



BID SPECIFICATION (BN. 8416001707)

Scope

This specification covers the hiring of vehicle (Car having AC) in Diesel / Petrol variant through contractors/ firms/vehicle owners/ transporter for the office of the Superintending Engineer(SSDA-SLDC), Rajasthan Rajya Vidyut prasaran Nigam Limited, Jaipur. Hired vehicle shall be used anywhere as per jurisdiction of the office.

TERMS & CONDITIONS

1. The procurement process shall be governed by RTPP Act,2012 and RTPP / Rules, 2013 along with guidelines issued by Finance Department, GoR vide circular No. F.9(1)FD.1Budget/2015 dated 15.07.2015.
2. The procurement is being done through single stage bid.
3. RVPN does not bind himself to accept the lowest or any other bid and reserve the right to reject any or all bid(s) without assigning any reason thereof.
4. RVPN reserves the right to award this work wholly or partly to any other contractor also.
5. RVPN reserves the right to terminate the contract at any time by giving 15 days notice in writing without assigning any reason thereof.
6. In case of any violation of terms & conditions of contract or unsatisfactory service/performance, RVPN reserves the right to terminate the contract by giving 15 days notice to the contractor.
7. The bid cost(non refundable) and bid security as given above shall be deposited either in cash or by crossed demand draft/Banker's cheque in the name of Sr. Accounts Officer(LD), RVPN, Heerapura, Jaipur.
8. Any Bid not accompanied receipt for depositing of cost of Bid Specification and bid security shall be rejected and the Bid will not be opened.
9. Conditional bids will not be accepted.
10. No interest shall be payable on such deposits.
11. The bid security of unsuccessful bidders shall be refunded soon after final acceptance of successful bid and signing of Agreement and submitting performance security. In case of successful bidders, the amount of bid security may be adjusted in arriving at the amount of the performance security, or refunded if the successful bidders furnishes the full amount of performance security.
12. RVPN reserves the right to forfeit bid security or a part thereof in circumstance, which according to him indicate that the bidders is not earnest in accepting/ executing any order placed under the specification and under following conditions:-
 - i. When the bidder withdraws or modifies its bid after opening of bids
 - ii. When the bidder does not execute the agreement, if any, after placement of work order within the time specified.
 - iii. When the bidder fails to commence the service or execute work as per work order within the time specified.
 - iv. When the bidder does not deposit the performance security within specified period after the work order is placed.
 - v. If the bidder breaches any provision of code of integrity prescribed for bidders specified in the RTPP Act/Rules.
13. The contract shall be for a period of twelve (12) months approximately and may be extended further subject to satisfactory working / performance, if required by RVPN

14. The bidder will have to quote the FIRM prices inclusive of all taxes, duties R&M charges, POL CPF contribution, EPF, ESI and other liabilities, except toll tax and GST tax which is payable extra, if applicable.
15. The quoted rate(s) shall be valid for 90 days from the date of bid opening.
16. All taxes except toll tax and GST shall be borne by the contractor / firm/ vehicle owner / transporter. Reimbursement of toll tax paid by the individual / contractor / firm shall be made on production of receipt of payment of toll tax. The GST will be applicable as per rules in force, which will be paid extra, if applicable on submission of the documentary proof
17. In case of night halt other than that of head quarter a sum of Rs.200 per night shall be paid for the driver.
18. All legal deductions such as income tax etc.(if any applicable) shall be made as per Law/Rules applicable at the time of payment.
19. Performance security @ 5% on the basis of annual expenditure on hiring of vehicle as provided in Rajasthan Transparency in Public Procurement Rules,2013 shall be taken from individual/Contractor/firm and shall be deposited either in cash or by crossed demand draft/banker's cheque in the name of Sr. Accounts Officer(LD), RVPN, Jaipur within 15 days from the date of issue of the order. The performance security will be refunded after successful completion of the contract.
20. The contractor shall execute contract agreement on the Non Judicial Stamp paper as per Stamp duty applicable of Govt. of Rajasthan in the prescribed Performa within 15 days from the date of issue of the order.
21. The whole responsibility to take care of all safety measures would be of contractor/firm/vehicle owners/ transporter/ driver. Any compensation payable for damages caused due to accident(fatal or non fatal) by his vehicle/driver to any party/property shall be borne by the contractor only. RVPN will not be responsible for the same.
22. The working hours for hired vehicle would be 24 hours per day.
23. All the disputes arising out of the contract between the contractor and RVPN shall be subjected to the jurisdiction of the Court situated at Jaipur(Rajasthan) only.
24. The contractor shall not assign the work to any other person to execute the work in part of or full.
25. No Dues certificate will be submitted with the final bill duly counter signed by the order issuing authority.
26. The bill is to be submitted monthly and payment shall be arranged on monthly basis. The contractor will have to furnish the information every month or with every bill in respect of deduction made towards CPF/EPF as per Govt. Rules /Act along with registration number of CPF/EPF of the driver engaged in connection with the execution of work from the date of its commencement and up to the date of completion of this work. If the contractor fails to furnish this information, no payment will be released till received on this information.
27. The hired vehicle may be parked in the premises of RVPN if space is available. However in this case, the safety & security of the vehicle shall not be the responsibility of RVPN and it will be at the risk of the contractor.

