

ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION
(1)	(2)	(3)	(4)
1	To accord technical sanction to the detailed original revised or supplementary estimates subject to the condition that fresh administrative sanction is sought if the detailed, revised or supplementary estimates exceed by 10% or where there are material deviations from the original proposals, even though the cost of the same may possibly be covered by savings on other item.	1 CE/ACE/Dy. CE/Zonal Incharge 2 Dy. CE/SE 3 X.Ens. 4 AENs	Full Powers Upto Rs. 10 Lac Upto Rs. 5 Lac if the estimates prepared on a standard design & upto Rs. 1 Lac for all other works. Upto Rs. 30,000/-
2(a)	To accord administrative approval to all L.T. works augmentation works of 11KV and LT and service connection works.	1 CE/ACE/Dy. CE/Zonal Incharge 2 Dy. CE 3 SE 4 X.Ens. 5 AENs	Full Power Upto Rs. 6.50 lac Upto Rs. 3.50 lac Upto Rs. 1 lac Upto Rs. 50,000/-
2(b)	To accord administrative approval for capital expenditure on works of augmentation of sub-station and Transmission lines including mains and sub mains (works 33KV)	1 WTDs 2 CE(PPM) Note: (i) Subtransmission work included in annual sub - transmission programme, issued by CE(PP&M) will be deemed to have administrative and financial approval (ii) Delegations of powers under S.No. 2(b) will also cover the work of nature indicated in S.No. 2(bb)	Full Powers Upto Rs. 1 crore
2(bb)	To accord administrative approval to the work normally not included in annual plan, (e.g. creation of & modification to service line to cusumer, shifting of service lines, replacements of transformers,etc.)	1 Zonal CE 2 S.E. 3 X.Ens.	Upto Rs.20 Lacs Upto Rs.10 Lacs Upto Rs.1 Lac
3	To accord sanction for ordinary repair and maintenance including minor civil works.	1 CE/ACE/Dy. CE 2 SE 3 X.Ens. 4 AEN/I/C of Power House & Sub-stations	Full Power Full Power Upto a limit of budget allotment Upto Rs. 2000/- subject to the budget allotment
4	To sanction estimates technically within the limits of budget allotment for maintenance works during construction chargeable to the project estimates.	1 CE/ACE/DY.CE 2 SE 3 XEN	Full Powers Upto Rs. 25000/- Upto Rs. 10000/-
5	To sanction estimates for special repairs, excluding Civil Works	1 CE/ACE/Zonal Chief	Full Powers

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	WORKS.	2 Dy. CE 3 SE	<p>Upto Rs. 2.50 lacs including repairs to be obtained from the manufacturer after obtaining previous quotations and certifying the charges in the said estimates, subject to CE's prior approval, if such repairs involved alteration of design of works of 33 KV or above.</p> <p>Upto Rs. 1.25 lacs including repairs to be got done & services of specialist to be obtained from the manufacturer/principal/sole distributors of the manufacturer after obtaining previous quotations and certifying the reasibility of the rates charges in the said estimates, subject to CE's prior approval, if such repairs involve alterations of design of works of 33 KV or above.</p>
6	To authorise commencement of emergent repairs in anticipation of sanction to estimate and allotment.	1 CE/ACE 2 Dy. CE 3 SE	<p>Full Powers</p> <p>Full Powers subject to budget allotment not being exceeded and subject to the condition that the budget allotment for the same works is asked for immediately.</p> <p>Full powers provided that in such cases an approximate sum is fixed to the expenditure of which sanction is provisionally given and the XEN held responsible for submission of detailed estimate at earliest possible date and subject to the condition that the budget allotment for same work is asked for immediately.</p>
7	To pass excess over sanctioned estimate of works sanctioned by themselves or by higher authorities.	1 WTD 2 CE/ACE 3 DY.CE 4 SE 5 XEN	<p>Excess over 10% of cost in technical estimates, sanctioned by CE/ACE/DY.CE Zone Incharge</p> <p>Upto 10% over the cost in technical estimates</p> <p>Upto 10% over the cost in technical estimates</p> <p>Upto 10% over the cost in technical estimates sanctioned by him</p> <p>Upto 10% over the technical estimates sanctioned by him.</p>
		<p>Note:</p> <p>1 If the cost of the work according to the revised estimate exceeds the limit of their powers for according technical sanction the estimate should be submitted to the next higher authority for sanction. The original cost plus the above excess should not exceed the power delegated to the concerned officer.</p>	

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10	To transfer savings for one detailed head of classification to another within the same sub-work of sanctioned estimates.	CE/ACE/DY.CE	To the extent of their powers to accord final technical sanction to detailed estimate for original works provided that in the case of residential building the transfer does not cause an excess of more than 10% over the amount allowed for it.
11(a) (b)	To sanction the purchase of furniture for inspection houses under their control. To sanction the purchase of furniture for office.	SE 1 Secretary/HODs/CE/ACE/DY.CE-Zone Incharge 2 Dy.CE 3 SE 4 XENs	Upto the limit of prescribed scale included in the estimates subject to the budget provisions. Full powers subject to the prescribed scale and budget provision. Rs. 75000/- Rs. 50000/- Rs. 10000/-
12	To approve basic schedule of rates based on detailed analysis in each district.	CE/ACE/DY.CE/Zone-incharge	Full powers.
13	Re-appropriation of funds.	1 CE/ACE/DY.CE/Zone-incharge	To sanction reappropriation of funds from one circle to another under the same minor head within a grant provided that: (a) Such reappropriation does not involve the undertaking of recurring liability (b) The reappropriation is not made to a new service or project not contemplated in the budget for the year. (c) The reappropriation has not the effect of increasing the expenditure on an item the provision for which has been specifically reduced by the Board. (d) The total budget provision for minor works under a minor or departmental head is not incurred. (e) The reappropriation does not involve a transfer of funds to a work or project which has not received the requisite administrative approval and technical sanction or does not involve an appropriation of funds in excess of the amount of estimates, if technical sanction has been accorded.

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		2 SE	<p>(f) The amount of reappropriation from or to a single major work does not exceed Rs. 25000/- &</p> <p>(g) A copy of the order sanctioned the reappropriation shall be communicated to the accounts & finance branch of the Board and to the FA & COA as soon as it is passed.</p> <p>(a) Original Works: To sanction reappropriation within funds allotted to his circle from one work to another subject to the following conditions:-</p> <p>(i) That the total of the amounts proposed to be re-appropriated from or to a single major work does not exceed Rs. 1000/-</p> <p>(ii) that in the case of resumption the head of the department concerned is informed of the fact explaining why it was not possible to spend on the work in question.</p> <p>(iii) That the reappropriation was confirmed to works under the same minor head or department.</p> <p>(iv) that the reappropriation does not involve a transfer of funds to a work or project which has not received the requisite administrative approval and technical sanction or does not involve any appropriation of funds in excess of the amount of the estimates if technical sanction is accorded.</p> <p>(v) that the reappropriation has not the effect of increasing the total budget provision for minor works under a minor or departmental head.</p> <p>(vi) that the reappropriation has not the effect of increasing the appropriation under a unit which has been reduced by a higher authority and</p>

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		3 XENs	<p>(b) Reparis & Tools and Plants: lumpsum will be allotted by the Chief Engineer for each circle under the primary unit under these heads. The SE should redistribute the amount under each primary unit amongst the several divisions under him.</p> <p>(A) Major Works: To sanction reappropriation subject to the following conditions:-</p> <p>(i) That the total of the amounts proposed to be re-appropriated from or to a single major work does not exceed Rs. 500/-</p> <p>(ii) that in the case of resumption the had of the department concerned is informed of the fact explaining why it was not possible to spend on the work in question.</p> <p>(iii) That the amount resumed should on a/c be deviated to major works not provided for in the budget.</p> <p>(iv) that the reappropriationg are confirmed to works under the same minor heads or deptt.</p> <p>(B) Minor Works: Full powers to reappropriate the funds between the minor works within the divisions subject to the follwoing conditions :</p> <p>(i) No transfer should be made from one head to another.</p> <p>(ii) that the reappropriation does not involve a transfer of funds to a work or project which has not received the requisite administrative approval and appropriation of funds in excess of the amount of the estimate, if technical sanction has been accorded, and</p> <p>(iii) that the reappropriation has not the effect of increasing the total budget provision for major works under a minor or departmental head.</p> <p>Note:</p>

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14(B) (i)	To approve transportation of material including loading, unloading and stacking in emergent circumstances after recording the reasons of urgency without call of quotations/ tenders and concurrence from the accounts.	1 XENs 2 AENs	Upto Rs.1000/- in each case Upto Rs.500/- in each case
14(C) (i)	To accept tenders & approve execution of EHV lines & sub-station construction works, excluding cost of equipment & line material.	1 WTD 2 Committee consisting of CE (T&C), CE (MM) & CCOA(HQ) 3 CE(T&C)/Zonal Chief(T&C) Note: (1) Whenever other than lowest offer is accepted reasons thereof must be recorded & submitted for perusal of the next higher authority. (2) Delegation of power at S.No.3 above are subject to financial concurrence from the respective accounts authority.	Full Powers If Lowest tender is accepted If other than lowest tender is accepted Rs. 50 lacs Rs. 25 lacs Rs. 10 lacs Rs. 5 lacs
14(C) (ii)	To approve the award of contract for Electrical & Mechanical original works/execution of EHV lines and sub-stations construction works, excluding cost of equipments & line material including minor civil works, without call of tenders.	1 WTDs 2 CE/ACE/ Zonal Chief 3 SE 4 XEN Note: This delegation may be exercised only in emergent circumstances & after financial concurrence from the respective accounts authority.	Full Powers Rs. 30,000/- in each case Rs. 10,000/- in each case Rs. 2,000/- in each case
14(D)	To sanction and award contract for works, repairs, testing, inspection, overhauling and servicing of plant & machinery equipment T&P (with & without material), including associated civil works & transportation, on single tender basis for sanctioned work or part of sanctioned work in accordance with technically sanctioned estimates		
(i)	To Central & State Govt. Undertaking Deptt.s viz; BHEL, ILK, NGEF, Railways, BEML etc. when they are original manufacturers.	1 WTDs 2 CE /ACE/ Project Chief 3 Dy. CE	Full powers Upto Rs. 100 lacs in each case Upto Rs. 10 lacs in each case
(ii)	To standard & reputed original manufacturers of machinery or original equipment supplier to that manufacturer (other than Public / Govt. undertakings) when no alternative exists.	1 WTDs 2 CE/ACE/ Project Chief 3 Dy. CE	Full powers Upto Rs.20 lacs in each case Upto Rs.5 lacs in each case

