



RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LTD.

[Corporate Identity Number (CIN): L40109RJ2000SGC016485]

Regd. Office: Vidyut Bhawan, Jyoti Nagar – 302 005

OFFICE OF THE SUPERINTENDING ENGINEER (SOLD)

SLDC Building, Ajmer Road, Heerapura, Jaipur – 302 024

Tel.: 0141-225 0403 Fax: 0141-225 0073

E-mail: se.sold@rvpn.co.in; se.ldrvpl@gmail.com

NOTICE FOR INVITING BID FOR HIRING OF VEHICLE

BN – (01/2018-19)/8414001801

UBN-VPN1819SSOB00593

Sealed bids are invited through off line from competent and experienced contractors/firms/vehicle owners/transporter for hiring of vehicle (CAR equivalent to TATA INDIGO/ TOYOTA ETIOS) with driver for office of the **Superintending Engineer (SOLD), RRVPNL, Heerapura, Jaipur** as per details given below:-

BID NO.	BN - 01/2018-19
BID DESCRIPTION	HIRING OF VEHICLE (CAR equivalent to TATA INDIGO/ TOYOTA ETIOS) FOR A PERIOD OF APPROX (01.07.2018 TO 30.06.2019) TWELVE (12) MONTHS for O/O SE (SOLD).
QUANTITY	1 NO.
LAST DATE AND TIME FOR BID SUBMISSION	28.06.2018; UPTO 02.30 PM
DATE AND TIME OF OPENING OF BID	28.06.2018; 03.00 PM
BID SECURITY TO BE DEPOSITED	Rs. 4800.00
COST OF BID SPECIFICATION TO BE DEPOSITED	Rs. 1000.00+18%GST (Total Rs. 1180/-) (NON REFUNDABLE)
VALIDITY	90 DAYS FROM THE DATE OF OPENING OF BID

GENERAL INSTRUCTIONS TO BIDDER REGARDING BID:

- The bidder, in their own interest are requested to read very carefully the bid documents before submitting the bid. The bidder can download bid documents from the website rvpn.co.in / www.energy.rajasthan.gov.in / www.w.w.sppp.rajasthan.gov.in.
- The bid should be addressed to the Superintending Engineer (SOLD), Rajasthan Rajya Vidyut Prasaran Nigam Limited, Jaipur.
- The bid shall be submitted in closed/sealed envelope duly super scribed "**Bid for Hiring of vehicle for SUPERINTENDING ENGINEER (SOLD) : BN – 01/2018-19**"
- All additions and /or alterations in the bid must be clearly initialed by the bidder.
- Bids received late, from the date & time indicated above, due to any reason or incomplete bids shall not be accepted for consideration.
- All the documents required as per specification like vehicle papers, driver papers, GST registration no. paper etc. along with specification & G-Schedule shall be submitted by the bidder duly filled up in all respect with seal & signature on each page.
- The Bid is being invited by the Superintending Engineer (SOLD), Rajasthan Rajya Vidyut Prasaran Nigam Limited having office at SLDC Building, Ajmer Road, Heerapura, Jaipur – 302 024 (Rajasthan) E-mail id is se.sold@rvpn.co.in and contact no. is **0141-2250403**. Bid is to be sent on aforementioned address through registered post or handed over personally.
- Bid will be accepted upto 02.30 PM of dated 28.06.2018 & will be opened on the same day i.e. on dt. 28.06.2018 at 03.00 PM in the presence of bidders or their representative, who wish to be present.

SUPERINTENDING ENGINEER (SOLD)
RVPN, JAIPUR

BID SPECIFICATION (BN-01/2018-19)/8414001801

UBN-VPN/1819SSOB00593

SCOPE

This specification covers the hiring of vehicle (Car equivalent to TATA INDIGO/ TOYOTA ETIOS) through contractors / firms / vehicle owners / transporter for the office of the **Superintending Engineer (SOLD), Rajasthan Rajya Vidyut Prasaran Nigam Limited, Heerapura, Jaipur**. Hired vehicle shall be used anywhere as per jurisdiction of the office where hired.