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28. VEHICLE

- i. Vehicle shall not be more than 6 years old as on the date of bid opening.
- ii. The vehicle should have valid taxi permit, certificate of "pollution under control" valid insurance coverage and up to date Road tax paid documents.
- iii. The Milometer of the vehicle must be accurate & in working condition.
- iv. All the documents of vehicle must be renewed, by the contactor at his own, time to time before its expiry of validity during the contract period.
- v. The vehicle(s) must ply on all those roads which are considered suitable by the concerned controlling officer of RVPN/In-charge of the vehicle and his decision in this regard shall be final & bidding.
- vi. Self signed photocopies of all relevant documents of vehicle like taxi, permit registration, insurance, road tax, pollution under control etc. are to be submitted along the bid & at the time of agreement.
- vii. All expenditure on repairs, maintenance, taxes(except GST & toll tax),permits, road tax, pollution etc. will be borne by the contractor . No hiring charges of vehicle will be paid to the bidder during the repair work. Reimbursement of toll tax paid by the individual/ contractor/ firm shall be made on production of receipt of payment of toll tax.
- viii. All "Tools & Plants" for execution of work shall be arranged by the contractor at his cost.

29. DRIVER

- i. Contractor has to provide driver with vehicle at his cost.
- ii. Driver must have valid commercial driving license for the entire currency of the contract.
- iii. Full particulars of the driver(s) is to be given by the contractor along with the bid and at the time of entering of agreement.
- iv. Driver should be well dressed & well behaved. any misbehavior by the driver shall be constructed un satisfactory service.
- v. Driver must not smoke or drink liquor while on duty and must not be under intoxication while on duty.
- vi. The successful contractor shall provide sufficient money with the driver so that he can meet the expenditure on any incidental repairs / maintenance etc. during working hours, when the vehicle is on duty. The Nigam under no circumstances will incur any expenditure on these items.
- vii. A log book for each vehicle will be maintained by the driver for recording daily, opening and closing kilometer reading of each journey performed and get signature of the user of the vehicle.
- viii. The contractor should provide immediately alternate arrangement for driver / vehicle . in case of non-functioning during the journey.
- ix. All expenditure on driver will be borne by the contractor. The salary of the vehicle driver will be paid by the owner of the vehicle
- x. The whole responsibility of insurance of the vehicle driver would be of the contractor / firm/ vehicle owners/ transporter

30. PENALTY

i) In case vehicle is not provided on a day, prorata deduction from monthly charges will be deducted (i.e. fixed monthly charges) per day.

ii) However, on any account if the vehicle is not provided continuously for seven days without permission, it will be constructed as unsatisfactory performance, if it will be lawful for the NIGAM, to forfeit performance security deposit furnished by the bidder in the form of cash/demand Draft/Bankers cheque and terminate the contract, at his absolute discretion

Handwritten signature

G – SCHEDULE (BN 8416001707)

BOQ for Hiring of Vehicle by O/o SE(SSDA-SLDC), RVPN, Heerapura for the period 01.04.2018 to 31.03.2019:- (Must be filled by the bidder and enclosed with the bid.)

S. NO.	Particular	Qty. of vehicle to be hired in No.	Total period for hiring in months	Unit	Unit rate for per month hiring (In Rs.)	Total hiring amount In Rs.
1	2	3	4	5	6	7 (3x4x6)
1	Hiring of one number taxi permit diesel /petrol variant vehicle (car with AC) with driver, POL, R & M of vehicle for 24*7 days. The vehicle should be in good condition & not more than six years old as on date of bid opening. Rate should be quoted including minimum running up to 1500 KM. per month	1	12	Per Month		
2	Additional running per KM beyond 1500 KM with the same terms & conditions indicated at S.No.1 above			Rs. Per KM		

NOTE:- TIME PERIOD FOR HIRING OF VEHICLE INDICATED AS TWELVE (12) MONTHS WHICH IS TENTATIVE WHICH MAY BE REVISED AT THE TIME OF AWARD OF CONTRACT.

Name of bidder -

Mobile No. -

Service tax registration No. -

Address -

Signature of bidder with seal

