



RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED

(An ISO 9001-2008 Certified Company)

Corporate Identity Number (CIN) : L40109RJ2000SGC016485

Regd Office Vidyut Bhawan, Jan Path, Jaipur - 302005

Website : rvpn.co.in



No.RVPN/SE(MIS&IT) /HCM-Payroll/18-19/D. **645** Jaipur, dated **07-8-2018**

NOTICE

Sub: **Implementation of "Online submission of APAR through ESS portal of SAP-ERP".**

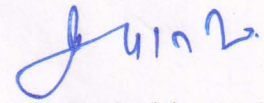
As a part implementation of SAP-ERP, an application for "Online submission of APAR" through ESS portal of SAP-ERP, has been developed and ready to use. In this regard, an instruction manual along with stepwise guide is enclosed herewith.

All officers / JENs / Ministerial staff who have not submitted the APARS for FY 2017-18 till date are hereby directed to submit APAR for FY 2017-18 through ESS portal only.

It may please be noted that submission of APAR forms for FY 2018-19 shall be through ESS portal of SAP-ERP only.

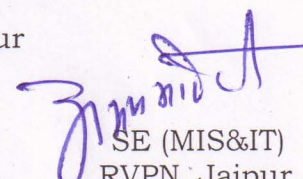
Encl:

- Annexure I: Instruction Manual
- Annexure II – Stepwise Guide
- Order regarding APAR Channel
- Order regarding APAR Instructions


(S.S. Shekhawat)
Secretary (Admin)
RVPN, Jaipur

Copy to the following for kind information and needful:-

1. Chief Engineer / Addl. Chief Engineer (PPD / IT/LD/Proc./ Cont./ NPP&R/ MPT&S/)/Civil), RVPN, Jaipur/ _____
2. Zonal Chief Engineer (T&C-JP/AJ/JDP), RVPN _____
3. Chief COA, RVPN, Jaipur,
4. Superintending Engineer T&C/Civil/Comm./MPT&S/QC&Insp/Protection Engineering/Automobile/NPP&R/Proc-I/II/Cont.-I/II/SOLD/P&P____), RVPN, Jaipur / _____
5. Joint Director(Personal), RVPN, Jaipur
6. Chief Account Officer (P&F-Cont./Acct-Insp/EA-Cash/RCAO (T&C-JP/AJ/JDP) RVPN, Jaipur/ _____
7. TA to CMD, RVPN, Jaipur for kind perusal of CMD, RVPN
8. TA/PS to Director(Tech./Op./Fin.), RVPN, Jaipur
9. Dy./Asst. Secretary(I/II/III/APAR/GAD/Pension), RVPN, Jaipur


SE (MIS&IT)
RVPN, Jaipur