TERMS & CONDITIONS

1. The procurement process shall be governed by RTPP Act, 2012 and RTPP Rules, 2013.
2. The procurement is being done through single stage bid.
3. RVPN does not bind himself to accept the lowest or any other bid and reserve the right to reject any or all bid(s) without assigning any reason thereof.
4. RVPN reserves the right to award this work wholly or partly to any other contractor also.
5. RVPN reserves the right to terminate the contract at any time by giving 15 days notice in writing without assigning any reason thereof.
6. In case of any violation of terms & conditions of contract or unsatisfactory service/ performance, RVPN reserves the right to terminate the contract by giving 15 days notice to the contractor.
7. The bid specification cost (non refundable) in cash only i.e. Rs.1000/- +18%GST(Total Rs.1180/-) and bid security i.e. Rs.4800/- shall be deposited either in cash or by crossed demand draft/Banker's cheque only in the name of Sr. Accounts Officer (LD), RVPN, Jaipur.
8. Any Bid not accompanied receipt for depositing of cost of Bid Specification and bid security shall be rejected and the Bid will not be opened.
9. Conditional bids will not be accepted.
10. No interest shall be payable on such deposits.
11. The bid security of unsuccessful bidders shall be refunded soon after final acceptance of successful bid and signing of Contract Agreement and submitting performance security. In case of successful bidders, the amount of bid security may be adjusted in arriving at the amount of the Performance Security, or refunded if the successful bidder furnishes the full amount of Performance Security.
12. RVPN reserves the right to forfeit bid security or a part thereof in circumstance, which according to him indicate that the bidder is not earnest in accepting/executing any order placed under the specification and under following conditions:-
 - (i) when the bidder withdraws or modifies its bid after opening of bids.
 - (ii) when the bidder does not execute the agreement, if any, after placement of work order within the time specified.
 - (iii) when the bidder fails to commence the service or execute work as per work order within the time specified.
 - (iv) when the bidder does not deposit the performance security within specified period after the work order is placed.

- (v) if the bidder breaches any provision of code of integrity prescribed for bidders specified in the RTPP Act/Rules.
13. The contract shall be for a period of Twelve (12) months and may be extended further subject to satisfactory working/ performance, if required by RVPN as per provision of RTPP.
 14. The bidder will have to quote the FIRM prices inclusive of R & M charges, registration, taxi permit, Diesel, POL,PUC, CPF contribution, EPF, ESI, insurance, road tax and other liabilities and taxes & duties related to vehicle excluding toll tax and GST which is payable extra, if applicable.
 15. The quoted rate(s) shall be valid for 90 days from the date of bid opening.
 16. All vehicle related taxes & duties except toll tax and GST shall be borne by the contractor/firm/vehicle owner/ transporter. Reimbursement of toll tax paid by the individual/contractor/firm shall be made on production of receipt of payment of toll tax. The GST will be applicable as per rules in force, which will be paid extra, if applicable on submission of the documentary proof. The contractor, if have GST Registration Number, is required to furnish a copy of GST Registration Number along with bid.
 17. In case of night halt other than that of head quarter a sum of Rs.200/- per night shall be paid for the driver.
 18. All legal deductions such as income tax etc.(if any applicable) shall be made as per Law/Rules applicable at the time of payment.
 19. Performance security shall be deposited @5% of the awarded total contract value, either in cash or by crossed demand draft/Banker's cheque in the name of Sr. Accounts Officer (LD), RVPN, Jaipur, within seven (7) days from the date of issue of the order. The performance security will be refunded two month after completion of the contract successfully.
 20. The contractor shall execute contract agreement on the Non Judicial Stamp paper as per Stamp duty applicable of Govt. of Rajasthan in the prescribed Performa within 7 days from the date of issue of the order.
 21. The whole responsibility to take care of all safety measures would be of contractor/firm/vehicle owners/transporter/driver. Any compensation payable for damages caused due to accident (fatal or non fatal) by his vehicle/ driver to any party/property shall be borne by the contractor only. RVPN will not be responsible for the same.
 22. The working hours for hired vehicle would be 24 hours per day.
 23. All the disputes arising out of the contract between the contractor and RVPN shall be subjected to the jurisdiction of the Court situated at Jaipur (Rajasthan) only.
 24. The contractor shall not assign the work to any other person to execute the work in part or full.
 25. No Dues certificate will be submitted with the final bill duly counter signed by the order issuing authority.
 26. The bill is to be submitted monthly and payment shall be arranged on monthly basis. The contractor will have to furnish the information every month or with every bill in respect of deduction made towards CPF/EPF as per Govt. Rules/Act along with registration number of CPF/EPF of the driver, in case engaged in connection with the execution of work from the date of its commencement and up to the date of completion of this work. If the contractor fails to furnish this information, no payment will be released till received of this information. However, if vehicle driven by the vehicle owner (self) then he has to furnish a certificate to this effect along with bill.

27. The whole responsibility to take care of all safety & security of the vehicle would be of contractor/firm/vehicle owners/transporter/driver and it will be solely at the risk of the contractor. RVPN shall not be the responsible for these and no compensation will be payable on these grounds. Any loss/damage etc., if occurred, the same shall be borne by the contractor.

