

IMPORTANT NOTICE REGARDING PAYMENT OF DA ARREAR

This is to inform all Payroll Administrators that the amount in respect of first instalment of DA Arrear payable with the salary of the month of November 2016 in SAP-ERP may be uploaded as it is payable in IMIS application to match the Salary.

For this you need to execute certain steps in payroll module of SAP as under:

1. Execute T-Code PA-70.
2. Select start date as 01.11.2016 and end date as 30.11.2016.
3. Select Info type - Additional Payments/Deductions
4. Select Subtype – 3003 (DA Arrear) and execute.
5. In next screen fill up the employee codes and their respective DA Arrear amount as in IMIS for the first instalment and SAVE.

Execute the payroll again and check the payslip.

This is for information and needful.

SE (MIS)

RVPN, JAIPUR