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(iii)	Other parties / firms	1 WTDs 2 CE/ACE/ Project Chief 3 Dy. CE/SE 4 X.En. Note :- (1) All the above powers should be exercised only in emergency and after recording detailed reasons & informing the next higher authority (for ACE & Dy.CE only). (2) Powers are with financial concurrence of the concerned accounts authority. (3) The authority concerned shall certify that rates allowed are reasonable and comparable to the prevailing market rates.	Full powers Upto Rs.2.0 lacs in each case Upto Rs. 0.50 lacs in each case Upto Rs.0.20 lacs in each case
14(E)	To accept & approve tender for manual unloading of coal wagons & its transportation within Thermal Power Station.	1 WTDs 2 Committee comprising of: CE(O&M)Thermal/CE(Const.) Thermal & Chief Controller of Accounts (HQ) Note: Whenever other than lowest offer is accepted, reasons thereof must be recorded.	Full Powers (i) Rs.1.5 crores if lowest offer is accepted (ii) If other than lowest is accepted Rs. 25 lacs.
14(F)	To accept tenders & award contracts in regard to appointment of coal agents for maximising realisation of coal suppliers to thermal power stations against linkage allotted by standing linkage committee and/or reduction shortages in coal supplies received at Thermal Power Stations.	1 WTDs 2 Committee consisting of CE(O&M)/Thermal power station concerned, Chief Controller of Accounts (HQ) & CE(MM) 3 CE (Thermal O&M Power Station concerned) Note: Whenever other than lowest offer is accepted, reasons thereof must be recorded.	Full Powers Rs. 6 lacs Rs. 2 lacs.
14(G)	To award annual contract for upkeep & maintenance including cleaning of premises of non residential building/ project/ plants / GSS Yards / rest houses / Offices.	1 WTDs 2 CE/ACE/ Project Chief 3 Dy. CE/SE	Full powers Upto Rs.10 lacs in each case Upto Rs. 1 lacs in each case
15(A)	To issue work order for original or repairs of Civil works other than Admn.. Residential & office buildings upto the	1 XEN (E&M)	Upto Rs. 5,000/-

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	sanctioned estimate without inviting tenders.	2 AENs (E&M)	Upto Rs. 2,000/-
15(B)	To issue work order for Electrical & Mech. Original works or repair works upto the value of the technically sanctioned estimate without calling tenders provided the work order are given on such rate as already accepted for works of similar nature based on call of competitive tenders by SE and above in the vicinity either in progress or completed in the preceding six months. Provided further that for border flood lighting works, above powers will be exercisable for similar terrain at rates aplicable for works in progress or complete in the preceding 12 months.	1 CE /ACE/Dy. CE 2 SE/Dy.CE of generating station Note: These powers are to be utilised only in emergency after recording reasons and limiting to the powers for which the authority concerned is competent under item No. 14(A) of DOP. The amount of repeat order under this item shall not exceed the amount of original order approved under item No. 14(A) of DOP.	Full Powers Rs. 15,000/- in each case (Rs. 2 lacs in a year)
15(C)	To approve expenditure in each case for the services of the Erectors /Erection Engineers /commissioning Engineers/ Supervising Engineers of the Manufacturers/ Suppliers for the purpose of repair / erection or supervision of plants, machinery & equipments with boarding and lodging, medical facilities, actual expenses for journey, conveyance, daily rates for every day of absence from their H.Qs including on working days and transit period i.e. date of departure from their HQs to date of return to their HQs overtime etc.	1 WTDs 2 CE / ACE 3 Dy. CE 4 SE	Full Powers Rs. 5.0 Lac Rs. 1.0 Lac Rs. 0.50 Lac
15(D)	To sacntion advance payment in each case for the jobs detailed in item No.15(C).	1 WTDs 2 Chairman and MD 3 CE/ACE Note: Authorities mentioned at item No. 3 of col.3 above shall make advance payment upto 50% of the estimates obtained and approved under item 15© of Delegation of Powers and balance payment has to be finalised/released on completion of the job.	Full Powers in all cases Rs. 1 lacs in all cases Rs. 31,000/-

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		<p>Advance payment under item 15(D) shall be made to the manufacturers/suppliers of established reputation having standing contracts with the Board and subject to obtaining an undertaking from the firm that in case the amount so advanced to them, is not utilised or in case they fail to depute their Engineers for the purpose, they will refund the amount/advance immediately but not later than a month, otherwise the said amount together with interest @ 21% per annum will be recovered from the due payments against any of their orders of RSEB.</p> <p>No advance payment shall be allowed to those manufacturers/suppliers against whom the previous advance is outstanding except with the approval of the Whole Time Members.</p> <p>No expenditure shall be incurred unless there is a budget provision for the same.</p>	
16	To grant for recorded reasons an extension of time for the execution of works or supply of material or other performance of a contract.	<ol style="list-style-type: none"> 1 WTDs 2 Secy/CE/Chief Controller of Accounts/HOD/ACE/Director(IA)/Dy.CE. 3 SE 4 XENs <p>Note:</p> <ol style="list-style-type: none"> (i) Provided there is no extra burden on the Board as a result of grant of extension. (ii) In case of the contracts accepted by Whole Time Members the next lower authority (CE level Committee) may grant extension upto a maximum period of 50% of original period subject to provision of Note No. (1) above. (iii) The extension of time for execution of a contract may be done by specified authority as per delegation of powers if a request was made by supplier anytime before the termination of the contract. 	<p>Full powers to grant extension with or without compensation.</p> <p>Full powers with or without compensation in the case of contracts accepted by them provided that the approval of the next higher authority is obtained in case the extension exceeds by a period equal to the time allowed for execution in the original contracts provided that a comitee consisting of CE(MM)/CE(PPM) & Chief Controller of Accounts (HQ) shall have full powers to grant for recorded reasons, an extension of time beyond the powers delegated to the officers from item No. 2 to 4 in col.3 subject to the observaance of the provisions of Note (1) below. In case unanimous decision is not arrived at by the committee, the Whole Time Directors of the Board will act as reviewing authority and accord decision in terms of the full powers delegated to them.</p>
17(A)	To advertise for tenders when necessary and sanction expenditure on such advertisement.	<ol style="list-style-type: none"> 1 Addl. Director(PR) with approval of Secretary 2 SE 	<p>Full powers.</p> <p>Rs. 1000/- in each case</p>

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		Note: Advertisement is to be issued only in such papers as approved by the Board from time to time.	
17(B) a)	Publicity and advertisement Advertisement	1 Chairman and MD 2 Secretary	Full powers Upto Rs. 500/- in each case & upto a limit of Rs. 5000/- in a year (except display, advertisement & advertisements in other than Dailies)
b) c)	Publicity and advertisement in other than dailies Publicity for shut downs, cuts, powers shedding etc. relating to use of electricity.	1 Chairman and MD 1 Dy. CE 2 SE 3 XENs	Full powers Rs. 600/- in each case subject to a limit of Rs. 6000/- in a year. Rs. 300/- in each case subject to a limit of Rs. 3000/- in a year. Rs. 100/- in each case subject to a limit of Rs. 1000/- in a year.
18	To remit or reduce for recorded reasons the penalty imposed in the agreement or contracts.	1 WTDs 2 CE/ACE/SE/XEN Note: Provided that a committee consisting of CE(MM), CE(PPM), & Chief Controller of Accounts (HQ) shall have full powers beyond the purview of present delegation of powers, except that of the Whole Time Members. In case, unanimous decision is not arrived at by the committee, the Whole Time Members of the Board will act as reviewing authority and accord decision in terms of the full powers delegated to them.	Full Powers Full powers in respect of contracts accepted by lower authority.
19	To sanction payment of security deposit of contractors in all cases of original & repairs works or supplies after the lapse of period if any specified in the contract or tender notice or purchase orders.	1 CE/ACE/Dy.CE 2 SE 3 XENs & AENs	Full powers Full powers In case where the amount of the work or supplies does not exceed their power to accept contract.
20	To rescind contract provided such cancellation allocation does not result in any loss to the Nigam	1 CE/ACE/Dy.CE 2 Others	Full powers Upto the limit of their powers of acceptance of contract.
(a)	To waive the condition regarding earnest money in case of firms of undoubted standing and repute.	1 Secretary/CE/ACE/Chief Controller of Accounts/ Dy.CE 2 Others	Full Powers Full powers in respect of purchase they are authorised to make.
(b)	To waive the condition of security deposit.	1 WTDs	Full powers for work contract.

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		2 Secretary/CE/ACE/Chief Controller of Accounts/ Dy.CE	Full powers for supply of material for firms of repute or registered with respective wing of RSEB. In case of other firms the present prescribed percentage should invariably be taken unless they are so exempted by the orders of the Chairman and MD in consultation with Member (F&A)
		3 SE & Others	As above.
(c)	Acceptance of security in Bank Guarantee and Indemnity Bond instead of in cash.	1 Secty./CE/ACE/Chief Controller of Accounts/ Dy.CE 2 SE/XEn	Full powers for contract upto the extent their of their purchase power. Only in exceptional circumstances and cases.
21	Instrument relating to acceptance of tenders.	1 SE 2 XEN 3 AEN	Upto an unlimited amount Upto a limit of Rs. 2,00,000/- Upto a limit of Rs. 50,000/-
22	Bonds of auctioners and security bonds for the due performance and completion of work.	XENS	Full Powers
23	Security bonds for the performance of their duties by the Nigam servants whom the officers specified have powers to appoint.	Head of the office/Bonds to be stamped	Full Powers
24	Leases of house land and other immovable property provided the rent received shall not exceed Rs. 5000/- in a month.	SE/XEN	Full powers
25	All instruments connected with reconveyance of property given as security.	XENS	Full Powers
26	Agreement relating to the loan of tools & plants to the contractors & others.	XENS	Full Powers
27	Agreement for catering/contracts to offices and campus for the protection of the conveyance belonging to the staff working in public building under their control	Head of the office	Full Powers
		Note: (i) All the above financial powers are subject to budget provision. (ii) No expenditure shall be incurred unless there is budget provision for the same	
28(a)	To sanction advance payment for execution of works/supply of material and service & maintenance contracts:		

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i)	to central & state govt. undertaking/deptt. Viz. BHEL, ILK, NGEF,Railways, BEML, Hindustan Zinc, when they are original manufacturer/supplier.	1 WTDs 2 CE/Addl.CEs of Project/Generating stations/zonal Chief(T&C)	Full powers (i) Upto 10% of the value of order in case of supplies & works. (ii) Upto 50% in case of service/maintenance contracts.
ii)	To other standard & reputed original manufacturer/supplier of plant & machinery or contractors (including service contracts).	1 WTDs 2 CE/Addl.CEs of Project/Generating stations/zonal Chief(T&C) Note: No advance payment will be allowed to those manufacdturers/ suppliers against whom the previous advance is outstanding except with the approval of the Whole-Time Directors.	Full powers (a) Upto 10% of the value of order subject to maximum of Rs. 2 lacs in each case of works/supplies. (b) Upto 50% in case of service/maintenance contracts subject to max. of Rs. 1 lac.
28(b)	To make advance payment against procurement of steel as per item No.30(4)	CE(Civil)/CE(Thermal)/Design/CE(STPS)/ SE(Proc.)/KTPS/ SE(TLPC)	Full powers
28(c)	to sanction advance payment to the State/Central Govt. Deptt. & State/Central Govt. undertakings for execution of the Nigam's work including the jobs required to be performed for survey & investigation of the major and minor projects.	1 WTDs 2 CE/ACE/Zonal Chief(T&C) 3 S.E. 4 XENs	Full powers Rs. 1,00,000/- Rs. 50,000/- Rs. 20,000/-
28(d)	To sanction advance payment for purchase of stores, equipments, T&P spares & other items against (i) dispatch documents negotiated through bank and (ii) delivery of material	1 WTDs 2 Secretary/HOD/CE/ACE/Zonal CE/ Dy.CE / COS / SE/ XENs/ AENs	Full Powers Full powers to the extent the purchase committee/officers is competent to sanction purchase of stores, equipment, T&P, spares & other items taking due precaution for securing interest of the Board against any losses. For articles having total value of Rs.30,000/- or above , 100% advance payment can be made on furnishing of bank gurantee equivalent to 10% of the purchase value. In the absence of bank Gurantee, advance payment may not exceed 90% of the total value of item purchased.

