

RAJASTHAN RAJYA VIDHYUT PRASARAN NIGAM LTD.
(An ISO 9001: 2008 Certified Company)
Regd. Office: Vidhyut Bhawan, Jyoti Nagar, Jaipur – 302005

OFFICE OF THE SUPERINTENDING ENGINEER (MPT&S) JODHPUR
132 KV GIS PREMISES INSIDE OLD POWER HOUSE
NEAR CENTRAL JAIL, JODHPUR, 342001

Email id: - se.mpts.jodh@rvpn.co.in Ph.0291-2511104
NO/RVPN/SE (MPT&S)/JU. /S. /F. /D. 586 DATE 16/02/2017

CONSENT FOR HIRING OF VEHICLE ON GOVT OF RAJASTHAN RATES & TERMS

Consent is invited from competent and experienced firms/vehicle owners for deploying (Maruti Swift Dzire/ Indigo Car or equivalent variant with AC etc.) with driver, diesel and repair & maintenance on the rates terms and conditions approved by finance Department GOR Circular No.F.9 (1) FD.1 (1) Budget/2015 Jaipur, Dated 15.07.2015 and accepted by Nigam's vide Order No.: RVPN/DS (GAD)/F. /16-17/D. 87 Date 06.05.2016 (Copy enclosed), as per details given below:-

Description	Name of office/Address	Type of vehicle	Estimated Cost
Hiring of Vehicle (Inspection Vehicle) with driver, POL and repair & maintenance 24*7 days at various locations under SE (MPT&S) RVPN, Jodhpur	SE (MPT&S) RVPN, Jodhpur	CAR (Maruti Swift Dzire/ Indigo Car or equivalent variant with AC)	As per details given Below

The rates as per circular dt. 15.07.2015 issued from Finance Department GOR are as follows:-

1. For first 1500 kms or less 20,000/- per month (service tax extra if applicable).
2. For additional running of vehicle (more than 1500 kms) the rate payable @ 7.25 per km.
3. Hired vehicles shall be used anywhere as per jurisdiction of this office where deployed. In case of night halt other than of head quarter a sum of Rs. 200 per night shall be paid for the driver.
4. The maximum ceiling of Rs. 25075/- per month (Service tax extra if applicable) for 2200 kms for offices having jurisdiction of more than one district.
5. All taxes except Toll Tax shall be borne by the individual/contractor/firms. Reimbursement of Toll Tax paid by the individual/contractor/firm shall be made on production of receipt of payment of toll tax.
6. All legal deductions (if any applicable) shall be made as per Law/ Rules applicable at the time of payment.
7. Performance security on the basis of annual expenditure on hiring of vehicle as per RTPP Rules, 2013 shall be taken from the individual/contractor/firms.
8. Any compensation payable for damage caused due to accident by your vehicle/ driver to any party/ property shall be borne by contractor/firm/ vehicle owner/ transporter. RVPN will not be responsible for the same.
9. The working hours for hired vehicle would be 24 hours per day.
10. rates will be applicable as per Nigam's Order amended time to time.

Other conditions shall be as under:-

1. Vehicle shall not be more than 6 years old. Only vehicles with taxi permit having valid documents like taxi permit, insurance, fitness, registration, pollution under control certificate, driving license & other relevant document shall only be considered.
2. The vehicle is to be hired form 01.04.2017 to 31.03.2018 (12 months). Bills is to be submitted monthly and payment shall be arranged on monthly basis. The rates/prices are firm inclusive of all taxes, duties, contribution of CPF/EPF/ESI & other liabilities except service Tax charges if applicable.
3. The consent is being invited by Superintending Engineer (MPT&S) Rajasthan Rajya Vidhyut Prasaran Nigam Limited Jodhpur having office at 132 kv GIS premises, Old Power House, Near Central Jail, Jodhpur and consent is to be sent on aforementioned address through registered post or handed over personally. E mail id is se.mpts.jodh@rvpn.co.in and contact no is 94140-83128.
4. Consent will be accepted up to 03.00 PM of dated 03.03.2017 to this office . Undersigned has the right to accept or reject any of the consent without assigning any reason.

Encl: As above

Superintending Engineer (MPT&S)
RVPN, Jodhpur

Copy to the following for information & n.a.

- The Addl. Chief Engineer (MPT&S) RVPN, Jodhpur.
- The Accounts Officer (T&C) RVPN, Jodhpur.
- Feeder Manager (T&C) RVPN, Jodhpur for publishing /uploading on RVPN website.

- Notice Board.

