



Comml. AJ- 636

## AJMER VIDYUT VITRAN NIGAM LIMITED

(Commercial Deptt.) (Website-www.avvnl.com)

Corporate Identification Number (CIN)-U40109RJ2000SGC016482

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No. AVVNL/ Addl. CE(HQ)/ SE (Comml) /XEN(C-II) /F./2016-17/D.3990 Ajmer Dt. 15-11-16

### Order

**Sub:- Simplification of procedure for change in the name of connection.**

For simplification of procedure for transfer of connection from one consumer to another, the following guidelines are hereby prescribed.

Transfer of connection from one consumer to other shall be permitted by the Nigam if there is a change of ownership due to genuine sale or due to transfer of property through inheritance, gift or due to liquidation of company.

#### Application

An applicant may apply for change in the name of connection (online / off line) in prescribed application form (may be downloaded from the website of the Nigam).

#### The documents required to be provided with application;

Any document related to ownership of the premises / documentary evidence of allotment of Govt. accommodation (in case of Govt. employee).

#### Outstanding Dues:

Service connection shall be transferred after clearance of the dues in respect of that connection by the transferor or by the transferee

#### Security :

The consumer has to deposit security as per prevailing provisions in this regard. In case the previous consumer gives his consent in writing duly attested by Notary Public to the concerned Assistant Engineer stating that the amount of security deposit available in cash in his name with the Nigam, may be transferred in the name and account of new consumer desiring transfer of connection in his name, the same shall be accepted.

In case of a legal heir, the transfer of connection shall be allowed and the amount of security deposit available in cash with the Nigam shall be transferred in the name of transferee.

By Order,

(J.S..Manjoo)

Superintending Engineer (Comml)