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	<p style="text-align: right;">Note</p>	<p>1 In case bank gurantee is not agreed to be furnished, 100% payment through bank against despatch document shall be made only in case of suppliers of established reputation having regular contracts with the Board and purchase committee/purchasing officer satisfy themselves regarding reasonableness of prices charged by the supplier.</p> <p>2 In case of payment through bank against despatch documents, it will be the responsibility of the consignee officer to check and verify the receipt of the material and send the bill of the firm to Circle AO duly verified with his forwarding letter endorsing copy to the officer who approved purchase/placed order. Circle AO shall carry out necessary adjustment so as to clear the misc. advance against the firm within a week. In case there is any shortage/defective material or any other recovery against the firm, the consignee will report compelete details thereof to the purchasing/order placing authority with copy to Circle AO/Sr.AO. CPC who will immediately take up the matter with the firm concerned and get the short supply made/defective material replaced and the cost/amount/other recoveries deposited. If this is not done by the firm, the amount may be deducted from the balance payment/BG invoked, as the case may be. Even after taking these actions, if there remains any recovery against the firm, the purchasing authority, shall take legal action against the firm for effecting the recoveries.</p> <p>3 In case of advance payment against delivery of material it will be the responsibility of the officer concerned (consignee) that the cheque/DD is delivered to the supplier only against receipt of material. The bill of firm may also be taken and send to circle Ao duly verified for necessary adjustments. In such cases, the misc. advance shall be cleared within a period of one month. No such further advance payment may be given to the officer concerned untill and unless the bill of the previous advance duly verified is received except in exceptional cases in which sanction of Circle SE/next higher authority will be necessary.</p> <p>4 In the month of May of each year, Circle AO shall prepare detailed list of advance payment made during the preceding Financial Year either through bank or against delivery of material which have not been cleared and pursue the matter with the officers concerned to take necessary action to get the same cleared. Copy of the such list may also be sent to DOA and Circle SE.</p>	<p>In respect of stores requiring inspection / testing before its dispatch/ delivery , advance payment may be made only on receipt of clearance of authorized inspecting officer not below the rank of Executive Engineer</p>
29	To purchase articles by ident from other departments including DGS & D required for sanctioned works.	Chairman and MD/CE/ACE/SE/Dy.CE	Full powers
30(1)	To sanction purchase of stores from firms & to approve contracts for conversion including re-rolling & fabrication of material where whole or part material is supplied by the Nigam or for purchase of equipment or equipments where	<p>1 WTDs</p> <p>2 PC-I Purchase Committee consisting of</p> <p>(a) CE/ACE/ Project Chief</p>	<p>Full Powers</p> <p>Upto Rs. 300 Lacs in each case.</p>

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	<p>fabrication, erection & associated civil works are also included in the contract for supply of equipments.</p> <p>(a) After calling competitive tenders</p>	<p>(b) One of the CEs nominated by CMD, RVUNL.</p> <p>(c) CCOA (HQ)</p> <p>(NOTE: in absence of CCOA (HQ), the CAO (W&M) will act as the Member of Purchase Committee-I)</p>	

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	<p>(b) At DGS & D rate contract</p> <p>(c) From the firm holding rate contracts within / outside Rajasthan, outside the rate contract on the rate contract price after obtaining quotations.</p> <p>(d) At the rate contract entered into by the Central Stores Organization of the State Govt. or of the RVUN.</p>	<p>3 PC-II Purchase Committee consisting of</p> <p>(a) CE/ACE/Project Chief</p> <p>(b) CAO/Sr.AO and</p> <p>(c) SE (Proc./MM)</p> <p>Note :-</p> <p>(i) Power delegated to the authorities mentioned at item (2) and (3) above shall be exercised for procuring stores and T&P required to be kept with the COS as buffer stock and to supply to division or offices for construction or maintenance works.</p> <p>(ii) Power delegated to the authorities mentioned at item (3) shall be exercised in respect of articles not available with COS/ACOS of the concerned circle for purchasing the material. The procedure as prescribed in the stores manual may be followed.</p> <p>(iii) The powers vested include the charges in respect of taxes and insurance etc. but do not include any expenses which may be incurred after taking delivery of the material at the destination and testing charges, if any.</p> <p>(iv) In case of difference of opinion between the purchasing authorities and the concerned accounts authorities mentioned above on any issue involved in the purchase, the decision of the following authorities shall be final:</p> <p>(a) In the case of WTDs BOD</p> <p>(b) In the case of PC-I Committee Director (Finance)</p> <p>(c) In the case of PC-II Committee PC-I Committee</p> <p>(d) In the case of XEN/AENs level Circle SE/Dy.CE, as the case may be</p> <p>...</p> <p>(v) a) All purchases should be finalized in keeping with the commercial terms and conditions prescribed by the Nigam from time to time and general principles by the Nigam from time to time & general principles & rules laid down in GF&AR. The relaxation in terms can be made by the purchase committee after recording full reasons thereof.</p> <p>b) Where the post of SE does not exist, the DY CE will function as convenor of the committee. In such case XEN of circle (head quarter) will be nominated as member by the CE/ACE concerned.</p> <p>(vi) The limit of inviting tender by giving wide publicity is raised to Rs. 1,00,000. 00 For purchase falling in competence of SE and above tenders will be invited by SE. Prior approval of Chief Engineer / Zonal Chief Engineer will however, be obtained in cases above SE's competence.</p> <p>(vii) The powers under item 30(1)(c) shall be exercised only by the authorities mentioned at S.No. 1 to 3 of col.3.</p> <p>(viii) The powers under this item can also be exercised for execution of works pertaining to lines and sub-stations like electrification, painting, stub-setting, etc.</p>	<p>Upto Rs.100 Lacs in each case.</p>

ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION
(1)	(2)	(3)	(4)
		(ix) CE(Const.)/Addl.CE(Const.)/Dy.CE(Const.) or CE (O&M)/Addl.CE (O&M)/Dy.CE(O&M) shall mean the highest authority posted at the respective project. (x) Whenever, CE/ACE/Dy.CE posted only on construction side or O&M side, he will act as Member of Committee in both the cases i.e. whether the stores being procured pertaining to Construction or O&M activities of that power station.	
30(2)	To award rate contract for repairs of transformers	WTDs	Full Powers
30(3)	To award rate contract for various items approved by WTDs. The rate contract will be operated by the COS.	1 WTDs 2 Committee consisting of CE(MM), CE(O&M) and Chief Controller of Accounts. The powers of the committee at (2) above shall be exercised as per the guidelines of the pattern of Store CSPO to be approved by the WTDs.	Full Powers Upto Rs. 1.5 crores in each case.
30(4)	(a) To procure steel from the main producers (SAIL, TISCO, IISCO, M/s Rajasthan Small Industries Corporation Ltd.(a Govt. of Rajasthan Undertaking)) of quality 13-226 /2062 / MISCRO / TMT/ TTSCON / SAILMA on the terms & conditions of the respective main producers. (b) To procure Semis from any of the main producers (SAIL, TISCO, IISCO) and getting the same rerolled from local rerollers. after invitina tenders as per rules. (c) To avail offers of M/s Rashtriya Ispat Nigam Ltd.,(a Govt. of India Undertaking) Rajasthan Small Industires Corpn. Ltd. for the steel sections of tested quality offered by them at their rates, terms & conditions.	CE(MM)/CE(Const. KTPS)/ CE(Thermal- Design)/ACE(TD)/ CE(Civil)/ &CE(STPS)	Full Powers
		Note :- i) In case of non-availability with any of above procedures the steel shall be procured from open market by inviting tenders as per the purchase powers delegated to different authorities. ii) The CE(Civil) shall procure steel for the works to be executed by his wing only. iii) The CE(M),CE(Const.)KTPS,CE(thermal-Design),CE(STPS) and CE(Civil) shall keep one another infomred about the purchase price of steel and to have proper coordination to avoid duplication in the procurement.	
30(5)	To sanction purchase of fuel, oil, lubricants from any of the Public Sector Undertakings of Govt. of India i.e. IOC, HPC.	1 CE/ACE of Generating Stations.	Full powers

ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION
(1)	(2)	(3)	(4)
	Public Sector undertakings of Govt of India like IOE, HPC, SPC, ISS etc.	2 Dy. CE (Stores)/Controller of Stores	Full Powers for petrol pump at OPH Jaipur against cash payment
30(5)A	To sanction purchase of fuel, oil, lubricants from authorized dealer of IOC, HPC, BPC, IBS etc. (GOI undertaking) at their approval rate.	SE/XEN incharge of Mini Micro Hydro Division	Maximum upto 2 months requirement at a time for each Mini Micro hydro Division
30(6)	To sanction purchase of chemical (for 4 months requirement from original manufacturer as per approved list after obtaining prior price quotes.)	1 CMD in consultation with Director(Finance) 2 CE/Project Incharge Note: (i) For Purchase of chemicals, ideally three quotations shall be obtained wherever possible. However, if less than three offers are received, the same shall be considered by the competent authority.(Competent Authority herein mean the authority empowered to sanction purchase of chemicals under the provisions of item no. 30(6) above.) (ii) Certificate shall be obtained from the supplier that the rates on which supplies are proposed to be made are not more than the rates of supplies of similar items made to other customers. (iii) Purchasing authority shall certify that the rates are reasonable and comparable to the prevailing market rates. (iv) In case of non-availability of material with any manufacturer as per list, the Chemicals shall be procured from the open market by inviting tenders as per the purchase powers delegated to different authorities.	Full Powers (i) Full powers to the extent of pro-rata budget provision in case of Central/State Public Sector undertakings (ii) Upto Rs. 30 Lacs for each item in each case subject to a maximum of Rs. 3 Crores in a year.
30(7)	To sanction purchase of bearings (for 6 months requirement from original manufacturer as per approved list after obtaining prior price quotations.)	1 CMD in consultation with Director(Finance) 2 CE/Project Incharge Note: (i) In case of bearings, offers shall be obtained from original manufacturers as per approved list. (ii) Certificate shall be obtained from the supplier that the rates on which supplies are proposed to be made are not more than the rates of supplies of similar items made to other customers. (iii) Purchasing authority shall certify that the rates are reasonable and comparable to the prevailing market rates.	Full Powers (i)) Full powers to the extent of pro-rata budget provision in case of Central/State Public Sector undertakings (ii) Upto Rs. 50 Lacs for each item in each case subject to a maximum of Rs. 3 Crores in a year.

ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION
(1)	(2)	(3)	(4)
		(iv)	In case of non- availability of material with any manufacturer as per approved list, the bearings shall be procured from open market by inviting tenders as per the purchase powers delegated to different authorities.
31	To purchase spare parts of proprietary nature of plant, machinery and equipments from original manufacturer or his Indian agent. In case of imported equipment distributor/authorized dealers of respective manufacturers after obtaining prior price quotations.	1 WTDs 2 CE/ ACE/Project Chief	Full powers (i) Full powers to the extent of budget provision in case of Central/State Public Undertaking like BHEL, ILK etc. (ii) Upto Rs.25 Lacs in each case subject to a maximum of Rs.10 Crores in a year.
32(A)	To accord sanction for the purchase of tools and plants excluding vehicles & office equipments.	1 Chairman and MD 2 CE/ACE/Zonal Chief 3 Committee consisting of CE(MM)/CE(T&C) and Chief Controller of Accounts (HQ) 4 Dy. CE in consultation with circle Sr.AO/AO 5 Purchase committee consisting of SE(O&M), AO & one of SE to be nominated by Chairman and MD 6 SE with concurrence of circle A.O 7 XENS 8 AENS	Full Powers Upto Rs. 1.5 lacs in each case subject to budget provision. The CE (MM) will be competent to incur expenditure to the full extent in respect of T&P articles required to be kept for use in Stores organisation Rs. 25 lacs in each case. Upto Rs. 50,000/- in each case subject to budget provision. Upto Rs. 50,000/- in each case and overall limit of Rs. 10 lacs in a year subject to budget provision. Upto Rs. 25,000/- in each case and overall limit of Rs. 2,50,000/- lacs in a year subject to budget provision. Upto Rs.5,000/- in each case and overall limit of Rs. 15,000/- lacs in a year subject to budget provision. Upto Rs.250/- in each case and overall limit of Rs. 2,000/- lacs in a year subject to budget provision.
32(B)	For purchase of Vehicle.	WTDs	Full Powers
32(C)	For purchase of office equipments.	As per GF&AR	
32(D)	To sanction purchase of work/shop machinery and tools & plants for 400 KV Sub-stations.	Purchase Committee consisting of CE(PPM), CE(MM) and Chief Controller of Accounts Purchase Committee consisting of SE(400KV Design) CAO(Controll) & one SE from MM wing to be nominated by the Chairman and MD	Upto Rs. 1.5 crores in each case. Upto Rs. 50.00 lacs in each case.
		Note:	

ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION
(1)	(2)	(3)	(4)
		(i) All purchases having total value of more than Rs. 5000/- will be made with concurrence of the concerned circle AO. In the event of difference of opinion the decision of the next higher authority will be final. In case of the Chief Engineer, the next authority will be Member (F&A). (ii) Except in the case of articles required for stores organisation the powers will be exercised for articles not available with the ACOS concerned.	
32(E)	To sanction purchases in emergent circumstances after recording reasons of urgency without call of tenders.	1 WTDs 2 CMD 3 CE / ACE/ Project Chief 4 Dy. CE 5 S E 6 X.En.	Full Powers Upto Rs. 2.0 Lacs in each case Upto Rs 0.5 Lacs in each case Upto Rs. 0.20 Lacs in each case (Annual limit Rs. 1.5 Lacs) Upto Rs. 0.15 Lacs in each case (Annual limit Rs.1 Lac) Upto Rs. 0.10 Lacs in each case (Annual limit Rs.0.50 Lac)
		Note :- 1 These powers are to be exercised only in emergent circumstances and for non-centralized items only. No purchase under this item shall be made if the articles are not to be consumed within one week. 2 The power to sanction purchases beyond Rs. 5000/- is to be exercised in exceptional and emergent cases. 3 Articles having total value of Rs. 5,000/- and above shall be purchase after obtaining quotations from atleast three firms having RST / CST registrations and dealing regularly in the articles being purchased at a regular place of business. If the quotations cannot be obtained, the purchase may be made after recording reasons thereof. Calling of quotations is not necessary, in the case of articles of standard rate or at the manufacturer's rates.	

ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION
(1)	(2)	(3)	(4)
		<p>4 In all sanctions/vouchers relating to purchases under this item, complete specifications of the items purchased like make, quality, size, rate etc, shall invariably be mentioned. Similar details will be mentioned in the proposal sent to and sanctioned by the higher authority approving purchases. Mere counter signatures on the purchase made by Junior Officer shall not constitute a proper sanction and higher authority should refrain from such counter signature.</p> <p>5 Splitting up of purchases to avoid sanction, of the higher competent authority shall be viewed seriously as it is highly irregular. Repeatative purchases of a particular item of different ratings & size shall be treated as the purchase having been split up.</p> <p>6 The officers authorized to purchase material under this delegation can make cash payment to the extent they are authorized to make purchase in each case.</p> <p>7 The purchasing authority shall certify that the rates are reasonable and comparable to the prevailing market rates besides making proper stock entries etc.</p> <p>8 Except the items which are to be purchased centrally by the MM wing or under rate contract finalized by the CE(MM), rest of the items including stationery articles will be purchased by the SE level committee constituted under item 30 of the Delegation of Powers subject to budget provision in respect of rate contract items, the powers will be exercised by an authority not below the rank of Superintending Engineer.</p> <p>9 The items purchased by the Executive Engineer / Assistant Engineer in emergency will be informed to SE every month.</p> <p>10 In order to maintain the supply by the AEN if any individual item even costing Rs. 5000/- is required, the same can be purchased in emergent situation but it should be got confirmed by the Superintending Engineer within 48 Hrs. after making such purchases. The idea is not to restrict emergent purchases but to stop routine purchases, in the name of petty purchases. Purchasing a single item to deal with emergent situation is permissible but purchasing many items, to be used in future is not permissible. The yard stick is whether the purchase can be deferred, if it cannot be deferred, it would than be emergent purchase and hence permissible. If it can be deferred, then it should be deferred.</p> <p>It was also clarified vide order no. RSEB/CAO/F&R/F14(DOP)/D.4 dated 06.02.1998 that the restriction of financial concurrence will not be operative in case of small emergent purchases upto the value of Rs.5000/- in each case. The various conditions for making emergent purchases incorporated in the notes given below item no 32(E) of the DOP would, however have to be observed strictly.</p>	
32(F)	To incur expenditure on freight, demurrage, wharfage charges, cartage, duties, taxes on the articles purchased.	<p>1 CMD with concurrence of Dir.(Finance)</p> <p>2 CE/ACE/Dy. CE with concurrence of attached Highest accounts authorities.</p> <p>3 S.E. with concurrence of Circle A.O.</p> <p>Note: The powers in connection with demurrage charges will be subject to the fixation of responsibility.</p>	<p>Full Powers</p> <p>Upto Rs. 1.0 Lac in each case</p> <p>Upto Rs. 10,000 in each case</p>

ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION
(1)	(2)	(3)	(4)
32(G)	To sanction purchase of material in emergent circumstances after call of tenders	SE(O&M) & A.C.O.S. with concurrence of circle AO Note: (i) Reasons for emergency purchase be recorded. (ii) Material should not be purchased for more than 3 months requirement and should actually be consumed within 3 months period. (iii) NAC for stores organisation will not be required in this case and centrally and non centrally purchased items can be procured under above delegation. (iv) A consolidated monthly statement of items purchased under this head should be sent by circle officers to CE(MM) at the close of month.	upto Rs.30,000/- at a time, subject to maximum of Rs.10 lacs in a F.Y.
33	To pass indents on other departments including DGI & S for articles required for sanctioned works.	S.E	Full powers.
34	To allocate the stock limit (fixed by the Nigam) for each circle/sub-store according to the requirements within the total limit fixed for the whole organisation.	C.E. (MM)	Full powers.
35	To sanction the limits of reserve stock for their circle/sub-store.	C.E. (MM)	Full powers, provided specific budget allotment exists to meet the cost of increase in reserve stock whenever sanctioned.
36	To sanction subject to budget provision estimate for repairs of tools and plants (excluding office equipment).	1 SE/Director(S&V) 2 XEN 3 AEN	Full powers Rs. 1000/- Rs. 200/-
37	To sanction the sale of stock (not tools & plants) which are not surplus or unserviceable at full value plus the usual supervision charges on the cost or market value whichever is higher, normally Nigam stocks are not sold to private parties. The transaction should be treated as exceptional case occurring rarely.	1 WTDs 2 CE(MM) with concurrence of ACO(MM)	Full Powers Rs. 50,000/-
38	To accept tenders for the sale of T&P declared surplus by competent authority in accordance with rules made by Nigam.	Authorities as prescribed in Store Manual	
39	To issue stock or other material to work at stock issue rate plus 3% storage charges and 15% supervision charges or market rates whichever is greater when their issue is not provided for in the contract but such issue is required in emergent case, in the Nigam's interest.	1 S.E. with concurrence of Circle AO	Full powers subject to the condition that a report should be made to the Chief Controller of Accounts (HQ) and the CE stating the amount of the issue and the circumstances.

ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION
(1)	(2)	(3)	(4)
40(A)	To declare any stores and other material excluding T&P but including stock materials received from the works dismantled as surplus or unserviceable and sanction their sale by public auction or through destruction.	As per Stores Manual	
40(B)	To declare the coal ash as surplus and sale of it by auction or by inviting open tenders subject to observance of rules.	As per Stores Manual	
41(A) (B)	To sanction hire of the departmental T&P which are let out to others. Powers to sanction charges for equipments, tools & plants obtained from external sources.	1 CE/ACE/Zonal Chief 2 S.E. 1 CE/ACE/Zonal CE including Generating Stations 2 Dy.CE/SE 3 XENs 4 AENs Note: The rate of hire charges should be paid in consultation with the AO or Sr.AO/CAO as the case may be.	Full powers Rs. 25,000/- Full powers Rs. 10,000/- Rs. 1,000/- Rs. 500/-
42 (i) (ii)	To sanction hire charges for vehicles obtained from external sources in case the departmental vehicles is not available or additional vehicles is required in view of the work load (after inviting limited tenders) Without call of tenders	1 CE/ACE/Project Chief 2 CE/ACE/Project Chief	Full Powers Upto Six days at a time & Maximum 30 days in a year.
43	To sanction engagement of workcharges labour/manpower.	Chairman and MD Note: The appointment of Degree & Diploma holders would be made from a panel of names to be obtained from the Secretary, RSEB.	Full Powers
43A	To sanction engagement of casual labour.	1 SE (O&M) 2 Zonal CE/T&C Wing 3 SEs of T&C Wing	Upto Rs. 65/- per man per day, limited to financial implication of Rs. 10 lacs in a financial year. Upto a monetary limit of Rs.15 lacs in a F.Y. for his respective zone as a whole. For this purpose the amount will be allocated/re-allocated amongst SEs of T&C wing under his respective jurisdiction in a manner so that in any case amount to one SE may not exceed Rs.3 Lacs in a F.Y. Upto Rs.65/- per man per day subject to a monetary limit in a F.Y. of Rs.3 lacs or the amount allocated/re-allocated by the respective Zonal CE / T&C Wing whichever is less .

ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION
(1)	(2)	(3)	(4)
	Note	1 Per man-day wage rate of Rs. 65/- will be taken as ceiling. 2 The concerned SEs (O&M) will issue specific sanctions for engagement of casual labour, indicating name of work, nature of maintenance involved, No.no. of days required, rate per day and certify that departmental labour is not available. 3 Consolidated monthly statement will be sent to Chief Controller of Accounts (HQ) and Director of Personnel by the Circle Officers where these will be suitably monitored. 4 No labourer be kept for more than 60 days in a year and it will be the personal responsibility of the concerned Asstt. Engineer to ensure this.	
44	To sanction payment for overtime work done in any month by a member of the work establishment.	CE/ACE/Dy.CE/Zonal Chief S.E. Note: The excess expenditure on account of work-charged establishment not provided for a in the sanctioned estimate will invariably be treated as an excess over the estimate if on the whole amount of the estimate is exceeded.	On special occasions upto a limit of 25% of the pay earned during the month Limited to Rs. 200/- per month
45	To sanction estimates for hot whether establishment.	Head of office	Within the limit of appropriation
46	To sanction expenditure on rewards in connection with maintenance.	CE/ACE/DY.CE. Note: Orders/Instruction issued from time to time by the competent authority/Board in respect of the temporary establishment will prevail over and above the powers existing in Section V & VI.	Full powers subject to the budget provision and rules to be framed by the Board.
47(A)	To sanction all cases of remission & refund of revenue in connection with the sale of electric energy & Misc. revenue with recorded reasons.	Settlement Committee constituted as per Notification No. RSEB/ DCO / CI/F.4(146)/96/ D.1087 dt. 8.4.96 as Amended from time to time and upto the financial limit prescribed therein.	
47(B)	To sanction all cases of refund of revenue in connection with sale of electric energy & misc. revenue with the recorded reasons.		
1	Refund relating to sale of energy & matters connected there with. (I) Refund arising out of arithmetical errors. (II) Refund due to causes other than (I) above.	Bill issuing authority	Full Powers

ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION
(1)	(2)	(3)	(4)
(a)	L.T. consumers	XENs. Where the XEN himself is the unit officer, order of the next higher authority should be taken if the amount involved is more than Rs. 2,000/-	Full powers
(b)	HT consumers	1 Chairman and MD	Above Rs. 50,000
(i)	Large industries	2 CE (Comml.) with concurrence of CAO (comml.)	upto Rs.50,000
(ii)	Other than Large Industries.	1 Chairman and MD	Full Powers
2	(iii) Correction arising out of arithmetical errors, wrong application of tariff, wrong application of meter reading etc. (after recording detailed reasons). Other refunds of revenue other than sale of energy upto Rs. 500/- Above Rs. 500 but upto Rs. 2000 Above Rs. 2000 but upto 10000 Above Rs. 10000	2 CE (Comml.) with concurrence of CAO (comml.) Bill Issuing Authority Asstt. Engineer/Sr.AO(HTB)/ Commercial Officer XEN SE/Dy.Secrety CE/Secrety	upto Rs.5,000 Full Powers with the concurrence of AO/Sr.AO/CAO with the concurrence of Chief Controller of Accounts (HQ)
48	To remit percentage charge prescribed for establishment and tools and plants charges in the cases of non Nigams works.	WTD	Full Powers
49	To remit establishment and tools and plants charges in case of contributory work.	SE Note: In all cases of loss of Board property of stores the authority competent to write it off should first undertake an investigations into the circumstances leading to loss if it is found that the loss has been occasioned by fraud or negligence he should:	Full Powers when the cost of work is less than Rs.2,000/-

ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION
(1)	(2)	(3)	(4)
		(a) In respect of Board servant submit a report to competent authority to take disciplinary action or he himself is the competent authority proceed to take appropriate action, and (b) In case of any other person take such step as case may be appropriate to recover the value of the loss to initiate other proceedings as the case may be. After necessary action has been taken the authority specified in the list may write off the loss to the extent indicated. A report setting out the circumstances in which the loss occurred person or persons responsible for the loss the action if any taken against the person or responsible for the loss and a copy of the action to the write of to be sent to AO/Chief Controller of Accounts	
50	To sanction the write off of advances which they may have the power to sanction provided they are irrecoverable after recording complete reasons & justification.	1 WTD 2 CE/HOD/Dy.CE/ Zonal Incharge/ACE	Full Powers Upto limit of Rs.1500/- in each case
51	To sanction the write off the value of all types of stores tools & plants. a) Lost/destroyed or damaged by accident. b) Theft/negligence/fraud.	1 WTD 2 CE/ACE/Dy CE/Zonal Incharge 3 SE 4 XENs WTDs	Full Powers Upto limit of s.25,000/- Upto Limit of s.6,000/- Upto Limit of Rs.1,000/- Full Powers
52	To sanction the write off to tools & plants which have become unserviceable after fair wear & tear.	XENs	Full Powers
53	To sanction after due investigation the write off of measurement books which have been lost.	CE/ACE/Dy.CE	Full Powers
54	To sanction after investigation the write off of loss of receipt books dakhaha bahis and books of Accounts.	CE/ACE/Dy.CE	Full Powers
55	To write-off from the returns of tools & plants. a) Unserviceable or surplus articles of tools & plants. b) Tents which become unserviceable by use for ten years or more. c) Any item of unserviceable office furniture and equipment the cost of which does not exceed Rs. 1000/- d) Tools and plants lost by fraud or negligence of other causes the value of which is irrecoverable provided that value does not exceed Rs. 5000/-	XENs SE with concurrence of AO SE with consultation with AO	Full Powers provided that (i) their full value of reasonable portion has been recovered by sale of public auction or otherwise (ii) The officers exercising the powers certifies destroyed them the material being of no value of utility Full Powers provided that their full value or reasonable portion of it has been recovered by sale or Public auction or otherwise OR the officer exercising powers certifies having destroyed them because of material being of no use and value.

ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION
(1)	(2)	(3)	(4)
56	To sanction estimates for losses on surplus or unserviceable stock result and on their destruction or sale by the public auction at less than the books value (losses being reckoned as the difference between the book value and the sale proceeds).	1 The CE/ACE/Zonal Chief 2 SE Note: Stock can be declared surplus only after reference have been made to all Executive Engineers in technical branch & it has been ascertained that they do not require it or the cost of transportation to the place it is required makes it uneconomic. Procedure precribed in store Manual shall be followed invariably	Full Powers Upto Limit of Rs.10,000/- subject to note below
57	To write off discrepancies in the Accounts. i) To forego recovery of irregular expenditure only (not applicable for revenue of the Nigam) ii) To write off an expenditure which has become unrecoverable. iii) To waive objection.	1 Chief Controller of Accounts (HQ)/ Director of Accounts (As per Item No.45 of GF&AR (Part-III) as Amended from time to time)	Upto a limit of Rs.100/-
58	To sanction compensation for crops destroyed or property damaged in excution of electrical works on the basis of verification/award of revnue authorities not below the rank of Naib Tehsildar.	1 WTDs 2 CE/ACE 3 Dy.CE(Zone Incharge) 4 S.E. Note: Powers at Sl. No.2,3 & 4 will be exercised in consultation with Senior most Accounts Official attached with the sanctioning authority.	Full powers Upto Rs. 50,000/- Upto Rs. 25,000/- Upto Rs. 6000/-
59(a)	To sanction compensation under the workmen compensation Act, 1923 under any law for the time being in force.	CE/Zonal Chief/SE in consultation with P.O	Full powers
b)	To sanction compensation under the workmen compensation Act, 1923 under any other law for the time being in force where no award from any other authority is necessary.	Secretary/CE/ACE/Chief Controller of Accounts/Dy.CE/Zonal Incharge/SE in consultation with P.O.	Full powers
c)	To sanction compensation under approved shceme of the Board to such employees who are not covered under Workmen's compensation Act or ESI Act.	Chairman and MD in consultation with Member(F&A)	Full powers

ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION																																							
(1)	(2)	(3)	(4)																																							
60(a)	Power to sanction hiring of a accommodation for office from external source other than Govt.	<p style="text-align: center;">In cities having population 1 lac and above</p> <table border="0"> <tr> <td>1</td> <td>Chairman and MD</td> <td>Full powers</td> </tr> <tr> <td>2</td> <td>Secretary</td> <td>Rs. 9000/- p.m. in each case</td> </tr> <tr> <td>3</td> <td>CE/ACE/Zonal Chief/Chief Controller of Accounts</td> <td>Rs. 9000/- p. m.in each case</td> </tr> <tr> <td>4</td> <td>Dy. CE</td> <td>Rs. 6000/- p.m. in each case</td> </tr> <tr> <td>5</td> <td>S.E.</td> <td>Rs. 3600/- p.m. in each case</td> </tr> <tr> <td>6</td> <td>X.ENs</td> <td>Rs. 2250/- p.m. in each case</td> </tr> </table> <p style="text-align: center;">In cities having population less than 1 lac</p> <table border="0"> <tr> <td>1</td> <td>Chairman and MD</td> <td>Full powers</td> </tr> <tr> <td>2</td> <td>Secretary</td> <td>Rs.4800/- p.m. in each case</td> </tr> <tr> <td>3</td> <td>Chief Controller of Accounts/CE/ACE/Zonal Chief</td> <td>Rs.4800/- p. m.in each case</td> </tr> <tr> <td>4</td> <td>Dy. CE</td> <td>Rs. 3000/- p.m. in each case</td> </tr> <tr> <td>5</td> <td>S.E.</td> <td>Rs.2400/- p.m. in each case</td> </tr> <tr> <td>6</td> <td>X.ENs</td> <td>Rs.900/- p.m. in each case</td> </tr> <tr> <td>7</td> <td>AEN</td> <td>Rs.600/- p.m. in each case</td> </tr> </table> <p>Note: These powers will be exercised in consultation with Sr.AO/AO/AAO as the case may be. The above powers will be exercised subject to the assessment of fare rent to be made by the Civil Wing on the parttern of P.W.D.</p>	1	Chairman and MD	Full powers	2	Secretary	Rs. 9000/- p.m. in each case	3	CE/ACE/Zonal Chief/Chief Controller of Accounts	Rs. 9000/- p. m.in each case	4	Dy. CE	Rs. 6000/- p.m. in each case	5	S.E.	Rs. 3600/- p.m. in each case	6	X.ENs	Rs. 2250/- p.m. in each case	1	Chairman and MD	Full powers	2	Secretary	Rs.4800/- p.m. in each case	3	Chief Controller of Accounts/CE/ACE/Zonal Chief	Rs.4800/- p. m.in each case	4	Dy. CE	Rs. 3000/- p.m. in each case	5	S.E.	Rs.2400/- p.m. in each case	6	X.ENs	Rs.900/- p.m. in each case	7	AEN	Rs.600/- p.m. in each case	
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60(b)	To hire land & accommodation for storing Nigam material.	<table border="0"> <tr> <td>1</td> <td>CE/Dy.CE/Zonal Incharge</td> <td>Rs.5000/- p.m. in each case</td> </tr> <tr> <td>2</td> <td>S.E.</td> <td>Rs.2500/- p.m. in each case</td> </tr> </table>	1	CE/Dy.CE/Zonal Incharge	Rs.5000/- p.m. in each case	2	S.E.	Rs.2500/- p.m. in each case																																		
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2	S.E.	Rs.2500/- p.m. in each case																																								
60(c)	Hiring of residential accommodation for consultants etc. in whose case accommodation is to be arranged by the Board according to the contract.	CE/ACE/Generating project	Upto 20% above the rent assessed under rules.																																							
61(a)	To sanction purchase of private land on the basis of fair price certified by Revenue Authority not below the rank of Sub-Divisional Officer/ JDA/UIT/Municipalities in Urban area within their respective areas.	<table border="0"> <tr> <td>1</td> <td>WTDs</td> <td>Full Powers</td> </tr> <tr> <td>2</td> <td>CE/ACE/Zonal Chief</td> <td>Rs. 1 lac in each case for appoved scheme</td> </tr> </table>	1	WTDs	Full Powers	2	CE/ACE/Zonal Chief	Rs. 1 lac in each case for appoved scheme																																		
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(b)	To sanction purchase of land on lease from Govt. RIICO/JDA/UIT/ Municipalities / Panchayat subject to specific Budget provisions.	<table border="0"> <tr> <td>1</td> <td>WTDs</td> <td>Full Powers</td> </tr> <tr> <td>2</td> <td>CE/ACE/Zonal Chief</td> <td>Rs. 2 lac in each case for appoved scheme</td> </tr> <tr> <td>3</td> <td>S.E.</td> <td>Rs. 50,000/- in each case for approved scheme</td> </tr> </table>	1	WTDs	Full Powers	2	CE/ACE/Zonal Chief	Rs. 2 lac in each case for appoved scheme	3	S.E.	Rs. 50,000/- in each case for approved scheme																															
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ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION
(1)	(2)	(3)	(4)
62(A)	<p>To sanction repairs of Nigam's vehicles including purchase of spares parts, tyre, tubes and batteries for the same.</p> <p>Light vehicles</p> <p>Heavy Vehicles</p>	<p>1 CE/ACE/Project Chief/All other HOD/CAO</p> <p>2 DY. CE/SE/Sr.AO</p> <p>3 X. En.</p> <p>4 A.En.</p> <p>1 CE/ACE/Zonal Chief</p> <p>2 DY. CE/SE</p> <p>3 X. En.</p> <p>4 A.En.</p> <p>Note: These powers are to be exercised subject to overall annual ceilings fixed for each vehicle in a particular year by the CMD in consultation with Director (Finance). If in a year no ceiling is prescribed the ceiling prescribed for the preceding year shall be applicable. In case extra budget is required over and above the ceiling prior approval shall be obtained thereof.</p>	<p>Full Powers</p> <p>Rs. 25,000/- at a time.</p> <p>Rs. 10,000/- at a time.</p> <p>Rs. 2000/- at a time</p> <p>Full Powers</p> <p>Rs. 40,000/- at a time.</p> <p>Rs. 5,000/- at a time.</p> <p>Rs. 1,000/- at a time</p>
62(B)	To sanction retreading of tyres.	COS/SEs	Full powers for getting the items done through firms on rate contract concluded with CSPO, Finance Deptt. Rajasthan, Jaipur.
63(A)	To purchase paper/stationery articles/printed forms/ registers etc. after call of tenders/quotations.	<p>1 CE Level Committee consisting of</p> <p>(a) CE(MM)</p> <p>(b) Chief Controller of Accounts and</p> <p>(c) Zonal Chief Engineer (T&C) (One CE to be nominated by the Chairman and MD.)</p> <p>2 SE Level Committee consisting of</p> <p>(a) SE(TLPC/Proc.) to be nominated by CE(MM)</p> <p>(b) SE(COS),</p> <p>(c) CAO(MM) and</p> <p>(d) CAO(Rev.)</p>	<p>Full Powers</p> <p>Rs. 25 lakhs in each case</p>

ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION
(1)	(2)	(3)	(4)
		3 CE/HOD's/Chief Controller of Accounts/ DOA/DIA/ACE/Zonal Dy.CE. 4 Dy.CE/SE/CAO 5 XEN/Sr.AO/PO/AO 6 AEN/APO Note: 1 The above powers are subject to availability of budget provision and with condition that paper being purchased is not available in store (NAC to be obtained) and requirement is of emergent nature. The Circle SEs would ensure that requirement of various types of paper is obtained from field officers and paper is purchased against total circle requirement well in time so as to avoid purchase of paper at the level of XEN/AEN. 2 For small purchase upto Rs.200/- in each case but subject to Rs.3000/- in a year , the condition for calling tenders/quotations would not be operative For Project Offices like KSTPS/SSTPS, purchases be made at one place i.e. at the level of the Project's MM Wing.Purchases by each individual AEN/Head of office within the project may not be favoured. 3 Local purchases at the level of AENs and XENs as indicated above may take place without any need of NAC. The field units can exercise the restricted local purchase powers as and when required items are NIL stock and should ensure that items so purchased are consumed within 3 months time.	Rs.50,000/- in each case but upto Rs. 5 lac in a year. Rs. 20,000/- in each case but upto Rs. 1 lac in a year. Rs.1000/- in each case but upto Rs.10,000/- in a year. Rs.250/- in each case but upto Rs.5000/- in a year.
63(B)	To purchase paper at Mill Rate	1 Secty./CE/ACE/ZCE/DIA/DOA/C COA 2 Dy.CE	Full powers Rs. 25,000/-
63(C)	To purchase the stationery articles from the firms holding rate contracts within/outside Rajasthan. Outside the rate contracts on rate contract prices after obtaining quotation.	1 Secty./CE/ACE/DIA/DOA/C COA/Zonal Chiefs 2 Dy.CE/SE	Full powers Rs. 25,000/- in each case
64	To approve binding of registers, vouchers etc.	1 Secty./CE/ACE/Zonal Dy.CE / Chief Controller of Accounts./DOA 2 SE 3 Sr.AO 4 XEN/AO 5 AEN	Full Powers Rs.12,000/- per annum Rs.10,000/- per annum. Rs.4,000/- per annum Rs.2,000/- per annum
65	To get forms/registers printed perforated punched and ruled for offices underthem	1 Secretary/CE/ACE/DOA/Chief Controller of Accounts./DIA/ Zonal Dy.CE/CAO 2 SE/Sr.AO/AO 3 XEN	Full Powers subject to Budget provision Rs.12,000/- per annum Rs.4,000/- per annum.

ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION
(1)	(2)	(3)	(4)
		<p>Note: The powers delegated to the SE and XENs are subjected to their obtaining a NAC from the COS.</p> <p>The delegation of powers to the Dy. Chief Engineers is subject to;- (i) Existence of specific budget provision (ii) Observance of the conditions contained in the relevant rules / delegation/regulation/orders etc. and as may be prescribed from time to time.</p>	
66	Printing of rules, regulations, compilation of circulars, budget annual statement of Accounts & reports and other booklets etc.	1 Secretary 2 Chief Controller of Accounts/ DOA	Full powers Full powers for budget & Accounts & Annual Statement of Accounts
		<p>Note: The Secretary may at his discretion entrust the work of printing on schedule rates of Govt. of India/Govt. of Rajasthan (with discount). If any, as the case may be after obtaining minimum quotations of at least three leading presses at Jaipur.</p>	
67(a)	Purchase of Books & Periodicals for GAB Library	Secretary	Full powers subject to budget provisions
b)	For purchase of Books & Periodicals for office use.	HODs/Head of Office	As per power delegated in GF&AR
68	To purchase furniture, equipment, linen, crockery, Computer, TV, Fridge Fax, AC and consumables & furnishings. etc. for the guest house under his control through committee nominated by Chief Engineer.	1 CE/ACE/Project Chief	Full Power (For A.C. administrative approval of CMD is required)
69(i)	To accord administrative approval to purchase computers, hardware, components operating system, compilers & software, printers, peripherals, conditioners/air conditioning system, furniture, civil works etc. (cost of each component needs to be shown separately in the proposals for administrative approval).	WTDs	Full Powers.
69(ii)	To accord administrative approval for award of job work relating to computerisation / system implementation to outside agency including development of specified utility software and stationery charges for such job works.	Head of Deptt. Class-I with concurrence of Chief Controller of Accounts	Full powers
69(iii)	To approve purchase of computers, hardware / software components, printers, peripherals and operating system, compilers (to be purchased with the computer), Photostat machine, Fax machine, Air conditioner, Coolers, Telephone instruments & other electronic instruments required for office use after obtaining administrative approval of the CMD.	1 WTDs 2 CE/ACE/Project Chief/HOD Class-I 3 Dy. CE/SE/HOD other than Class-I	Full Power (a) Upto Rs. 25 Lacs in a year (b) Upto Rs.5.0 lacs in a year without administrative approval of CMD. Upto Rs. 5.0 Lacs in a year

ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION
(1)	(2)	(3)	(4)
69(iv)	Purchase of additional operating systems compilers & software (initially not purchased/supplied with computers).	1 WTDs 2 HOD (Class-I) 3 HOD other than Class-I	Full Powers Rs.50,000/- in each case subject to limitation of Rs. 2 lacs in a year. Rs.10,000/- in each case subject to limitation of Rs. 30,000/- in a year.
69(v)	To accord sanction for annual maintenance of computer/fax/photostat machines/Air conditioner and other electronics equipments & systems, office equipments etc. for office use.	1 HOD/Zonal Chief/CAO/ACE(400KV Design) 2 Dy.CE/SE	Full Powers Upto Rs. 50,000/- per annum
69(vi)	To award job work relating to computerisation & system, implementation (including stationery charges) to outside agency including development of specified utilities software subject to prior administrative approval.	HOD/Zonal Chief CAO/ACE(400KV Design)	Full Powers
69(vii)	Purchase of computer, stationery, floppy disc. Disks control cards. Memory upgradation, cables, Hard discs, Magnetic Tapes/ Pens/ ribbons, Ink, Rifflers, Papers, computer Books & Manual, Drawing sheets, Holders etc. including photo copying & bindings.	1 Secretary/HOD/Chief(PP&M) / CE (MM)/Zonal Chief/Chief Controller of Accounts/DOA 2 CAO's/SES 3 XENS(MIS) Note: 1 All the Proposals for administrative approval under item no. 69(1) will be examined by a committee/ authority nominated by the Head of Department concerned. 2 The powers delegated to the Head of Deptt. and other officers should be exercised by them with concurrence of CAO/Sr.AO/AO concerned and subject to Budget provisions	Full Powers Upto Rs. 25,000/- at a time subject to maximum of Rs. One lac in a year Upto Rs. 5000/- at a time subject to maximum of Rs. 50,000/- in a year.
69 (viii)	Petty Purchase / Petty repair works (Without call of tender, against cash payments/credit bills on single quotation basis) Note :- PCB recoupment shall be made for Rs. 10,000/- on monthly basis instead of present Rs. 1500/- on weekly basis.	1 WTDs 2 CE/ACE/Station Incharge 3 SE/Sr AO 4 XEN/AO 5 A.En.	Full Power Upto Rs. 5,000 in each case (Monthly limit Rs. 10,000/-). Upto Rs. 2500 in each case. (Monthly limit Rs. 5,000/-). Upto Rs. 1000 in each case. (Monthly limit Rs. 2,000/-). Upto Rs. 500 in each case (Monthly limit Rs. 1,000/-).
70(a)	To sanction decremental amount awarded by the court against the Nigam	1 Chairman and MD 2 Secretary/DLA 3 Zonal Chief 4 S.E.	Full Powers Upto Rs.5,000/- in each case Upto Rs.5,000/- in each case Upto Rs.2,500/- in each case

ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION
(1)	(2)	(3)	(4)
		Note: The Powers delegated to the Secretary will be subject to fulfillment of the following conditions: (i) That the decree was not granted exparte (ii) That the case was contested according to advice of Legal Section (iii) That the appropriate head of account to debit the expenditure exists in the Budget Oder No. SEB& P&R/F.D.11 dated 28.1.1985. if not exists, approval of Chairman and MD and Member (F&A) is obtained immediately.	
70(b)	To sanction the fine/interest awarded by statutory bodies	1 Chairman and MD 2 Secretary/DLA	Full Powers Upto Rs.5000/- in each case
70(c)	To incur legal expenses of all types/ nature including typing charges etc.	1 Chairman & MD 2 Joint Director(P&A) 3 OIC & Addl. OIC	Full Powers upto Rs.10000/- in each case upto Rs.2000/- in each case
70(d)	To sanction fee bill of advocates	1 Chairman & MD 2 Joint Director(P&A) 3 OIC & Addl. OIC	Full Powers upto Rs.10000/- in each case and full power where fee if approved by Chairman & MD in consultation with Director (Fin) Full Powers to the extent the approved fees.
70(e)	To appoint OIC/Addl. OIC in court cases & cases before statutory bodies and Arbitrator	1 Joint Director(P&A) 2 CE/ACE/SE(Gen.)	Full Powers Full powers to appoint OIC/Addl. OIC for cases pertaining to them for lower courts upto DJ courts.
70(f)	Appointment of Advocates in court cases & cases before statutory bodies and Arbitrator.	1 Joint Director(P&A) 2 CE/ACE/SE(Gen.)	Full Powers For cases pertaining to them for lower courts upto DJ courts for the approved panel on approved fees.
71	To award contracts for consultancy service.	WTD	Full Powers
72(a)	To sanction the expenditure on working lunch/dinner refreshment in the meetings of the Board of Directors/ co-ordination Committee/HOD and others as may be approved by the CMD	1 CMD 2 Director 3 CE/ACE/HOD/CCOA	Full Powers Upto Rs.10,000/- in each case Upto Rs.3,000/- in each case
72(b)	To sanction expenditure on Tea & refreshment for (a) Official meetings	1 CE/ACE/CCOA 2 Dy.CE/SE/CAO/JD(P&A)	Rs.20/- per member upto Rs.1000/- p.m. Rs.15/- per member upto Rs.500/- p.m.

ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION
(1)	(2)	(3)	(4)
	(b) VIP Visits Lunch/Dinners/and Refreshments	1 CMD 2 Directors 3 CE/ACE/HOD/CCOA	Full Powers Rs.500/- per member but upto Rs.25,000/- p.a. Rs.300/- per member but upto Rs.15,000/- p.a.
73	To sanction the expenditure on foundation stone laying/ inaugural function at Projects	1 CMD 2 CE/ACE Note: Where, in such functions the Chief Guest is Honorable Governer and/ or the Chief Minister, expenditure ceiling would be double of the amount fixed, as above	Full Powers Upto Rs. 40,000/-
74	To sanction Ex-serviceman securtiy staff from the Ex-serviceman Welfare Co-operative Societies recognised by the Sainik Kalyan Vibhag , Govtt. Of rajasthan in accordance with norms prescribed by the State Government/ RRVUNL, from time to time	Whole Time Directors	Full Powers

Order No. 496 dated 17.11.2007

S. NO.	NATURE OF POWERS	EXTENT OF DELEGATION
1	To purchase paper, stationery articles (other than required for computers), printed forms, registers etc. without call of tenders and without obtaining NAC from stores organisations subject to budget provisions	Upto Rs.1,000/- at a time , subject to Rs.15,000/- in a year
2	To approve binding of Minutes Books, Agenda, Files, Registers, Documents, etc.	Full Powers
3	Printing of rules, regulations, compilation of circulars, Budget, Annual Statement of Accounts, Annual Reports and booklets,etc.	Full Powers
4	Purchase of Books and Periodicals except newspapers and magazines (b) Office use only	Full Powers
5	Purchase of computer stationery, floppy discs, compact discs (CDs), DVDs, Control Cards, Memory upgraditions, Cables, Hard Discs, Magnetic Tapes,/Pen Drives/Ribbons, ink, Refills, papers, computer books & manuals, Drawing Sheets, folders, etc. including photo copying & binding and other computer consumables.	Full Powers
6	To make statutory payments such as license / registration/ insurance / inspection fees, Registrar of Companies (ROC) filing fees, documentation filing fees etc. besides payments of pre-certifications and / or consultancy fees / other fees payable to practising Chartered Accountants / Company Secretary (ies) or other recognised professionals	Full Powers

7	To sanction expenditure on working lunch / dinner / refreshment for the meetings of Board of Directors / committees / HODs and others as may be approved by the CMD	Rs. 3,000/- in each case
8	Tea & Refreshment (a) Official meetings	Upto Rs. 10,000/- per month
9	To sanction repair of office equipments (including furniture)	Full Powers

ITEM NO.	NATURE OF POWERS	TO WHOM DELEGATED	EXTENT OF DELEGATION
(1)	(2)	(3)	(4)
1	To accord technical sanction to the detailed original revised supplementary estimates including deposits/ contributions subject to the condition that fresh administrative sanction is sought if the detailed, revised or supplementary estimates exceed by 10% or where there are material deviations from the original proposals, even though the cost of the same may possibly be covered by savings on other item.	1 WTDs 2 Dy. CE 3 SE 4 EE	Full Powers Upto Rs. 25 lacs Upto Rs. 15 Lacs Upto Rs. 3 Lacs
2 I.	To accord administrative approval for original Civil Work For Admin. Bldgs.	1 WTDs 2 ACE (Dir. Civil) 3 Dy. CE/SE	Full Powers Upto Rs. 2 Lacs Upto Rs. 1 Lac
II	For Addition & extention in Admin. Bldgs.	1 WTDs 2 ACE (Dir. Civil)/ Secretary 3 Dy. CE/SE 4 SE Note: For addition & extention in retended buildings, these powers will be exercised by ACE (Dir. Civil)/ Secretary for putting up temporary structure only.	Full Powers Rs. 0.50 Lacs Rs. 0.25 Lacs Rs. 0.10 Lacs
3	To accord administrative approval for original Civil Work of residential building subject to approved Plan & site of colony place & approved design.	1 WTD 2 ACE (Dir. Civil)	Full Power Upto 2 lacs
4	To accord administrative approval for addition, extention, alteration & improvement in residential building subject to specific Budget Provision.	1 WTDs 2 ACE (Dir. Civil) 3 Dy. CE/SE 4 SE Note: R&M budget provided shall not be utilised for this purpose	Full Powers Rs. 0.25 Lacs Rs. 0.10 Lacs Rs. 0.05 Lacs