Superintending Engineer (MPT&S)
RVPN, Jodhpur



RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED
(Corporate Identity Number (CIN):U40109RJ2000SGC016485]
Regd. Office: Vidyut Bhawan, Jyoti Nagar, Jaipur-302005.
Telephone: +91-141-2740844 ; Fax +91-141-2740455
email: as.gad@rvpn.co.in ; Website: www.rvpn.co.in

No.:RVPN/DS(GAD)/F. /16-17/D. 87

Date: 6/5/16

ORDER

It has been decided that the vehicles hired in RVPN on Jaipur DISCOM's CLRC basis will be continued only up to 30.06.2016 and after that vehicles will be hired by following due procedure and at the rates, terms & conditions approved by the Finance Department circulated vide No. F.9(1)FD.1(1) Budget/2015 dated 15 July, 2015 (copy enclosed).

All concerned officers will hire vehicle either under Finance Department circular or by inviting tender. In case they opt for tender, they have to inform due date of NIT.

Therefore, in view of the above decision, it is clarify that the existing vehicles of RVPN on hired basis on CLRC shall remain valid up to 30.06.2016.

All concerned officers are advised to follow instructions strictly and immediately initiate process for hiring of vehicle as per directions.

By order
[Signature]
(Pukhraj Sen) 6/5/16

Secretary (Admn.)

Encl.: As above.

Copy submitted/forwarded to the following for information and necessary action :-

1. The Zonal Chief Engineer (T&C), Rajasthan Rajya Vidyut Prasaran Nigam Ltd., Jaipur / Ajmer / Jodhpur.
2. The Chief Engineer / Addl. Chief Engineer (PP&D / Procurement / Contracts/ NPP&RA/ IT/ MPT&S/ Communication/ LD/ Civil), RVPN, Jaipur / Jodhpur.
3. The Chief Controller of Accounts, RVPN, Jaipur.
4. The Company Secretary, RVPN, Jaipur.
5. The Joint Director Personnel, RVPN, Jaipur.
6. The Joint Secretary (Pension), RVPN, Jaipur.
7. The Joint Legal Remembrancer, RVPN, Jaipur.
8. The Superintending Engineer (), RVPN, _____.
9. TA to CMD / Director (Technical / Operation), RVPN, Jaipur.
10. The Sr. Resident Officer, Rajasthan Vidyut Niwas, RVPN, P.No. 7 & 8, Green Park, New Delhi.
11. The Assistant Secretary (Estt. - I / II / III), RVPN, Jaipur.
12. The Accounts Officer (Admin.-Stores), RVPN, Jaipur.
13. PA to Director (Finance/Secretary (Admn.), RVPN, Jaipur for kind perusal of Director (Finance / Secretary (Admn.), RVPN, Jaipur.
14. The Web. Admin. O/o. Superintending Engineer (MIS), RVPN, Jaipur to please upload this Order on RVPN's website.

[Signature]
(R.P. Gupta) 6/5/16
Dy. Secretary (GAD)

GOVERNMENT OF RAJASTHAN
FINANCE DEPARTMENT
(Budget Division)

No. F.9 (1)FD.1(1) Budget/2015

Jaipur, dated : 15 July, 2015

CIRCULAR

In supersession of all earlier Circulars regulating hiring of vehicles (Cars and Jeeps only), the following guidelines are hereby issued for hiring of vehicles as per the rule 32 of Rajasthan Transparency Public Procurement Rules 2013 and item no. 42 of S.O. 135 dated 04.09.2013:-

1. Heads of departments and Heads of offices can hire vehicles at their level with the specific permission of Finance Department. The number of vehicles that can be hired shall be as approved by the Finance Department on annual basis, or approved for a shorter period of less than one year. Appropriate budget provision must exist for this purpose.

2. Hiring of a vehicle shall be allowed on the basis of functional and operational jurisdiction of that particular department and / or that particular office. There shall be four categories of maximum ceiling of expenditure and mileage for hiring of a vehicle. Category of maximum ceiling shall be decided by Finance Department in respect of each department and office, while according permission for hiring of a vehicle. The categories would be as follows :-

- (i) Rs.20000/- per month (service tax extra if applicable) for 1500 Kms, for offices having a city (municipal limits of a town) as their jurisdiction;
- (ii) The maximum ceiling of Rs.23625/- per month (service tax extra if applicable) for 2000 Kms for offices having a district as their jurisdiction.
- (iii) The maximum ceiling of Rs.25075/- per month (service tax extra if applicable) for 2200 Kms for offices having jurisdiction of more than one district but less than the whole state.
- (iv) The maximum ceiling of Rs.27250/- per month (service tax extra if applicable) for 2500 Kms for official use in respect of those offices whose functional and operational jurisdiction is spreading over the entire State.

3. However, the taxi vehicles hired under the above categories, ply less than the maximum ceiling of 1500 Kms, 2000 Kms, 2200 Kms and 2500 Kms respectively then the monthly payment shall be made as below:-

- (i) For first 1500 Kms or less – Rs.20000/- per month (service tax extra if applicable).

