



**RAJASTHAN RAJYA VIDYUT PRASARAN NIGAM LIMITED**

Corporate Identity Number (CIN) : U40109RJ2000SGC016485

Regd Office Vidyut Bhawan, Jan Path, Jaipur - 302005

Website : energy.rajasthan.gov.in/rvpn


No.RVPN/SE(MIS)/XEN(MIS)/ F. / D. 72 8

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**Notice regarding "Claims Status" report on ESS portal of SAP-ERP**

1. A new report "Claims Status" is now available on Employee Self Service (ESS) portal as a facility to employee to get the status of various claims like Orderly Allowance, Conveyance Allowance, Medical Bills, TA Bills.
2. To generate the Claims Report, employee has to Login his ESS portal and open the report from Reports Folder.
3. In selection screen, select Claim type, month, year and submit the details to generate report.

**NOTE : All Office In charge are advised to enter the document date in FV60 as date mentioned by the employee in the bill, so that correct Claims report may be obtained.**

  
SE (MIS & IT)  
RVPN, JAIPUR