

RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED

(AN ISO 9001-2008 CERTIFIED COMPANY)

Corporate Identity Number (CIN) : U40109RJ2000SGC016485

Regd Office Vidyut Bhawan, Jan Path, Jaipur - 302005

Website : energy.rajasthan.gov.in/rvpn.co.in

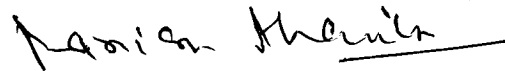
No. RVPN/SE(MIS&IT)/XEN(MIS)/F. / D. 536

Dated 10/8/17

NOTICE REGARDING LEAVES UPDATION IN SAP-ERP

All Leave sanctioning authorities are hereby informed that authorization to enter sanctioned leaves and to correct leave balances has now been provided to sectioning authorities in SAP-ERP.

Therefore, all Leave sanctioning authorities are requested to enter leaves sanctioned of the concerned cadre in SAP-ERP and also update leave balances as per rule and Order no 691 dated 11.07.2017 of Sr.AO(EA-CASH), RVPN, Jaipur.


Superintending Engineer (MIS&IT)
RVPN, JAIPUR



RAJASTHAN RAJYA VIDYUT PRASARN NIGAM LTD.
(Corporate Identity Number (CIN):-L40109RJ2000SGC016485)
OFFICE OF THE SR.ACCOUNTS OFFICER (EA-CASH)
Shed No.14, Vidyut Bhawan, Jan Path, Jyoti Nagar, Jaipur-302005
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No.RVPN/Sr.AO/EA-Cash/D. 691

Jaipur, Dated: 11/07/17

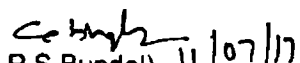
Sub.: Regarding entry of Privilege Leave / Medical Leave in SAP-ERP.

This is in reference to this office circular No.D.181 dated 28.4.17 vide which **all the leave sanctioning authorities were requested to update the leave balances in SAP-ERP**, but it has been observed that sanction of Privilege Leave / Medical Leave is still being sent without entering in SAP-ERP.

Therefore, **all the leave sanctioning authorities are again requested to take necessary steps for updating the leave balances in SAP-ERP**. Sanction of Privilege Leave/Medical Leave must not be issued without entering in SAP-ERP and a certificate to the effect that **"the sanctioned leave has/have been entered in SAP-ERP"** may invariably be recorded in the leave sanction order, otherwise this office will not be able to entertain the same.


(C.P.S.Bundel)
Sr.A.O.(EA-Cash)
RVPN, Jaipur.

Copy to Incharge, Data Centre, RVPN, Chambal Power House, Hawa Sarak, Jaipur, to please upload this circular on RVPN Website at What's New.


(C.P.S.Bundel) 11/07/17
Sr.A.O.(EA-Cash)
RVPN, Jaipur.