5	To sanction advance payment to the State/ Central Govt. Deptts. & State/ Central Govt. Undertaking for executions of the Board's work including the jobs required to be performed for Survey & investigation of the major & Minor projects.	<table border="0"> <tr> <td>1</td> <td>WTDs</td> <td>Full Powers</td> </tr> <tr> <td>2</td> <td>ACE (Dir. Civil)</td> <td>Rs. 5.00 Lacs</td> </tr> <tr> <td>3</td> <td>Dy. CE</td> <td>Rs. 3.50 Lacs</td> </tr> <tr> <td>4</td> <td>SE</td> <td>Rs. 2.00 Lacs</td> </tr> <tr> <td>5</td> <td>EE</td> <td>Rs. 0.20 Lacs</td> </tr> </table>	1	WTDs	Full Powers	2	ACE (Dir. Civil)	Rs. 5.00 Lacs	3	Dy. CE	Rs. 3.50 Lacs	4	SE	Rs. 2.00 Lacs	5	EE	Rs. 0.20 Lacs
1	WTDs	Full Powers															
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3	Dy. CE	Rs. 3.50 Lacs															
4	SE	Rs. 2.00 Lacs															
5	EE	Rs. 0.20 Lacs															
6	To sanction advance payment to the reputed Firms/ concerns other than Govt./Govt. Undertaking for original works/ Rate contract work like maintenance of Elevators by OTIS, Air Conditioners of Volts/ Batliboi etc.	<table border="0"> <tr> <td>1</td> <td>Board's Member of the concerned wing</td> <td>Full Powers</td> </tr> <tr> <td>2</td> <td>ACE (Dir. Civil)</td> <td>Upto 50% in case of service & maintenance contracts subject to maximum of Rs.1 lac.</td> </tr> </table>	1	Board's Member of the concerned wing	Full Powers	2	ACE (Dir. Civil)	Upto 50% in case of service & maintenance contracts subject to maximum of Rs.1 lac.									
1	Board's Member of the concerned wing	Full Powers															
2	ACE (Dir. Civil)	Upto 50% in case of service & maintenance contracts subject to maximum of Rs.1 lac.															
7	To accord technical sanction for ordinary repairs & maintenance including minor electric works	<table border="0"> <tr> <td>1</td> <td>SE</td> <td>Full Powers</td> </tr> <tr> <td>2</td> <td>EE</td> <td>Upto a limit of Budget allotment</td> </tr> </table>	1	SE	Full Powers	2	EE	Upto a limit of Budget allotment									
1	SE	Full Powers															
2	EE	Upto a limit of Budget allotment															
8	To sanction estimate for special repairs including electric works	<table border="0"> <tr> <td>1</td> <td>ACE (Dir. Civil)</td> <td>Full Powers</td> </tr> <tr> <td>2</td> <td>Dy. CE</td> <td>Upto Rs. 2.50 Lacs</td> </tr> <tr> <td>3</td> <td>SE</td> <td>Rs. 1.25 Lacs</td> </tr> </table> <p>Note: Prior approval of ACE (Dir. Civil) will be required if such special repairs change from approved design.</p>	1	ACE (Dir. Civil)	Full Powers	2	Dy. CE	Upto Rs. 2.50 Lacs	3	SE	Rs. 1.25 Lacs						
1	ACE (Dir. Civil)	Full Powers															
2	Dy. CE	Upto Rs. 2.50 Lacs															
3	SE	Rs. 1.25 Lacs															
9	To pass excess over 'G' schedule value of work (incl. premium) by themselves or higher authority.	<table border="0"> <tr> <td>1</td> <td>WTDs</td> <td>Full powers</td> </tr> <tr> <td>2</td> <td>ACE (Dir. Civil)/Dy. CE/SE</td> <td>Upto 5% of the amount of contract approved by themselves.</td> </tr> </table> <p>Note:</p> <ol style="list-style-type: none"> The next higher authority shall have the full powers in respect of contract sanctioned by its lower authority provided such excess does not exceed technical estimate. If the cost of the work according to the revised estimated exceed the limit of their powers for according technical sanction the estimate should be submitted to the next higher authority for sanction. The Addl. C.E. (Dir.Civil) will have powers to sanction excess work in respect of contracts sanctioned by any lower authority. Revised administrative approval is obtained as per para 316 (2) of P.W.F. & A.R. 	1	WTDs	Full powers	2	ACE (Dir. Civil)/Dy. CE/SE	Upto 5% of the amount of contract approved by themselves.									
1	WTDs	Full powers															
2	ACE (Dir. Civil)/Dy. CE/SE	Upto 5% of the amount of contract approved by themselves.															

10	To sanction payment without schedule of rates for addl. Items not provided for in a sanctioned estimates.	<table border="0"> <tr> <td data-bbox="1178 228 1205 247">1</td> <td data-bbox="1227 228 1608 247">WTDs</td> <td data-bbox="1630 228 2078 247">Full Powers</td> </tr> <tr> <td data-bbox="1178 276 1205 295">2</td> <td data-bbox="1227 276 1608 295">ACE (Dir. Civil)</td> <td data-bbox="1630 276 2078 331">Upto 10% of work order or Rs.1.0 lac whichever is less.</td> </tr> <tr> <td data-bbox="1178 347 1205 367">3</td> <td data-bbox="1227 347 1608 367">Dy. CE/SE</td> <td data-bbox="1630 347 2078 403">Upto 5% of work order or Rs.50,000/ whichever is less.</td> </tr> <tr> <td data-bbox="1178 419 1205 438">4</td> <td data-bbox="1227 419 1608 438">SE</td> <td data-bbox="1630 419 2078 515">Upto Rs.5,000/- on each separate item but not exceeding Rs.30,000/- of work whichever is less.</td> </tr> </table> <p data-bbox="1088 539 1155 558">Note:</p> <table border="0"> <tr> <td data-bbox="1178 539 1205 558">1</td> <td colspan="2" data-bbox="1227 539 2078 595">The over all value of work including such items should not exceed original financial powers.</td> </tr> <tr> <td data-bbox="1178 611 1205 630">2</td> <td colspan="2" data-bbox="1227 611 2078 667">For jurisdiction, computation of price per unit analysis of rates should be invariably be done to assess reasonability of rates.</td> </tr> <tr> <td data-bbox="1178 683 1205 702">3</td> <td colspan="2" data-bbox="1227 683 2078 702">Such matters may also be reported to next higher authority.</td> </tr> </table>	1	WTDs	Full Powers	2	ACE (Dir. Civil)	Upto 10% of work order or Rs.1.0 lac whichever is less.	3	Dy. CE/SE	Upto 5% of work order or Rs.50,000/ whichever is less.	4	SE	Upto Rs.5,000/- on each separate item but not exceeding Rs.30,000/- of work whichever is less.	1	The over all value of work including such items should not exceed original financial powers.		2	For jurisdiction, computation of price per unit analysis of rates should be invariably be done to assess reasonability of rates.		3	Such matters may also be reported to next higher authority.	
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		<p>Note:</p> <ul style="list-style-type: none"> (i) Powers are subject to condition that the tender premium do not exceed the sanctioned estimate by more than 20%. (ii) If the tender exceeds the estimate more than 20% the powers will be exercised by the next higher tech. authority , where 'G' schedule is based on previous year's BSR and tender received when evaluated to current BSR, do not show any increase over current BSR, then tender need not to be referred to next higher authority provided it is certified that revised estimate has already been submitted to the competent authority for sanction. (iii) When a higher tender is accepted detailed reasons for not accepting the lowest tender (s) should be recorded & intimated to next higher authority. (iv) If a single tender is received in response of N.I.T., it should be submitted to the Higher authority to decide whether tender be reinvited ot the single is accepted . (v) The total financial powers shall be inclusive of excess & additional (extra) items being sanctioned by competent authority under other relevant delegation of power.
13	To reject tender after recording reasons	<ul style="list-style-type: none"> 1 ACE(Dir. Civil) Full Powers 2 DY.CE/SE/EE Full Powers for the tender accepted by them. <p>Note: In case of rejection of Tender on second and susequent invitation, the same powers as indicated above will be exercised. A report will, however, be sent to the next higher authority in these cases.</p>
14	To undertake negotiations & sanction negotiated rates	<ul style="list-style-type: none"> 1 WTDs Full Powers 2 ACE (Dir. Civil)/Dy.CE/SE/EE Full Powers to the extent of their power to sanction tender <p>Note :-</p> <ul style="list-style-type: none"> (i) The negotiations shall be conducted with all tenders except in cases where negotiations have to be restored to for lowering of the rate only, these may be conducted with lowest tenderer only. However, when the lowest tenderer refuses to lower down the rate or if such reduced rate is also considered higher, the negotiations may be undertaken with all the tenderers including the lowest tenderer.

		(ii) The negotiations would be held only after approval from the competent authority, who has to approve the tenders, although such approval can be taken on telephone/ fax & recorded on file. The negotiations are to be done as per existing rules and/ or instructions in force.
15	To issue work order for original works upto Basic Schedule Rates (BSR) in emergency without inviting tenders.	<p>1 SE Upto Rs.0.50 lacs. Such powers should be exercised for recorded reasons. It is further stipulated that the powers for issuing work orders will not be exercised in normal cases but will be exercised in emergent cases and where exercise of such powers is beneficial to Board.</p> <p>Note:</p> <p>1 It is important to check the validity of the rates in the schedule form time to time by inviting bids for sufficiently large items of works covered by these rates.</p> <p>2 Copy of work order be simultaneously endorsed to next higher authority.</p>
16	To issue work order to other enlisted Contractor without calling Tenders on same rates & terms for remaining works in cases where the original contractors fail to give stipulated progress and decision has been taken by the competent authority as per the conditions of the contract (including splitting up of such incomplete works with the permission of ACE(Dir.Civil)	<p>1 WTDs Full powers</p> <p>2 ACE(Dir. Civil)/Dy.CE./SE Full powers to the original sanctioning authority.</p>
17	To award contract for consultancy charges	<p>1 WTDs Full powers.</p> <p>2 ACE(Dir. Civil) Upto Rs. 1 lac (After call of Tenders)</p>
18	To award Contract to State/ Central Govt. Deptt./Undertaking for work of Survey and Investigation for sanctioned project	<p>1 WTDs Full Powers</p> <p>2 ACE Upto Rs. 25 lacs</p> <p>3 Dy. CE/SE Upto Rs. 1 lac</p>
19	To award Contract to other agencies for work of Survey and Investigation for sanctioned project.	<p>1 WTDs Full Powers</p> <p>2 ACE(Dir. Civil) Upto Rs. 10 lacs</p>

20	To issue orders to original or repairs of Civil Works upto the sanctioned estimate rates, when no tender is received	1 ACE(Dir. Civil) 2 SE	Upto Rs. 1 lac Upto Rs. 0.50. lacs
		Note: Work will be awarded to registered dealer only & at BSR rates and after recording emergency.	
21	To grant for recorded reason(s) an extension of time for execution of works or supply of material or other performance of contract.	1 WTDs 2 ACE(Dir. Civil)/Dy. CE/SE/ EE	Full Powers Full Powers with or without compensation in case of contract accepted by them provided that the approval of next higher authority is obtained in case the extension exceeds by a period equal to the time allowed for execution in the original contract, provided there is no extra burden on the Board as a result of grant of extension.
22	To remit or reduce for recorded reasons the penalty provided in the Agreements or contracts	1 WTDs 2 ACE(Dir. Civil)/Dy.CE./SE	Full Powers Full Powers in respect of contracts accepted by next lower sanctioning authority.
23	To revise the rates of contracts for Agreements and to fix the date from which revision of rates should take effect.	WTDs	Full Powers
24(a)	To rescind contract for recorded reasons.	1 WTDs 2 ACE(Dir. Civil)/Dy.CE./SE/EE	Full Powers Full Powers for contracts accepted by next lower authority.
(b)	To rescind contract where such cancellation does not result in loss to Board.	ACE(Dir. Civil)/Dy.CE./SE/EE	Full Powers to the limit of his powers of acceptance of contracts.
(c)	To withdraw work from the contractor under clause 32 of the Agreement	1 ACE(Dir. Civil) 2 Dy.CE./SE/EE	Full Powers Full Powers for contracts accepted by them.
25	To make advance payment against procurement of steel and cement	1 WTDs 2 ACE(Dir. Civil)/Dy.CE./SE	Full Powers Upto purchase powers delegated under relevant delegation of powers.