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**AJMER VIDYUT VITRAN NIGAM LIMITED**  
**HATHI BHATA, JAIPUR ROAD, AJMER**

No.AVVNL/CMD/ACR Cell/F. /2003/D. 143

Dated: 22-8-2003


**CIRCULAR**

In continuation to earlier Circular No.AVVNL/ADMN/F. ACR/ D.47 Dt. 9-8-2001, the channel for submission of Annual Confidential Report of Accountant and Junior Accountant working in Commercial Wing/ H.T Billing under item "E" It is hereby inserted at S.No.1(A) as under and will be effective from the Year 2003-2004 :-

S.No.	Designation of officer to be reported upon	Reporting Officer	Reviewing Officer	Custody of ACR.
1.	Accountant	Sr.A.O (Comml.)	CE/Dy.CE(Comml.)	FA & COA
2.	Jr.Accountant	Sr.A.O (Comml.)	CE/Dy.CE(Comml.)	FA & COA

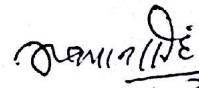
S. Nos. under Item "E" will be changed accordingly .

By order

  
Secretary (Admn.)  
AVVNL : Ajmer

Copy to the following for information and necessary action:-

1. The Chief /Zonal Chief Engineer(O&M/Comml. ), AVVNL, Ajmer/ Jhunjhunu/Udaipur.
2. The F.A / C.A.O, AVVNL , Ajmer.
3. The Officer On Special Duty, AVVNL,Jaipur
4. The Supdtg.Engineer (Plan/MM), AVVNL,
5. The Dy.Secretary (A&P), AVVNL, Ajmer.
6. The Company Secretary,AVVNL,Ajmer
7. The Sr.Accounts Officer( ),AVVNL,
8. The Accounts Officer( ),AVVNL,\_\_\_\_\_
9. The Asstt.Accounts Officer / Accountant /Jr. Accountant.
10. The P.A to C.M.D, AVVNL,Ajmer.

  
22/8/2003  
Establishment Officer-II/ACR

2/Tanwar/F.ACR3