

RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED

(AN ISO 9001-2008 CERTIFIED COMPANY)

Corporate Identity Number (CIN) : U40109RJ2000SGC016485

OFFICE OF THE SUPERINTENDING ENGINEER (MIS&IT)

IT centre, Chambal Power House campus, HawaSarak, Jaipur -302019

Email:- se.mis@rvpn.co.in

No. RVPN/SE(MIS)/XEN(MIS)/F. /D. 509

Dated 11.07.2018

NOTICE

Subject: - Payment of Incentive.

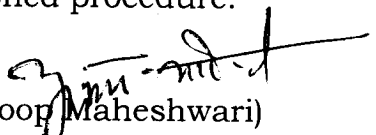
In continuation to the CAO(P&F-Cont) order no 89 dated 25.06.2018, It is to intimate that Payment of Incentive will be made along with the salary as incentive is considered taxable income.

Therefore an incentive head has been created in SAP-ERP and All payroll Admins are required to make the entry of incentive amount (which has filled by the employee and checked by AO) as per the following procedure:-

1. Execute T-code-PA70
2. Select start date as 01.07.2017 and end date as 31.07.2018
3. Select Info type-Additional Payment/Deductions
4. Select Subtype- Incentive (1022) and execute.
5. In next screen fill up employee codes and their respective incentive amount and SAVE

Execute the payroll and check the Pay slip.

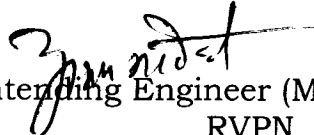
All the Payroll Admins are advised the follow the above mentioned procedure.


(Anoop Maheshwari)
Superintending Engineer (MIS&IT)
RVPN, Jaipur

Copy to the following for kind information and needful:-

1. Addl./Chief Engineer (_____), RVPN, Jaipur
2. Zonal Chief Engineer (T&C-JP/AJ/JDP), RVPN_____

3. Secretary(Admin), RVPN, Jaipur,
4. Chief COA, RVPN, Jaipur,
5. Chief Account Officer (P&F-Cont./Acct-Insp),RCAO (T&C-JP/AJ/JDP)
RVPN, Jaipur/ _____
6. Superintending Engineer (QC&Insp.), RVPN, Jaipur,
7. TA to CMD, RVPN, Jaipur for kind perusal of CMD, RVPN
8. TA/PS to Director(Tech./Op./Fin.), RVPN, Jaipur
9. Sr. Account Officer (EA-Cash)


Superintending Engineer (MIS&IT)
RVPN, Jaipur