28. VEHICLE

- (i) Vehicle shall not be more than 6 years old as on the date of bid opening.
- (ii) The vehicle should have valid taxi permit, certificate of "Pollution under control", "valid Insurance coverage" and up to date Road tax paid documents.
- (iii) The Milometer of the vehicle must be accurate & in working condition.
- (iv) All the documents of vehicle must be renewed, by the contractor at his own, time to time before its expiry of validity during the contract period.
- (v) The vehicle(s) must ply on all those roads which are considered suitable by the concerned controlling officer of RVPN/ In-charge of the vehicle and his decision in this regard shall be final & binding.
- (vi) Photostat copy duly notarized of all relevant documents of vehicle like taxi permit, registration, insurance, road tax, pollution under control etc. are to be submitted along with the bid and at the time of agreement.
- (vii) All expenditure on repairs, maintenance, taxes, permits, road tax, pollution etc. will be borne by the contractor. No hiring charges of vehicle will be paid to the bidder during the repair work.
- (viii) All "Tools & Plants" for execution of work shall be arranged by the contractor at his cost.
- (ix) The contractor should provide immediately alternate arrangement for driver/vehicle, in case of Non-functioning during the journey.

29. DRIVER

- (i) Contractor has to provide driver with vehicle at his cost.
- (ii) Driver must have valid commercial driving license for the entire currency of the contract.
- (iii) Full particulars of the driver(s) is to be given by the contractor along with the bid and at the time of entering of agreement.
- (iv) Driver should be well dressed & well behaved, any misbehavior by the driver shall be construed unsatisfactory service.
- (v) Driver must not smoke or drink liquor while on duty and must not be under intoxication while on duty.
- (vi) The successful contractor shall provide sufficient money with the driver so that he can meet the expenditure on any incidental repairs/maintenance etc. during working hours, when the vehicle is on duty. The Nigam under no circumstances will incur any expenditure on these items.
- (vii) A blank log book shall be submitted by the contractor for the vehicle to get it sealed from the office of SE(SOLD) RVPN, Heerapura Jaipur. The log book will be maintained by the owner/driver of the vehicle for recording daily, opening & closing kilometer reading of each journey performed and get signature of the user of the vehicle. The Log Book will be property of

Rajasthan Rajya Vidyut Prasaran Nigam Ltd. and its photo copy will be provided to the owner of the vehicle.

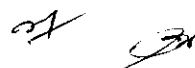
- (viii) The contractor should provide immediately alternate arrangement for driver/vehicle, in case of non functioning during the journey.
- (ix) All expenditure on driver will be borne by the contractor. The salary of the vehicle driver will be paid by the owner of the vehicle.
- (x) The whole responsibility of insurance of the vehicle driver would be of the contractor/firm/vehicle owners/transporter.

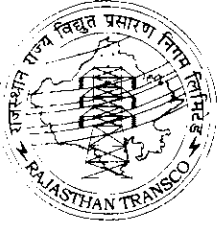
30. PENALTY

- (i) In case vehicle is not provided on a day, pro rata deduction for such day(s) shall be made, @ the applicable per day rate as per fixed monthly charges, from monthly charges.
- (ii) However, on any account if the vehicle is not provided continuously for seven days without permission, it will be construed as unsatisfactory performance, it will be lawful for the NIGAM, to forfeit performance security deposit furnished by the bidder in the form of cash/Demand Draft/Banker's cheque and terminate the contract, at his absolute discretion.



SUPERINTENDING ENGINEER (SOLD)
RVPN, JAIPUR





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G – SCHEDULE (BN-01/2018-19)/8414001801

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BOQ FOR HIRING OF VEHICLE WITH DRIVER:- MUST BE FILLED BY THE BIDDER AND ENCLOSED WITH THE BID

S. NO.	Particular	Qty. of vehicle to be hired in No.	Total period for hiring in months	Unit	Unit rate for per month hiring (In Rs.) excluding GST	Total hiring amount In Rs. excluding GST
1	2	3	4	5	6	7 (3x4x6)
1	Hiring of vehicle (Car equivalent to TATA INDIGO/ TOYOTA ETIOS) with driver, Diesel, POL, R&M of vehicle for 24*7 days (24 Hours per day during the month) The vehicle should be in good condition & not more than six years old as on date of bid opening. Rate should be quoted including minimum running up to 1500 KM. per month	1	12	Per Month		
2	Additional running per KM beyond 1500 KM with the same terms & conditions indicated at S.No.1 above			Rs. Per KM		

NOTE:- TIME PERIOD FOR HIRING OF VEHICLE WITH DRIVER INDICATED AS TWELVE (12) MONTHS (w.e.f. 1.7.2018 to 30.06.2019) WHICH IS TENTATIVE WHICH MAY BE REVISED AT THE TIME OF AWARD OF CONTRACT.

Name of bidder –

Mobile No. –

GST registration No.,if any-

Address –

Signature of bidder with seal