



RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED

Corporate Identity Number (CIN) : U40109RJ2000SGC016485

Regd Office Vidyut Bhawan, Jan Path, Jaipur - 302005

Website : energy.rajasthan.gov.in/rvppn

No.RVPPN/SE(MIS)/XEN(MIS)/HCM-payroll / D. 329

Dt. 16/6/17

NOTICE REGARDING INCOME TAX DECLARATION THROUGH ESS

AND

FORM16 REPORT THROUGH SAP-ERP DURING FY 2017-18

- 1. Online Income Tax declaration** may be done by all Officers, JENs, Ministerial staff and Accounts staff except Technical Workmen and Class IV through ESS facility of SAP. For Tech. Workmen and Class IV employees, Income Tax declaration may be entered in ECC by Payroll Admins before payroll run.
- 2. Online Income Tax provisional declaration** for FY 2017-18 shall be **OPEN every month from 1st to 19th** till October 2017. Payroll processing starts from 20th of every month, therefore, declaration impact shall be reflected during that month payroll for those who declared by 19th.
- 3. For FY 2017-18, Form 16 report** may be generated from ECC-SAP. **T-code for Form 16 is PC00_M40_F16**. Please note that while generating Form 16 report circle TAN nos is required to be entered. In case TAN no. Is not known then the same may be found out from Personal IDs in PA30.

- This is for your information and needful.

Neeraj Mishra
16.6.17
Superintending Engineer (MIS&IT)
RVPPN, JAIPUR