- (ii) For additional running of vehicle (more than 1500 Kms) – @ Rs.7.25 per Km.

4. If in an office, a vehicle is required on as and when basis, it may be hired with due permission of Finance Department. The maximum ceiling of expenditure in a month would be Rs.10000/- per month.

5. In case, a vehicle is required to ply more than the above prescribed ceiling of Kms, the concerned Administrative Department shall be competent to regularise upto 300 Kms per month and 1500 Kms in a financial year in excess of the prescribed ceiling, @ Rs.7.25/- per Km. In case of a vehicle required to ply more than the limit in competence of an Administrative Department, it shall be referred to Finance Department for regularisation. However, the charges shall not be more than Rs.7.25/- per Km.

6. Taxi vehicles can be hired without resorting to bidding process on the recommendation of a procurement committee constituted as per rule 3 of Rajasthan Transparency Public Procurement Rules 2013.

However, the procurement committee may consider to obtain quotations from an individual, firm, travel agency having vehicles registered as taxi. The vehicle should not be more than 6 years old, the committee should try to have comparatively a new model. In case the vehicle is more than 6 year old and the condition of the vehicle is satisfactory, a relaxation of not more than 2 years (i.e. the vehicle should not be more than 8 years old) can be given by the Administrative Department.

7. Performance Security on the basis of annual expenditure on hiring of vehicles as provided in Rajasthan Transparency in Public Procurement Rules, 2013 shall be taken from the individual/contractor/firm.

8. All taxes except toll tax shall be borne by the individual/contractor/firm. Reimbursement of toll tax paid by the individual/contractor/firm shall be made on production of receipt of payment of toll tax.

9. All legal deductions (if applicable), such as income tax (TDS) shall be made as per law/rules applicable at the time of payment.

10. The hired vehicles can be used anywhere in the State. In case of night halt at the place other than that of headquarter, a sum of Rs.200/-per night shall be paid for the driver.

11. As per Order No.F.4 (6) State Motor Garage/2010 dated 28th September, 2010 of State Motor Garage Department (and amended time to time) deductions shall be made from the salary of the officers using such hired vehicles.

12. These rates/conditions shall be applicable from 01.08.2015. The existing contracts for hiring of vehicles, which have been entered into prior to issue of this Circular having the price escalation condition can also implement these rates from 01.08.2015.

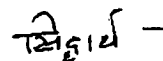


13. An "Agreement" needs to be signed between the procuring entity and taxi vehicle provider.

14. A format of log sheet to be maintained for hired taxi vehicle is enclosed.

Above guidelines shall also be applicable to Government Companies, Boards, Statutory Corporations, Universities, Local Bodies and Autonomous Bodies receiving financial assistance fully or partly from the State Government.

Encl.: As above.



(Siddharth Mahajan)

Special Secretary Finance (Budget)

Copy forwarded to the following for information and necessary action:-

1. Principal Secretary to H.E. the Governor, Rajasthan
2. Secretary to Hon'ble Chief Minister, Rajasthan
3. Special Assistants/Private Secretaries to all Ministers/State Ministers
4. All Additional Chief Secretaries/Principal Secretaries/Secretaries/Special Secretaries to Government
5. Principal Accountant General (Civil Audit/Receipts and Commercial Audit/A&E), Rajasthan
6. Private Secretary to Chief Secretary
7. All Heads of Departments (including District Collectors)
8. Chief Executive Officers of all Public Sector Enterprises / Corporations / Companies / Boards / Local Authorities
9. All Treasury Officers
10. Administrative Reforms (Codification) Department, with 7 spare copies
11. All Officers on Special Duty/Dy. Secretaries, Finance Department
12. System Analyst (Joint Director), Finance (Computer Cell) Department, for uploading the Circular on the website

Copy also forwarded to:

1. Secretary, Rajasthan Vidhan Sabha, Jaipur
2. Registrar General, Rajasthan High Court, Jodhpur/Jaipur
3. Secretary, Lokayukta, Rajasthan, Jaipur
4. Secretary, Rajasthan Public Service Commission, Ajmer
5. Secretary, State Election Commission, Rajasthan, Jaipur



(Sharad Mehra)
Director (Budget)

[10 / 2015]

DAILY LOG SHEET FOR HIRED TAXI VEHICLES

(To be filled and Signed in Triplicate)

Vehicle No.	Date	Duty Start Time	Reporting Place	Opening KMs. reading	Details of Journeys undertaken	Closing KMs. reading	T (f) V
1.	2.	3.	4.	5.	6.	7.	

Vehicle require next
10.

Place :

Date :

Time :