer(Comml.) and Assistant Accounts Officer(Comml.) under Head "D" It is hereby inserted at S.No. 5 A, 10 A respectively as under and will be effective from the Year 2003-2004 :-

S.No.	Designation of officer to be reported upon	Reporting Officer	Reviewing Officer	Officer Making final appraisal	Custody of ACR.
1.	Sr.A.O.(Comml.)	CE/Dy.CE(Comml.)	CMD	CMD	CMD (ACR Cell)
2.	AO(Comml.)	CE/Dy.CE(Comml.)	CMD	CMD	CMD (ACR Cell)
3.	AAO(Comml.)	Sr.A.O/A.O (Comml.)	CE/Dy.CE(Comml.)	CMD	CMD (ACR Cell)

S. Nos. under Item "D" will be changed accordingly .

By order


Secretary (Admn.)
AVVNL : Ajmer

Copy to the following for information and necessary action:-

1. The Chief /Zonal Chief Engineer(O&M/Comml.), AVVNL, Ajmer/ Jhunjhunu/Udaipur.
2. The F.A / C.A.O, AVVNL , Ajmer. .
3. The Officer On Special Duty,AVVNL,Jaipur.
4. The Supdtg.Engineer (Plan/MM), AVVNL,
5. The Dy.Secretary (A&P), AVVNL, Ajmer.
6. The Company Secretary,AVVNL,Ajmer
7. The Sr.Accounts Officer(),AVVNL,
8. The Accounts Officer(),AVVNL,
9. The Sr.AO/AO/AAO(Comml.),AVVNL,Ajmer.
10. The P.A to C.M.D, AVVNI.,Ajmer.


Establishment Officer-II/ACR

1/Tanwar/F.ACR3